

**THE DISTRICT OF PEACHLAND  
REGULAR COUNCIL MEETING  
AGENDA**



**Date:** Tuesday, June 24, 2025, 3:00 pm  
**Location:** Council Chambers – 4450 6th Street, Peachland

**We respectfully acknowledge that this meeting is being held on the traditional territory of the  
Syilx/Okanagan People.**

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	<b>Pages</b>
<b>1. CALL TO ORDER</b>	
<b>2. CONFIRMATION OF AGENDA</b>	
<b>3. CONFIRMATION OF MINUTES</b>	
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Request for Decision

**9. URGENT BUSINESS**

**10. MAYOR & COUNCIL BUSINESS**

10.1 MAYOR AND COUNCIL REPORTS

10.2 QUESTIONS BETWEEN COUNCIL MEMBERS/COUNCIL  
STATEMENTS

10.3 NOTICES OF MOTION

10.4 QUESTION PERIOD

**11. CORRESPONDENCE**

11.1 Okanagan Regional Library

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Request for Letter of Support

**12. IN CAMERA**

Community Charter s. 90(1)(k) - negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of council, could reasonably be expected to harm the interests of the municipality if they were held in public.

12.1 Item Pertaining to Community Charter s. 90(1)(k)

12.2 Item Pertaining to Community Charter s. 90(1)(k)

**13. ADJOURNMENT**



## THE CORPORATION OF THE DISTRICT OF PEACHLAND

### Special Council Meeting

June 10, 2025

2:00 pm

Council Chambers – 4450 6th Street, Peachland

Councillors Present: Mayor Patrick Van Minsel  
Councillor Randey Brophy  
Councillor David Collins  
Councillor Terry Condon  
Councillor Alena Glasman  
Councillor Rick Ingram  
Councillor Keith Thom

Admin Present: CAO Joe Creron  
Corporate Officer Jennifer Sawatzky  
Director of Finance Garry Filafilo  
Director of Community Services & Deputy CAO Cory Labrecque  
Director of Engineering Jason Sandberg  
Director of Planning & Engineering Darin Schaal  
Legislative Administrator Karen Babin

#### 1. CALL TO ORDER

Mayor Van Minsel called the June 10, 2025 Special Council Meeting to order at 2:00 PM.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan People.

#### 2. CONFIRMATION OF AGENDA

**SC-25/06/10-001**

**Moved By** Councillor Glasman

**Seconded By** Councillor Condon

THAT Council approve the June 10, 2025 Special Council Meeting agenda as presented.

**CARRIED**

#### 3. PRESENTATIONS & DELEGATIONS

None

#### 4. BYLAWS

4.1 PLANNING RELATED BYLAWS

None

4.2 OTHER BYLAWS (NON-PLANNING RELATED)

None

5. UNFINISHED BUSINESS

None

6. ITEMS FROM ADMINISTRATION

None

7. IN CAMERA - Item Pertaining to Community Charter s.90(1)(k)

**SC-25/06/10-003**

**Moved By** Councillor Thom

**Seconded By** Councillor Ingram

THAT Council move In Camera at 2:01 PM to discuss a matter under Community Charter s.90(1)(k):

- negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

**CARRIED**

Council returned to the Open Meeting at 2:47 PM.

8. ADJOURNMENT

Mayor Van Minsel adjourned the June 10, 2025 Special Council Meeting at 2:47 PM.

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Corporate Officer

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Mayor



# THE CORPORATION OF THE DISTRICT OF PEACHLAND

## Regular Council Meeting Minutes

June 10, 2025

3:00 pm

Council Chambers – 4450 6th Street, Peachland

Councillors Present: Mayor Patrick Van Minsel  
Councillor Randey Brophy  
Councillor David Collins  
Councillor Terry Condon  
Councillor Alena Glasman  
Councillor Rick Ingram  
Councillor Keith Thom

Admin Present: CAO Joe Creron  
Corporate Officer Jennifer Sawatzky  
Director of Finance Garry Filafilo  
Director of Planning and Development Services Darin Schaal  
Director of Engineering Jason Sandberg  
Deputy CAO & Director of Community Services Cory Labrecque  
Legislative Administrator Karen Babin

Guests Present: Travis Kendel, Associate Director, Development & Engineering Services, RDCO  
Jenn Waite, Urban Systems

### 1. CALL TO ORDER

Mayor Van Minsel called the June 10, 2025 Regular Council Meeting to order at 3:01 PM.

### 2. CONFIRMATION OF AGENDA

**RC-25/06/10-001**

**Moved By** Councillor Glasman

**Seconded By** Councillor Collins

THAT Council approve the June 10, 2025 Regular Council Meeting agenda with the following amendment:

Addition:

12.2 In Camera - Item Pertaining to Community Charter s.90(1)(e):

- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

**CARRIED**

### **3. CONFIRMATION OF MINUTES**

#### **3.1 Adoption of May 20, 2025 Regular Council Meeting Minutes**

**RC-25/06/10-002**

**Moved By** Councillor Glasman

**Seconded By** Councillor Condon

THAT Council adopt the May 20, 2025 Regular Council Meeting Minutes as presented.

**CARRIED**

### **4. PRESENTATIONS & DELEGATIONS**

#### **4.1 Food Waste Presentation - RDCO**

Travis Kendel, Associate Director, RDCO provided Council with an overview of the proposed Curbside Food Waste program. It was noted that both the City of Kelowna and City of West Kelowna have, at this time, opted not to participate in the program. Further discussion ensued with respect to:

- the importance of pursuing a consistent, regional approach to waste management. The decisions made by municipal partners will be referred back to the Board for further evaluation of the program's overall viability.
- without support from the City of Kelowna, the cost burden becomes too prohibitive for smaller municipalities.
- the most significant expense associated with the program is the development of a Transfer Station, previously estimated at approximately \$6 million for full implementation. However, this estimate was based on participation from all partners; reduced involvement may lead to a smaller facility footprint and potentially lower costs.
- support for the RDCO working closely with Brenda Renewables.
- rationale for using the Glenmore location over Brenda Renewables.
- it was recognized that without support from the City of Kelowna and City of West Kelowna, the program is unlikely to be approved by the Board. However, emphasized the importance of Council supporting the program on principle.

**RC-25/06/10-003**

**Moved By** Councillor Ingram

**Seconded By** Councillor Thom

THAT District of Peachland Council supports the District of Peachland's participation in the Regional District of Central Okanagan's Curbside Food Waste Program.

**DEFEATED**

Opposed: Councillor Brophy, Councillor Condon, Councillor Glasman, Councillor Collins

**RC-25/06/10-004**

**Moved By** Councillor Glasman

**Seconded By** Councillor Condon

THAT District of Peachland Council not support the District of Peachland's participation in the Regional District of Central Okanagan's Curbside Food Waste Program at this time.

**CARRIED**

Opposed: Councillor Condon, Councillor Thom, Councillor Ingram

4.2 Regional Transportation Service Update - RDCO

Travis Kendel, Associate Director, RDCO provided Council with an overview of the proposed Regional Transportation Plan. Further discussion ensued with respect to:

- the service focusing on transportation planning, not transit services, though it collaborates with Transit to improve regional service levels. No changes to existing transit service is proposed.
- the Plan includes transportation planning services and school-related transportation programming. There were concerns expressed about providing more funding without tangible results.
- STPCO previously provided this service until 2020 with a \$400,000 regional investment; the current proposal is a continuation of that program.
- concerns were raised about how to ensure local priorities and concerns are heard.

**RC-25/06/10-005**

**Moved By** Councillor Condon

**Seconded By** Councillor Ingram

WHEREAS the Regional District of Central Okanagan (the “RDCO”) is giving consideration to Bylaw No. 1573 – Amendment No. 2 to Regional District of Central Okanagan Transportation Demand Management Extended Service Establishment Bylaw No. 831, 1999 (the “Bylaw”);

AND WHEREAS, the Bylaw proposes to amend the boundaries of the service area for the RDCO’s Transportation Demand Management Extended Service to include the District of Peachland as a participating area;

AND WHEREAS, pursuant to the Bylaw, the entire area of the District of Peachland is to form a participating area under the Bylaw;

AND WHEREAS, pursuant to sections 346, 349(1) and 350 of the Local Government Act, the Council for the District of Peachland can provide participating area approval by consenting on behalf of the electors to the adoption of the Bylaw and notifying the Regional Board of its consent;

NOW THEREFORE the Council of the District of Peachland consents to the adoption of the Bylaw and directs staff to provide notice to the Regional Board of such consent.

**CARRIED**

*Council recessed at 4:12 PM.*

*Council reconvened at 4:20 PM.*

## **5. COUNCIL COMMITTEE REPORTS**

### **5.1 Peachland Climate Action Task Force**

Councillor Ingram reported that the Task Force's Community Conversations are going well. They are also planning one that will be open to the wider public. If interested, stop by their table at the Open House to register.

**RC-25/06/10-006**

**Moved By** Councillor Ingram

**Seconded By** Councillor Condon

THAT Council accept the May 14, 2025 Peachland Climate Action Task Force Meeting Minutes for information.

**CARRIED**

## **6. BYLAWS**

### **6.1 PLANNING RELATED BYLAWS**

None

### **6.2 OTHER BYLAWS (NON-PLANNING RELATED)**

None

## **7. UNFINISHED BUSINESS**

None

## **8. ITEMS FROM ADMINISTRATION**

### **8.1 Fees and Charges Bylaw Review Project - Planning and Development Services**

Jenn Waite, consultant from Urban Systems, provided an update to Council on the planning and development user fees review, funded by the DAPR grant. The review aims to ensure fees align with the actual cost of municipal services, reflect staff time and effort, and are comparable to other municipalities in the region. Further discussion ensued with respect to:

- Although a critical path or task analysis was not conducted, a comprehensive review was carried out using municipal comparators. The team is confident that the revised fees accurately reflect the staff time and effort involved and are aligned with those of comparable municipalities.
- Applications for Bed & Breakfast business licenses require more time and effort
- Ability to require developers to pay an additional fee to the municipality based on the sale price if a property is re-zoned and then immediately sold.

**RC-25/06/10-007**

**Moved By** Councillor Ingram

**Seconded By** Councillor Thom

THAT Council direct staff to bring forward amendments to the “Development Application and Licence Fees Bylaw No. 2277” as recommended in this report; and

FURTHER THAT Council direct staff to reach out to local stakeholders to advise of the proposed amendments.

**CARRIED**

## **9. URGENT BUSINESS**

None

## **10. MAYOR & COUNCIL BUSINESS**

### **10.1 MAYOR AND COUNCIL REPORTS**

Councillor Thom provided an update to Council on his recent trip to Leeuwarden, Netherlands. Noted that Mayors in the Netherlands are hired.

Councillor Ingram attended a fundraiser at the elementary school, the AGM of Wellness Centre and a ribbon cutting for the Foodbank.

Councillor Collins attended a luncheon on how to unlock developments that aren't financially viable.

Councillor Brophy girls and boys soccer have both had home games, for the first time.

Mayor Van Minsel was at FCM in Ottawa last week. Attended a lot of workshops and conversations. Will provide full report to Council for next meeting. The Mayor reported that he had the privilege of briefly speaking with Prime Minister Carney after his speech to the delegates. FCM is lobbying for steady stream infrastructure funding. There is green funding & possible money available for protective services buildings with housing attached.

**RC-25/06/10-008**

**Moved By** Councillor Condon

**Seconded By** Councillor Glasman

That Council accept the Mayor and Council reports for information.

**CARRIED**

### **10.2 QUESTIONS BETWEEN COUNCIL MEMBERS/COUNCIL STATEMENTS**

Councillor Glasman requested an update on user fees. Administration indicated that an updated fees bylaw will be brought to Council in the near future.

Councillor Condon inquired who questions regarding Water Utilities for Suites should be directed to. Administration indicated that the questions could be directed to Finance.

Councillor Ingram inquired about the timeline for the OCP review. Administration indicated that the anticipated adoption date is currently scheduled for early 2026.

Councillor Collins inquired about Modular Home zoning and encouraged that it be part of the OCP review.

Mayor Van Minsel spoke about a notice received from the Province regarding the requirement for minimum housing units as well as Bills 14 and 15.

Councillor Condon inquired about the status of the Water Reservoir. Administration advised that the current water flow is good and that there is still snow.

Mayor Van Minsel requested that staff investigate traffic calming measures on 13th Street.

10.3 NOTICES OF MOTION

None

10.4 QUESTION PERIOD

None

**11. CORRESPONDENCE**

11.1 RDCO Board Meeting Highlights

11.2 School Board Meeting Highlights

**RC-25/06/10-009**

**Moved By** Councillor Glasman

**Seconded By** Councillor Collins

THAT Council accept the May 14 School Board and May 15 RDCO Board Meeting Highlights for information.

**CARRIED**

**12. IN CAMERA**

12.1 Item Pertaining to Community Charter s.90(1)(b)

12.2 Item Pertaining to Community Charter s.90(1)(e)

**RC-25/06/10-010**

**Moved By** Councillor Collins

**Seconded By** Councillor Ingram

THAT Council move In Camera at 5:37 PM to discuss items pertaining to Community Charter s.90(1)(b) and (e):

- personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity.
- the acquisition, disposition or expropriations of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

**CARRIED**

Council came out of closed session at 5:58PM.

**13. ADJOURNMENT**

Mayor Van Minsel adjourned the June 10, 2025 Regular Council Meeting at 5:58 PM.

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Corporate Officer

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Mayor



## REQUEST FOR DECISION

**Agenda Item Number: 8.1**

**Meeting Date: 6/24/2025**

**Author: G Filafilo**

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**TO:** Mayor and Council

**FROM:** Finance Department

**SUBJECT:** 2024 Annual Report and 2024 Statement of Financial Information

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### RECOMMENDATION:

THAT Council approve the 2024 Annual Report; and

FUTHER THAT Council approve the 2024 Statement of Financial Information

### PURPOSE

Under Sections 98 and 99 of the Community Charter, Municipalities are required to produce an annual report each year stating goals and objectives for the coming year and demonstrating progress made toward the preceding year's goals. The report must be approved before June 30 and submitted to the Ministry of Local Government.

Under Section 2 of the Financial Information Act, Municipalities are required to produce a Statement of Financial Information. This report must also be approved before June 30 and submitted to the Ministry of Local Government.

### COUNCIL AUTHORITY/PREVIOUS DECISIONS

Council has authority under the *Community Charter* to approve the Annual Report and the Statement of Financial Information.

### CHIEF ADMINISTRATIVE OFFICERS COMMENTS

Approved for Council's consideration.

## REPORT

### BACKGROUND

Every year, the District is required to prepare an annual report for the preceding year and provide it for public review for two weeks before Council considers approval. The *Draft 2024 Annual Report* presents details from the previous year's activities and establishes objectives and measurements for each department for the upcoming year.

The attached annual report includes objectives and measurements that are tied to Council's Strategic Priorities and Financial Plans. The intent of the report is to ensure that departmental objectives are consistent with the adopted Council direction and to ensure that the objectives are being completed in a timely manner.

The annual report must include:

1. The Audited Financial Statements for the previous year;
2. For each tax exemption provided by Council (permissive tax exemptions), the amount of the municipal share of property taxes that would have been imposed on the property in the previous year if it were not exempt for that year;
3. A report respecting municipal services and operations for the previous year;
4. A progress report respecting the previous year in relation to the objectives and measures established for that year;
5. Any declarations of disqualification made in the previous year, including identification of the Council member or former Council member involved and the nature of the disqualification.
6. A statement of municipal objectives, and the measures that will be used to determine progress respecting those objectives, for the previous year; and
7. Any other information Council considers advisable.

The *Draft 2024 Annual Report* meets the requirements of the *Community Charter*.

### **2024 Statement of Financial Information**

Schedule 1 of the Financial Information Regulation (FIR) outlines information municipalities are required to report in a Statement of Financial Information (SOFI) and how the information is to be made available to the public. The SOFI consists of four core financial statements, schedules for employee remuneration and for payments to suppliers for goods and services provided to the Corporation.

The 2024 SOFI has been prepared in accordance with the FIR and has been approved by the Director of Finance as required by the FIR. Before June 30th of each year, the District's SOFI must be approved by Council.

The following information is required to be included in the District's SOFI:

1. A statement of assets and liabilities, an operational statement, and a schedule of debts included in the District's financial statements (Audited Financial Statements are included with the Annual Report);
2. A schedule of Guarantee and Indemnity Agreements:
  - Section 5(1) requires corporations to "list financial guarantee and indemnity agreements in force which required government approval prior to being given under the Guarantees and Indemnities Regulation (BC Reg. 258/87)";
3. A schedule of Remuneration and Expenses showing:
  - In respect of each elected official, listed separately by name and position, the total amount of remuneration and the total amount of expenses paid to or on behalf of
  - In respect to each employee earning more than \$75,000 per year, the total remuneration paid to the employee and the total amount paid for the employee's expenses
  - A consolidated total of all remuneration paid to all other employees;
4. A Statement of Severance Agreements:
  - "Severance" is defined as the severance payment made in lieu of the notice period. (The notice period is the length of time from the date on which the notice of termination is given to an employee until the date on which employment will terminate.)
  - A "severance agreement" means an agreement between an employee and the employer which is usually signed by both parties
5. A Schedule of Payments to Suppliers of Goods and Services showing:
  - The total amount paid to each supplier of goods or services during the fiscal year that is greater than \$25,000, and

- A consolidated total of all other payments made to suppliers of goods or services during the fiscal year;
6. A Statement of Approval of Financial Information; and
  7. A Management Report stating management's responsibility for the financial statements and other financial information, as well as the financial reporting process that produces such statements and other information. The report also states the role of Council.

The variance between the remuneration schedule and the salaries and benefit expenses reported in the consolidated financial statements of the District are attributable to a number of factors, including:

- remuneration schedules are based on actual payments made in the year (including payouts of vacation, gratuity, and overtime banks) whereas the financial statement figure is determined on an accrual basis.

## **DISCUSSION**

The following public consultation activities were undertaken for the *Draft 2024 Annual Report*

- The report was published online at [www.peachland.ca](http://www.peachland.ca) on June 10, 2025
- Web news item posted on homepage June 9, 2025
- Available via QR Code/Poster at the June 11, 2025, Our Peachland Open House & BBQ
- Facebook Post at [www.facebook.com/districtofpeachland](https://www.facebook.com/districtofpeachland) on June 9, 2025
- News item sent to e-notification subscribers on June 13, 2025

No comments about the *Draft 2024 Annual Report* have been received.

## **IMPLICATIONS/RELATED ISSUES/RISK**

The provincial government requires an Annual Report and a Statement of Financial Information to be approved by Council and submitted to the provincial government by June 30, 2025.

## **STRATEGIC DIRECTION**

Good Governance  
Fiscal Responsibility

## **CONCLUSION**

Support recommendation.

## **SUPPORTING DOCUMENTATION**

2024 Annual Report  
2024 Statement of Financial Information

## **REVIEWED & APPROVED BY Joe Creron, CAO**

# 2024 Annual Report



**District of Peachland  
British Columbia, Canada**



**For fiscal year ending  
December 31, 2024**

# 2024 Annual Report

For the fiscal year  
ending December 31, 2024

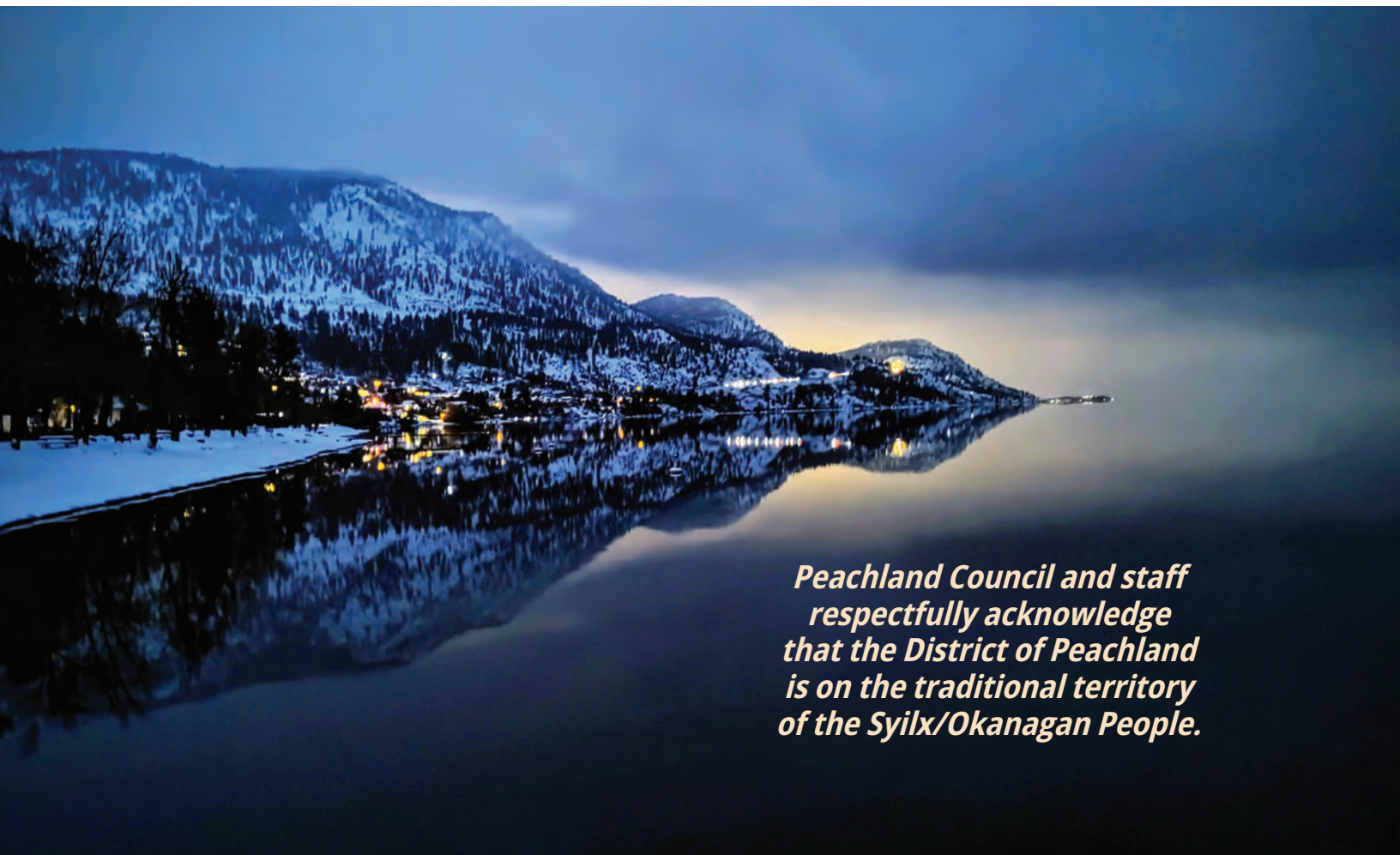
Prepared by the Financial Services  
and Corporate Services Departments with  
contributions from across the organization

*Cover photography by  
Kerry Rawlinson, 2024.*



District of Peachland  
5806 Beach Avenue  
Peachland, BC, Canada V0H 1X7

[www.peachland.ca](http://www.peachland.ca)



***Peachland Council and staff  
respectfully acknowledge  
that the District of Peachland  
is on the traditional territory  
of the Syilx/Okanagan People.***

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## About Peachland

Peachland sits on the west side of Okanagan Lake in the Central Okanagan, British Columbia, Canada. It is 25 km south of Kelowna, 40 km north of Penticton, 380 km East of Vancouver and 130 km North of the U.S. border.

Our vibrant and growing hillside and lakefront community is home to 6,400 people. Peachland features a three-kilometre waterfront trail, the Okanagan’s only lifeguarded swimming park, a busy business community and countless natural recreational opportunities.

No matter the season, Peachland draws visitors from around the world to soak up the sunny days surrounded by breathtaking scenic trails, beaches and hillsides of orchards and vineyards.

# Mayor's Message

The activities and achievements outlined in this *2024 Annual Report* are a reflection of the progress, resilience, and collaboration that define our community. This past year we have made meaningful advancements in infrastructure, sustainability, and community well-being.

As Mayor, I am continually inspired by the dedication of our residents, local organizations, businesses, and municipal staff. Your engagement and passion for Peachland drive us forward, ensuring that we remain a strong, connected, and welcoming community.

At the heart of our work is a commitment to responsible governance, environmental stewardship, and long-term planning. As we look ahead, we will continue to prioritize smart growth, economic vitality, and sustainability while preserving the natural beauty and small-town charm that make Peachland so special.

I would like to extend my sincere gratitude to my fellow Council members, our dedicated staff, and, most importantly, the people of Peachland. Your voices, ideas, and contributions shape the future of our community, and I am honored to serve as your Mayor.

Thank you for your continued support and engagement. Together, we will build an even stronger Peachland for generations to come.



Mayor  
Patrick Van Minsel

## Peachland Council 2022-2026



Councillor  
Randy Brophy

Councillor  
David Collins



Councillor  
Terry Condon

Councillor  
Alena Glasman



Councillor  
Rick Ingram

Councillor  
Keith Thom

**Contact Council**  
**council@peachland.ca**  
**250-767-2647**

### OUR MISSION

*To provide our taxpayers, residents and businesses with affordable quality services and to keep them apprised and engaged in the District's affairs by conducting ourselves in a transparent way.*

### OUR VISION

*Peachland's celebration of people and place attracts a diversity of residents and visitors to a collection of healthy sustainable neighbourhoods.*

*In 2040, Peachland is a diverse, healthy, sustainably-developed, inter-generational community with a quaint, lively downtown where people live, work and play. Peachland embraces its natural surroundings through recreation and preservation, attracting a diversity of residents and visitors. Citizens are engaged in protecting the beauty of the lake and beach, developing a safe community that embraces multi-modal transportation and responsible growth and development that maintains the small-town character and preserves the environment.*

### OUR STRATEGIC PRIORITIES



**FISCAL RESPONSIBILITY**



**VIBRANT DOWNTOWN**



**INFRASTRUCTURE IMPROVEMENTS**



**GOOD GOVERNANCE**



**INCREASE HOUSING CHOICE**

# 2024 Council Highlights

## Phase Two of Affordable Housing Project Underway

Council adopted bylaw amendments and approved a development permit for Phase II of the Peachland Seniors' Support Society's (PSSS) housing project at 4440 5th Street, a 74-unit apartment building for seniors and people with disabilities. The new building completes the two-phase affordable housing development operated by the Peachland Seniors' Support Society on land provided by the District under long-term lease. The first phase, The Residences, opened in 2019, a partnership between Peachland and the provincial and federal governments. Council also approved entering into a 60-year lease and housing agreement with BC Housing and PSSS for the construction and long-term operation of the Phase II building.



## Council Supports Chamber's Peachland Classic Car Show

In January, after receiving news that the World of Wheels car show would be moving out of Peachland in 2024, Council agreed to support the Peachland Chamber of Commerce with its new vintage car event planned for the May long weekend, the Peachland Classic Car Show. The show was a great success.



## Recognizing Peachland's Good Samaritans

Council honoured Judy Bedford for 40 years of volunteer service for establishing, maintaining and fundraising for the Peachland Community Food Bank. Judy's compassion and dedication to helping others in need has earned her many awards over the years, including two citizen-of-the-year awards with her husband Wes, and a Queen's Diamond Jubilee medal.



Blake Pfannenschmidt, a contract Bylaw Officer with the District of Peachland, was commended by Council for actions he took to protect the community. One evening in August 2024, Mr. Pfannenschmidt witnessed a hit and run, followed the offending vehicle until it stopped, and obtained the driver's keys. RCMP were called and Mr. Pfannenschmidt assisted in managing an aggressive person at the scene. Peachland resident Sarah Evans also assisted during the incident.



## Council's Committee News

Council's **Climate Action Task Force** requested a name change from the Climate Sustainability and Resiliency Task Force, and permission to adjust its mandate to produce two action plans, one for sustainability and one for resiliency. One Climate Action Plan will be created by Dec. 19, 2025. The committee conducted an online survey in the last quarter of the year seeking the community's input on climate resiliency.



The Peachland Accessibility Action Plan, developed by Council's **Accessibility Advisory Committee**, was received. It outlines focus areas and actions that can be taken by the District to achieve the goals of improved accessibility in the community.



Council's new committee, the **Downtown Revitalization and Implementation Strategy Task Force**, began meeting in January, working to develop a "how to" document to help support future growth in downtown Peachland. The Task Force includes business owners, landowners, Peachland residents and recreation and culture representation.



# 2024 Council Highlights

## Our SPACE Takes Up Residence at Schoolhouse



In February 2024, a lease agreement was signed with Our SPACE for use of Peachland's Historic Schoolhouse as a community arts and culture hub. Our SPACE is made up of the Peachland Community Arts Council, the Okanagan Folk School and the Bat Education and Ecological Protection Society.



## New Community Art

The Peachland Wellness centre received Council's support to install "Helping Hands," a new sculpture created by artist Lynden Beesley, at the Peachland Wellness Centre's new intergenerational garden at the Historic Schoolhouse on Beach Avenue.

## Sharing Our Goals



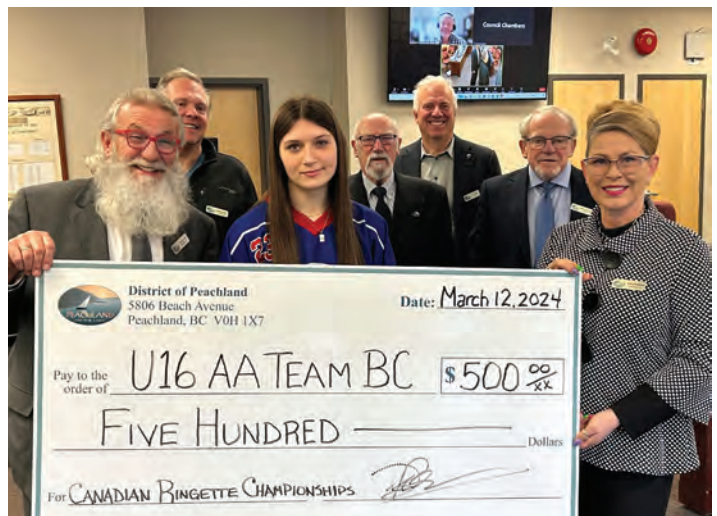
Mayor and Council shared Peachland's goals with other levels of government at every opportunity. Here, Mayor Patrick Van Minsel and Acting Fire Chief Wes Aigro greet Prime Minister Justin Trudeau and Minister of Emergency Preparedness, Harjit Sajjan at a May 10 funding announcement for the Central Okanagan.

Okanagan Mayors joined to meet with BC Finance Minister Katrine Conroy in April.



## Supporting Youth

Council happily backed young Peachlanders in their pursuit of excellence. In May, Council provided \$500 to a Peachland athlete on the U16AA Ringette Team and \$500 to a young 2024 BC Ambassadorial contestant.



# 2024 Civic Awards



Citizen of the Year  
PAULA MCLAUGHLIN



Youth Citizen of the Year  
HAILEY CRAIG



Unsung Hero Award  
KIM MCFADDEN



Mayor's Award of Merit  
Peachland Seniors' Support Society



Councillors' Award of Merit  
PETER SCHIERBECK



Lifetime Service Award  
VINCE BOYKO



Lifetime Service Award  
SHERRY KENDRICK



Lifetime Service Award  
SID KENDRICK



Lifetime Service Award  
JOHN HUMPHRIES



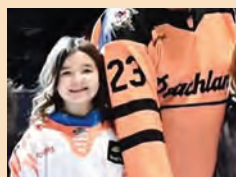
Excellence in Arts  
& Culture  
LINDA  
SCHNEIDER



Excellence in  
Community Spirit  
KIM POTTS



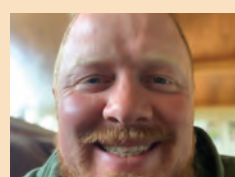
Excellence in  
Sports &  
Recreation  
MARTIN  
DESLAURIERS



Excellence in  
Volunteerism  
AMELIA  
HOLLY-ANTHONY



Excellence in  
Sports &  
Recreation  
TRISTIN AHERN



Excellence in  
Sports &  
Recreation  
MARK WILSON

# 2024 Community Highlights



August 9: Peachland Child Care Centre funding announcement event attended by Anne Kang, BC Minister of Municipal Affairs

## New Peachland Child Care Centre Announced

In August, Peachland was given the wonderful news that it received \$12.2 million in funding through ChildCareBC's New Spaces Fund to design, build and equip a new 104-space child care centre adjacent to the Peachland Elementary School. It will be built on District-owned land at 5601 Wild Goose Street, a new road created as part of the development. The District is also partnering with the Okanagan Boys and Girls Club (BGC) as the non-profit operator of the new centre. HCMA Architecture & Design has been hired for architectural and engineering services and TKI Construction for construction management

## Grant Received for Path to West Kelowna

The District received a grant for up to \$500,000 to fund the construction of a new multi-use pathway connecting Peachland and West Kelowna. The trail will be constructed in 2024/2025.



Phase 1 construction on Peachland to Goat's Peak multi-use trail

# 2024 Community Highlights

## Turner Park Upgrades Start

The Turner Park Upgrade project began in earnest in September 2024 with work in the upper tier to prepare for the installation of accessible picnic areas, a children's playground and upgraded washrooms. The park will include accessible pathways, benches and a shade structure. Parking will also be improved and the old sports box replaced with grass. The project will continue in 2025, opening in June when the new turf of the competitive soccer field is ready. Students from Peachland Elementary School were asked to help select the playground and they took part in a vote from a selection of three different designs.



## Strategic Land Purchase in Trepanier Neighbourhood

The District announced in December that it had purchased 5180 Trepanier Bench Road for \$1.5 million. The 1.3 hectare property in the Trepanier neighbourhood is at the northern extent of Lang Trail and adjacent to Trepanier Bench Park. This purchase adds a strategic asset to the District's land inventory.

## Museum Renovations to Convert to Visitor Centre

Renovations at the Peachland Museum to convert it to the community's Tourist Information Centre began, funded primarily through a Community Economic Resiliency Infrastructure Program, Unique Heritage Infrastructure of up to \$600,000. The District contributed approximately \$167,000 towards construction. The project required the removal of hazardous materials like lead and asbestos from the 114-year-old historic building. Structural upgrades on the second floor and electrical upgrades throughout were completed and a new HVAC installed. These renovations are structural in nature, intending to preserve the historical building and prepare it for thousands of visits each year.



## Newest Peachland Mural at Fourth Street Place

The newest community mural was completed in 2024 by artist Jean Bradbury and now brightens the wall of Fourth Street Place, home of the Peachland Wellness Centre and the Peachland Food Bank. The mural is the latest created through the Making Waves Mural Festival.

## Sanderson Dog Park Gets TLC

Great news for the safety of our four-legged friends! As part of the \$100,000 Sanderson Dog Park Upgrade, fences have now been installed to formalize the boundaries of the park at 5900 Sanderson Avenue. Other work included installation of an outhouse, signage and a water line to feed a dog watering station. The project is funded with a portion of Peachland's Growing Communities Fund grant.



# Message from the CAO

It is my privilege to present the District of Peachland's 2024 Annual Report, highlighting our organization's achievements, challenges, and progress over the past year. As we reflect on 2024, we celebrate the collective efforts of Council, staff, and our residents in shaping a vibrant and resilient Peachland.

This year has been one of growth, innovation, and collaboration. We have advanced key infrastructure projects, enhanced public services, and strengthened our emergency preparedness initiatives. Our commitment to sustainability remains at the forefront, with continued investments in environmental stewardship and responsible development to protect the natural beauty that makes Peachland such a special place to call home.

Public engagement continues to be a cornerstone of our decision-making. We are grateful for the valuable input from residents, which has guided policies and projects that reflect the needs and aspirations of our community. Through open dialogue and transparency, we strive to build trust and foster a strong sense of civic pride.

As we look ahead, the District remains dedicated to fiscal responsibility, service excellence, and long-term planning to support Peachland's evolving needs. I believe that Peachland taxpayers can look forward to their tax burden being lessened as more development occurs in the community.

I extend my sincere appreciation to our Mayor and Council for their leadership, to our dedicated staff for their hard work, and to our community members for their ongoing participation and support.



**Joe Creron**  
Chief Administrative Officer

## Organizational Chart



## Leadership Team



**Cory Labrecque**  
Deputy CAO &  
Director of  
Community Services



**Jennifer Sawatzky**  
Director of  
Corporate  
Services



**Garry Filafilo**  
Chief Financial  
Officer



**Ian Cummings**  
Fire Chief  
Peachland Fire &  
Rescue



**Jason Sandberg**  
Director of  
Infrastructure &  
Engineering



**Shawn Grundy**  
Director of  
Operations &  
Public Works



**Darin Schaal**  
Director of  
Planning &  
Development

# 2024

## Departmental Achievements



Community Services plays an important role in the quality of life for citizens of all ages and abilities. Using Peachland's beautiful indoor and outdoor spaces, we offer year-round recreation services and special events. Fostering partnerships with local and regional groups ensures residents are provided abundant opportunities to be healthy and active, socially connected and feel a sense of belonging. The Department administers facility, park and field reservations, special events, recreational programs and lifeguard services at Swim Bay. We are actively engaged in ensuring quality leisure services are offered in Peachland.

- **Special Projects**
- **Parks and Facilities Planning**
- **Recreation Planning**
- **Program Administration**
- **Facilities Administration**
- **Special Events**
- **Non-Profit Liaison**
- **Parks & Facilities Maintenance**
- **Economic Development**

## BY THE NUMBERS

**300+**

Recreation Programs

**350+**

People Taught to Swim

**3,000+**

Recreation Participants

**11**

Community Events

**6,500+**

Canada Day Attendees

# 2024 Community Services

## Peachland Child Care Centre

The Department oversaw the negotiations related to the new Peachland Child Care Centre including the grant application process that resulted in a \$12.2 million grant through the Province's ChildCareBC New Spaces Fund and the Federal Canada-British Columbia Canada-wide Early Learning and Child Care Agreement. The new child care centre will be economically, socially and environmentally sustainable and help to build a more complete community. The carefully selected site is located in one of Peachland's only available walkable and mixed-use neighbourhoods. The Department engaged professional architecture, engineering and construction firms to start detailed design and construction and engaged with the BGC Okanagan to operate the facility.

## Students Vote in Dotmacracy

The Department recruited the students of Peachland Elementary to help pick out the design of the new playground to be installed in Turner Park. Staff hosted a Dotmocracy vote with the students. The new design was favoured overwhelmingly by Peachland Elementary Students.

## More Pickleball at Lambly

Council agreed to proceed with planning and budgeting \$200,000 for two new outdoor pickleball courts for Lambly Park.



## Canada Day Celebrations

The Department hosted the community's Canada Day celebrations which included free concerts in Heritage Park, activities all day for the whole family, food vendors and a fireworks display. Community partners included Peachland Lions Club, Peachland Ambassadors, Peachland Community Arts Council, Peachland Rotary and the 50+ Centre.



## Light Up in Heritage Park

The District's Christmas Light Up on Friday, December 6 was well-attended and included a fire pit, Santa Clause, live entertainment and fireworks by Peachland Fire & Rescue. Downtown businesses stayed open later to offer food, drink and shelter from the chilly weather.



# Community Services 2025 Objectives

- Complete the detailed design of a new **Peachland Child Care Centre** for construction to begin Spring/Summer 2025.
- Reopen a newly revitalized **Turner Park** in 2025, including upgraded washrooms, a new playground, public seating areas, accessibility trail, shade structures, and youth mural project.
- Support the completion of the **Peachland to West Kelowna Multi-Use Pathway** construction and grand opening.
- Support the **Peachland Seniors' Support Society** Phase 2 affordable housing development construction on 6th Street.
- Support increased family-friendly events in the downtown, including **live music every Thursday** evening in July & August on the stage in Heritage Park.
- Increase the number and variety of in-demand **recreation program** offerings for Peachland residents of all ages and abilities.
- Tender the **Swim Bay Concession** and partner with a reliable local business to operate the concession and serve individuals and families food and refreshments all summer.
- **Modernize software** and program management systems, beginning with an all-online Peachland Recreation Guide in 2025.



Polar Bear Swim 2024



Glow Run 2024

Corporate Services works closely with Council to provide the necessary information and tools to promote effective decision making in an open, accountable and professional manner. We strive to provide accessible, friendly and effective procedures to assist with the flow of information and communication between Council and constituents. Corporate Services oversees the management of District bylaws, policies and procedures. The department also oversees human resources and labour relations, manages Freedom of Information and privacy programs, corporate communications and all municipal electoral processes and administers the Peachland Cemetery.

- **Legislative Services**
- **Council Support**
- **Council Committee Support**
- **Meeting Management**
- **Policies & Procedures Bylaws**
- **Communications**
- **Grants**
- **Records Management**
- **Municipal Elections**
- **Human Resources**
- **Freedom of Information**

## BY THE NUMBERS

63

Council Meetings

370

Council Resolutions

1,001

E-news Subscribers

6

FOI Requests

48

News Releases

39

Municipal Employees

# 2024 Corporate Services

## New Collective Agreement

The Department led the negotiations with CUPE Local 608, the union representing 39 full-time, part-time and casual District of Peachland municipal employees. The negotiations will establish a new contract between the District and the union, the former agreement having expired in June 2024.

## Strategic Communications

The department developed a *Strategic Communications Plan* with recommended communications priorities and actions over a two-year timeframe. Influenced by Council's Mission, Vision and Values, the plan recommended a new website and visual standards guide, increasing local advertising and conducting a citizens' survey.

## Code of Conduct

The department developed a *Council Code of Conduct Bylaw* which defines the ethical standards and expectations for behaviour of Council members in their official capacity. The policy also ensures transparency and accountability and provides mechanisms for addressing conflicts.

## Privacy Management

Corporate Services developed a *Privacy Management Program Policy* to establish guidelines and practices to safeguard the personal information of residents, employees and stakeholders. It outlines the principles, responsibilities, and procedures necessary to ensure the protection of privacy rights and compliance with relevant regulations.

## Citizens' Survey

The Department oversaw a Citizens' Survey, polling residents on their satisfaction with a variety of District services, gathering feedback about programs and helping to understand residents' priorities for allocating resources and budgets. A total of 412 surveys were returned. Over 90% of respondents indicated a "Very Good" or "Good" quality of life and indicated the most important community topics are improving roads, sidewalks and streetlights, protecting environmentally sensitive areas, growth management and Highway 97 through Peachland.



## Photo Contest

Communications hosted the "Capture Peachland Photo Contest" and received over 300 digital images. The first-place winning photograph was taken by Nicole Hemeon who received a \$250 gift certificate. The second-place photograph was taken by Lynda Brown and third-place by Kerry Rawlinson, each receiving a gift certificate to a Peachland business of their choice.

# Corporate Services 2025 Objectives

- Enhance the existing **Electronic Document Management System** to improve records organization, accessibility, and long-term information management across the organization.
- Enhance **website content**, improving the quality, accessibility, and relevance of online content to better serve residents and support transparent communication.
- Undertake advanced preparation for the **2026 Municipal Election** including the necessary planning and coordination to ensure a fair, accessible, and efficient election process.
- Review and **update District Policies** to modernize and align with current legislation, best practices, and organizational needs.
- Develop a **comprehensive Human Resources program** including building and implementing a cohesive HR program, as well as the creation and refinement of policies and practices that support staff recruitment, retention, wellbeing, and organizational compliance.
- Conduct a comprehensive review and detailed **audit of District systems** including bylaws, policies, action tracking mechanisms, procedures, and related systems to ensure accountability, consistency, and operational effectiveness.



## 2024 Photo Contest Winners



The Finance Department serves to monitor, control and allocate financial resources to achieve the long term objectives of the District.

Some of the specific functions performed by Financial Services include revenue collection, vendor payments, maintaining property tax assessment roll information, establishing annual municipal tax rates, preparing five-year capital and operating plans and processing approved grant application requests. The Department also completes the required financial activities as legislated in the *Local Government Act* and the *Community Charter* which includes filing of bylaws, audited financial statements and expenditure reports.

- Financial Reporting
- Financial Planning
- Financial Accounting
- Budgeting
- Accounts Payable
- Accounts Receivable
- Payroll
- Taxation
- Utility Billing
- Information Technology
- Risk Management
- Customer Service

## BY THE NUMBERS

3,013

Property Tax  
Notices Issued

10,801

Utility  
Invoices  
Issued

284

Dog Licences  
Issued

# 2024 Financial Services

## 2024 Budget & Bylaw

The Department oversaw the development of the *2024 Financial Plan Bylaw* and *2024 Tax Rates Bylaw* with a tax increase of 6.35% which represented approximately \$100 more taxes/year for a typical assessed home in Peachland. The Growing Communities Fund grant of \$2.76 million that Peachland received from the Province of BC funded many of the \$1.8 million in Capital Projects undertaken in 2024, including

- \$600,000 for road remediation
- \$910,000 for Turner Park improvements
- \$160,000 for Active Transportation Network
- \$100,000 for Sanderson Dog Park

## Parcel Tax Changes

Changes to the District's approach to Parcel Taxes were made in 2024 with new ones introduced, some concluded, and others rolled into General Taxes. Parcel taxes were put in place to ensure proper renewal and maintenance of municipal infrastructure, but parcel taxes are typically used for finite project funding. New parcel taxes were introduced for the transfer station and the new fire hall project.

## Budget Open House

The Department hosted the 2024 Budget Open House on February 27, 2024 from 4 to 6 pm at the Peachland Community Centre. The event was attended by 24 members of the public and 18 surveys were submitted.



Nicole Hemeon Photo, 2024

# Financial Services 2025 Objectives

- Complete **water rates review** and update bylaws.
- Update **financial transaction procedure** documentation.
- Update **departmental financial reporting**.
- **Restructure** financial services department
- Update Federal and Provincial **Grant Reporting** process.



2024 Budget Open House

Peachland Fire & Rescue Services provides 24-hour fire and emergency response for the District of Peachland.

With the exception of a Chief and Deputy Chief, the department consists entirely of paid-on-call firefighters. These dedicated personnel respond from home or work 24 hours a day, seven days a week when emergency calls. The 30+ POCs train weekly and are on call throughout the year, providing an average of 8,000 person hours each year in emergency response and training. The Department also proactively provides public education on fire safety throughout the year.

- Fire Services
- Fuel Reduction
- Emergency Operations Centre
- Occupational Healthy & Safety
- Risk Management

## BY THE NUMBERS

33

Volunteer  
Firefighters

102

FireSmart  
Yard Inspections

269

FireSmart Yard  
Waste Vouchers  
Distributed

9.32

Hectares of Fuel  
Modification

# 2024 Fire & Rescue

## Farewell to Chief Craig

After 11 years as the District's Fire Chief, Dennis Craig accepted a position with the Kelowna Fire Department. His final day with Peachland Fire Rescue was February 28. Chief Craig was replaced by Chief Ian Cummings who came to Peachland from the Armstrong-Spallumcheen Fire Department where he served for 30 years.

## Tree Protection Bylaw

Council adopted a *Tree Protection Bylaw* that sets out regulations for tree removal and requirements for replanting. The bylaw supports the District's FireSmart Program by ensuring replacement trees do not further compound the existing problem by planting coniferous trees within the non-combustible zone of a structure.

## Wildfire Prep Open House

The Department hosted a Community Wildfire Preparedness Open House on April 6 at the Peachland Community Centre, sharing insight and expertise in managing wildfire threat on private property and preparing the community for an emergency.

## Free Yard Waste Vouchers

The FireSmart free Yard Waste Voucher program continued to be popular in 2024. After a homeowner has their property assess for mitigation actions by a trained FireSmart representative, the department covers the fees of yard waste disposal at the Westside Transfer Station, encouraging residents to make their properties more resilient to wildfire.

## Forest Fuel Mitigation

A forest fuel mitigation project was completed in the forested area at the end of Sanderson Avenue, one of the recommended actions in Peachland's Community Wildfire Protection Plan. The funding for this project came from the Community Resiliency Investment Program through the Union of BC Municipalities as part of the District's FireSmart Program.



# Fire & Rescue 2025 Objectives

- Seek grant funding for the construction of a **Peachland Protective Services** building.
- Seek **FireSmart** program funding and continue FireSmart programs in Peachland.
- Continue FireSmart work and **assist neighbourhoods** with hazard reduction projects.
- Expand the homeowner **FireSmart rebate** grant program.
- Implement the **Home Partners Program** from FireSmart BC.

Type of Incidents	2024	2023	2022	2021	2020
Fires	16	20	15	26	12
First Medical Response	246	230	196	168	81
Motor Vehicle Incident	33	48	58	40	46
Other*	116	122	106	118	118
TOTAL INCIDENTS	411	420	375	352	257



Peachland kids visit Sparky at the Fire Hall

The Infrastructure & Engineering Department is responsible for development engineering in the municipality as well as overall asset management. This includes planning for the maintenance and renewal of the municipality's sewer and water infrastructure. The Department oversees capital construction in the community, waterfront infrastructure and transportation network planning. The Department works closely with other departments to review applications for subdivisions, rezoning, development and building permits.

- Water, Sewer, Road Use & Blasting Permits
- Transportation Planning
- Capital Projects
- Asset Management
- Development Engineering

## BY THE NUMBERS

66

Kilometres of  
Roads

83

Kilometres of  
Water Mains

50

Kilometres of  
Sewer Mains

8

Kilometres of  
Drainage Mains

# 2024 Infrastructure & Engineering

## Princeton & Somerset Paving

In September, portions of Princeton and Somerset Avenues were repaved as part of a \$600,000 road rehabilitation project. Princeton Avenue was repaved from Highway 97 to Maranatha Drive and Somerset Avenue was repaved from Princeton Avenue to Gladstone Road.

## Water Restrictions

In February, Council approved a Water Restriction Bylaw that now allows Stage 2 watering restrictions to be initiated by the Director of Operations & Public Works, rather than requiring a Council resolution. This allows for a timely response if restrictions are needed. In July 2024, the District implemented Stage 2 restrictions to reduce demand on its reservoirs.



## Transportation Service Plan

The Department provided its *Transportation Service Plan* to Council, outlining its recommended improvements for four of the community's major upland roads; Princeton Avenue, Ponderosa Drive, Trepanier Bench Road and Renfrew Road/Hardy Street. It's not a comprehensive Roads Master Plan but provides staff with an improved ability to direct developments to contribute to construction of community improvements.

## Water Supply Analysis

The Department introduced its *Peachland Water Supply Analysis* which is an update to the last major *Water Master Plan* update in 2015. The analysis indicates that Peachland's water supply, primarily sourced from Peachland Creek, is reliable until 2050 or 2060 with the continued customary high consumption in the community, even with a sustained high-growth scenario and climate change effects. Council has emphasized the need to consider increasing water restrictions or rates to help preserve Peachland's water resources.

# Infrastructure & Engineering 2025 Objectives

- Complete a comprehensive **DCC Bylaw review** to ensure rates reflect current projects, costs and legislation.
- Complete the District's **Wastewater Master Plan** through the data collection and public engagement phases.
- Construct the **Peachland and West Kelowna Multi-Use Pathway**, Trail of the Okanagans connection.
- Complete road safety improvements and a watermain upgrade on **Clements Crescent**.
- Replace aging structural piles at **Swim Bay**.



Princeton Avenue  
Paving

The Operations & Public Works Department is responsible for the operation, maintenance and repairs of Peachland's streets, sidewalks, water system, sewer system, storm system, cemetery, public facilities and vehicle fleet. The Department oversees maintenance of all municipal parks, trails and green spaces in Peachland. It manages waste collection, snow removal and ice control services. The Department answers inquiries related to works and services including applications for utilities, latecomer agreements, and grant applications.

- Parks Maintenance
- Roads and Sidewalk Maintenance
- Cemetery Management
- Facilities Maintenance
- Water Department Administration
- Snow & Ice Removal

## BY THE NUMBERS

63.5

Hectares of  
Parks, Trails &  
Sportsfields

26

Municipal  
Facilities

40+

District  
Vehicles

1,000+

Calls For  
Service

# 2024 Operations & Public Works

## EV Charging Stations

New Level 3 Electric Vehicle (EV) charging stations will be installed on municipal property in Peachland by BC Hydro at no cost to the District. Two new stations with two ports each are planned for the south end of Beach Avenue, using five existing parking spaces to provide four EV parking spaces by Spring 2027.

## Southern Boat Launch Work

Peachland's southern boat launch at T Dock and Doggie Beach was upgraded with the non-floating dock and damaged lakebed concrete base replaced and repaired.

## Water Meter Replacement

The Department began a water meter replacement program as meters, first installed in 2004, are at the end of their 20-year lifespan and many are starting to fail.

## Goose Patrol Pilot

The Department continued its Goose Patrol program after a successful pilot program in 2023. Dog owners were invited to join the patrol of local parks and beaches to help scare way migratory birds without harming them. The majority of the initial Goose Patrol pooches came back to patrol again. The District conducts regular cleanup of waterfowl waste in its parks and uses a variety of techniques to discourage waterfowl including scarecrows, reflective tape, irritant laser, distasteful liquids in grassy areas and noisemakers.



# Operations & Public Works 2025 Objectives

- Complete the **water meter replacement** project
- Installation of **Bonnie Lane PRV station**
- Initiate **new training and safety software**
- Implement **new work order process** to enhance customer service
- Continued **road remediation**
- Finalize **new landscaping** at the South end of Beach Avenue
- Complete **Sanderson Dog Park**

**South boat launch  
and dock repairs**



Planning and Development Services is responsible for land use management and planning, building inspections, and bylaw enforcement.

Core work within the department includes processing community development applications such as zoning amendments, development and variance permits, subdivisions and building permits. The

Department manages business licenses, suite licenses, wharf and buoy licenses (foreshore management), sidewalk/patio licenses, outdoor vending licences, bed and breakfast licenses and bylaw infractions and complaints.

- Official Community Plan
- Zoning/Rezoning
- Subdivision Approvals
- Development Approvals
- Building Permits/Inspections
- Development Cost Charges & Amenity Contribution Charges Administration
- Long Range Policy Planning
- Management of Growth and Development
- Bylaw Enforcement
- Special Projects
- Environmental & Foreshore Management

## BY THE NUMBERS

59

New Business Licenses

106

Building Permits Issued

83

New Dwelling Units

64

Bylaw Complaints

# 2024 Planning & Development Services

## Bill 44 Changes

The Department oversaw Peachland's approach to Provincial zoning changes. Bill 44, the Housing Statutes (Residential Development Amendment Act) was introduced requiring local governments to update zoning bylaws to allow small-scale, multi-unit housing (SSMUH) on existing residential lots; update housing reports;

official community plans and zoning bylaws; and remove the requirements for public hearings for housing-related projects consistent with OCPs. In Peachland, 51% of lots do not require zoning changes as they already permit a dwelling and a suite and are typically large lots with no municipal water or sewer service. The remaining 49%, or approximately 1,013 lots, needed updated zoning to allow up to four housing units, most of which are zoned R1. The intent of Bill 44 is to increase BC's housing supply and provide more diverse housing choices.

What does  
**BILL 44**  
mean for  
**Peachland?**



[www.peachland.ca](http://www.peachland.ca)

## Interim Housing Needs

The Department presented the Interim Housing Needs Report, a legislated requirement through the Province's Bill 44, to Council in December. The report provides an evidence-based approach to understanding community growth and the need for various housing types.

## Development Process Review

The Department continued its Development Application Process Review, Downtown Revitalization Implementation Strategy, and the Complete Community Assessment.

## Ponderosa Rezoning

Ponderosa rezoning was completed to clarify the requirements for and timing of key community amenities along with additional housing development.

## Development Approvals

- The Haven Development at 4569 Princeton Avenue was approved in February. It consists of five buildings, four four-plexes and one five-plex. A total of six long-term rental flex units are possible in the development, which will also include construction of a pickleball court, a tot lot and road and sidewalk improvements.
- Council rezoned 6137 and 6147 Lipsett Avenue to Multi-Unit Residential Medium-Density to allow development of 34 residential units.
- Council approved a development permit and variances to permit the construction of a 98-unit multi-family residential, six story building at 5481 Clements Crescent.

# Planning & Development Services 2025 Objectives

- Minor Official Community Plan (OCP) review project
- Downtown Revitalization Implementation Strategy (DRIS) – Phase 2 project
- Development Approvals Process Review (DAPR) 2024 project (ongoing from 2024)
- Fees and charges review project (department specific)
- Small-scale, Multi-unit Housing (SSMUH) next steps projects
- Downtown/Block 3 subdivision and consolidation project
- Maranatha Drive road closure project
- Tailyour Lane road closure project
- Ponderosa – Golf Course Area South development reviews and approvals
- New Monaco – potential development reviews and approvals

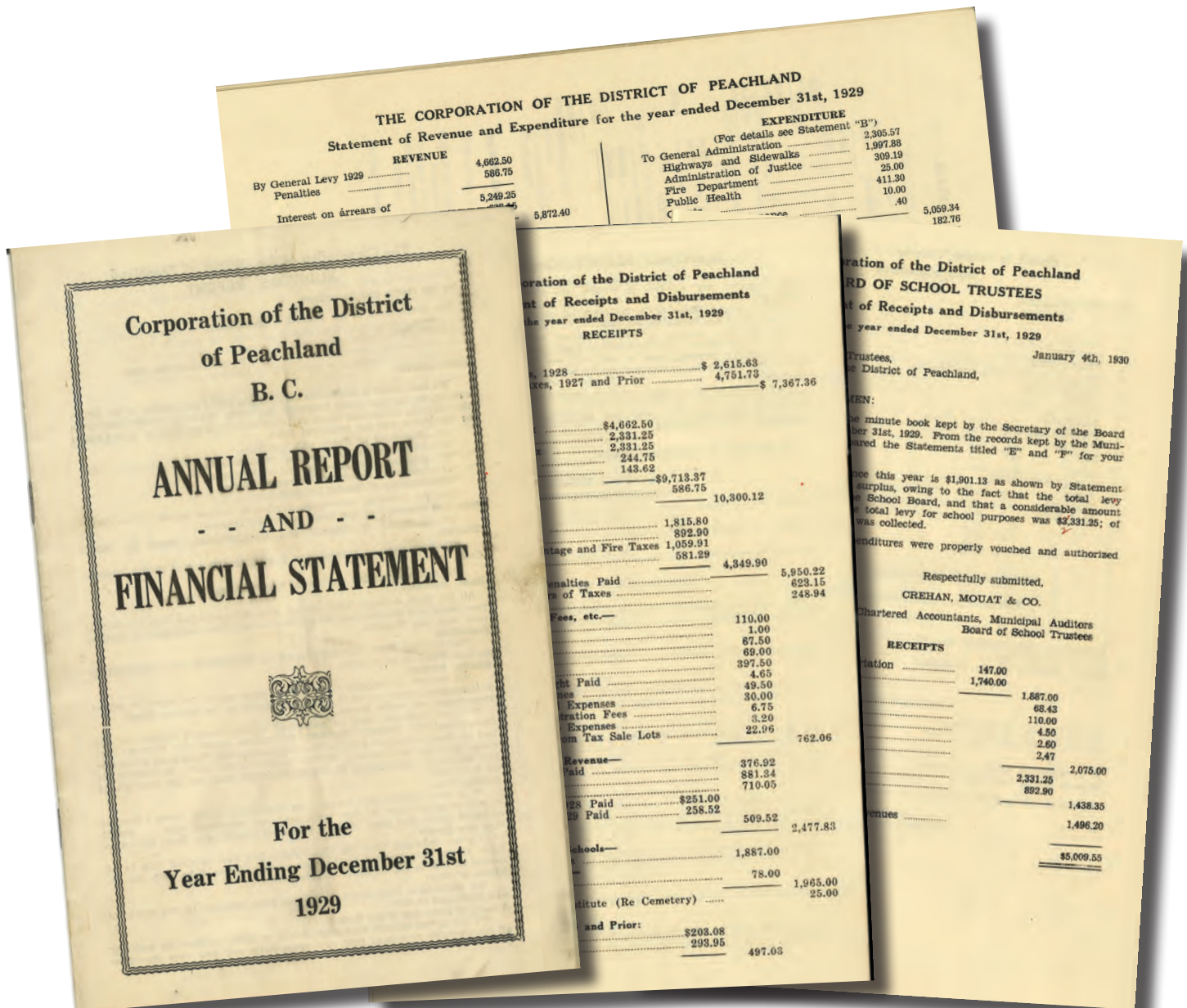
Development Services	2024	2023	2022	2021	2020
Official Community Plan Amendments	2	3	5	3	0
Zoning Amendments	7	4	6	5	4
Development Permits (Technical)	11	11	19	17	12
Development Permits (Form and Character)	5	3	4	3	5
Variance Permits	2	2	5	8	4
Subdivision	6	3	6	2	5
Building Permits Issued	106	105	87	96	67
Value of Building Permits	\$53.7M	\$19.4M	\$28.1M	\$23.9M	\$9.2M
New Residential Units	83	26	36	44	10
Bylaw Notice Tickets	22	17	8	11	2
New Business Licenses	59	57	48	65	40

## DRIS Task Force Charette



# 2024

## Financial Statements





Garry Filafilo  
Chief Financial Officer

# Chief Financial Officer Report

The 2024 Budget included a Property Tax increase of 6.35%, which represented approximately \$99 per year for the typical property in Peachland. The tax increase was necessary to fund ongoing operational expenses and services and to contribute a portion to reserves for future expenditures. As with many Canadian municipalities, Peachland’s infrastructure is aging and consideration is being given to repairs and replacement that will be needed in the future.

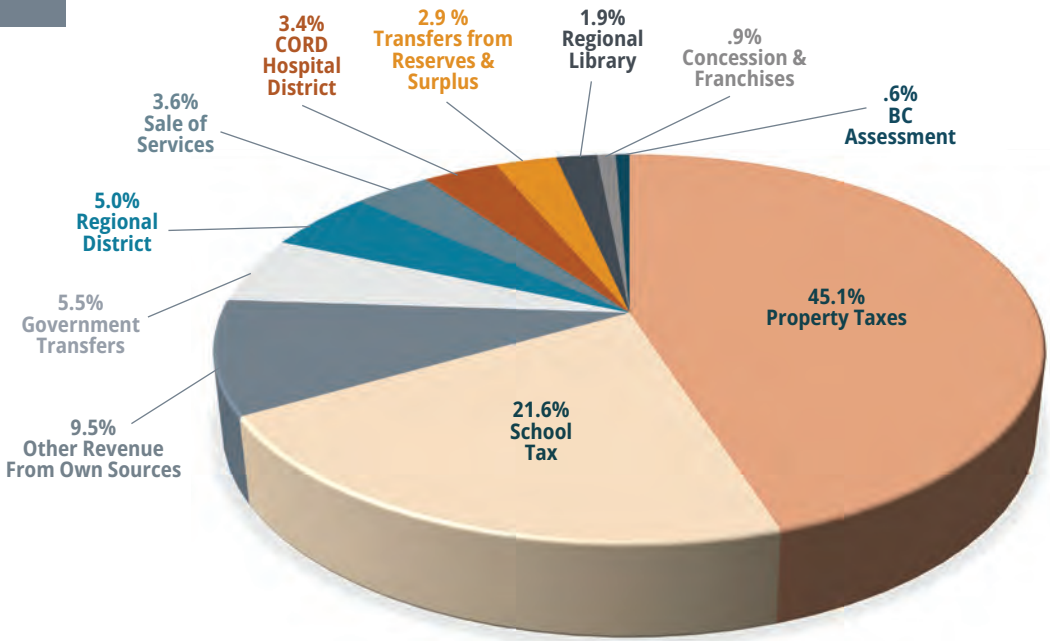
Peachland taxpayers were advised in 2024 that General, Water and Sewer Capital Renewal Parcel Taxes were removed as parcel taxes and placed within the General Tax Levy. The capital renewal parcel taxes were put in place to ensure proper renewal and maintenance of municipal infrastructure, but parcel taxes are typically used for finite project funding.

Capital projects were funded by grants and reserves with no taxation required.

## 2024 Revenues

General Revenues are revenues that are not specifically attributable to or generated by any particular District of Peachland Department.

The table below summarizes the District’s budgeted General Revenues.



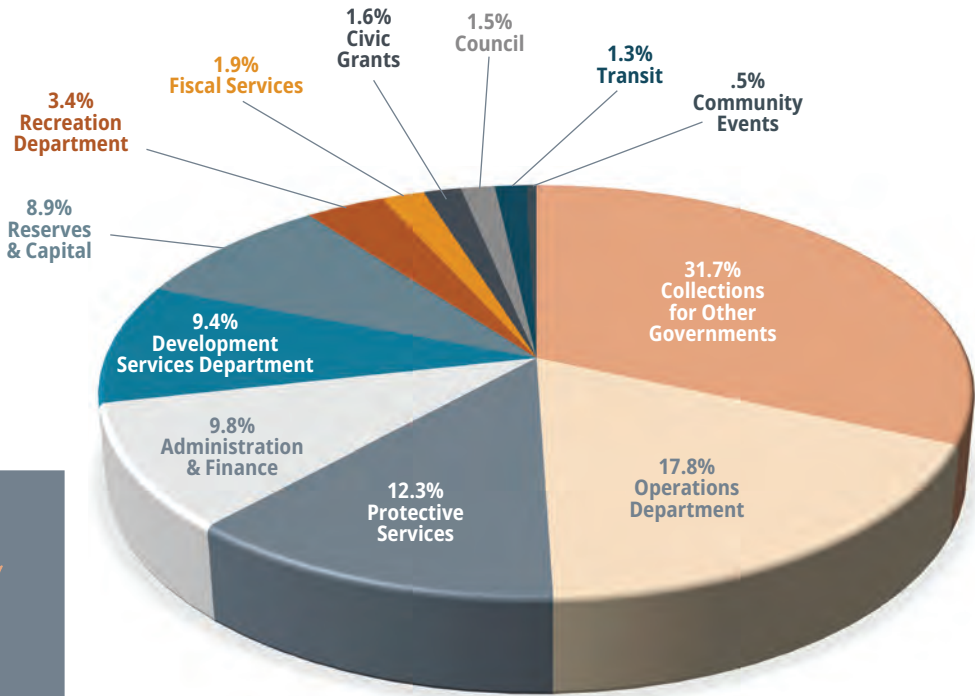
REVENUES	2023 Revenues Budgeted	2024 Revenues Budgeted	Budget Change
Property Taxes	6,635,505	7,161,239	525,724
Concessions and Franchises	142,580	138,740	(3,840)
Sales of Services	549,294	569,029	119,7351
Other Revenue from Own Sources	836,302	1,504,284	667,982
*Government Transfers	1,069,030	877,230	(191,800)
*School Tax	3,359,865	3,427,062	67,197
*Regional District	786,550	802,281	15,731
*CORD Hospital District	543,045	553,906	10,861
*Municipal Finance Authority	569	580	11
*BC Assessment Authority	98,909	100,887	1,978
*Okanagan Regional Library Levy	288,394	300,659	12,265
Transfers from Reserves and Surplus	1,006,871	455,265	(551,606)
TOTAL REVENUES	15,316,914	15,891,162	574,248

# Chief Financial Officer Report

## 2024 Expenditures

The District's expenditure analysis used departmental reporting.

Depicted in this graph and the table below are the net operating expenditures of each department



## 2024 CAPITAL PROJECTS

\$750,000	Turner Park Improvements
\$600,000	Road Remediation
\$530,000	Water Meter Replacement
\$500,000	Bonnie Lane Pressure Reducing Station Replacement
\$200,000	Outdoor Pickleball Courts
\$100,000	Sanderson Dog Park
\$100,000	Interim Multi-Use Pathway
\$79,200	Dog Beach Boat Launch Works
\$40,000	District of Peachland Website
\$36,000	Fire Department Records Management Software
\$30,000	Swim Bay and 13 Street Dock Pilings
\$25,000	Portable Radio Refreshing
\$15,000	IT Systems Server
\$12,000	Plotter/Scanner Replacement
\$10,000	Apparatus Mobile Radio
\$5,200	Fire Department iPads
\$5,000	Chainsaws - Emergency

TOTAL 2024  
CAPITAL BUDGET:  
\$3,037,400

EXPENDITURES	2023 Revenues Budgeted	2024 Revenues Budgeted	Budget Change
Council	233,961	248,765	17,304
Administration & Finance	1,515,487	1,653,912	138,425
Civic Grants	297,674	274,680	-22,994
Community Events	63,080	78,193	15,113
Protective Services	1,901,376	2,078,608	177,232
Transit	215,000	225,750	10,750
Recreation Department	546,446	578,891	32,445
Development Services Department	1,328,048	1,598,349	270,301
Operations Department	2,880,445	3,018,074	137,629
Fiscal Services	319,104	315,806	-3,298
Reserves and Capital	691,461	1,511,601	820,140
Collection for Other Governments	4,770,649	5,369,740	599,091
TOTAL EXPENDITURES	13,813,928	16,952,369	2,192,138

# Financial Statements

Financial Statements

December 31, 2024

The Corporation of the District of Peachland

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## Independent auditor's report

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To the Mayor and Council of the [Corporation of the District of Peachland](#):

### Opinion

We have audited the consolidated financial statements of the Corporation of the District of Peachland ("the District"), which comprise the statement of financial position as at December 31, 2024, and the statements of operations and accumulated surplus, statement of changes in net financial assets and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Corporation of the District of Peachland as at December 31, 2024, and the results of operations, its changes in its net assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the financial statements* section of our report. We are independent of the District in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the District's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the District or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the District's financial reporting process.

# Financial Statements

## Auditor's Responsibilities for the Audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the District to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Original signed by G. Thornton

Kelowna, Canada  
May 6, 2025

Chartered Professional Accountants

# Financial Statements

## The Corporation of the District of Peachland Statement of Financial Position

December 31

2024

2023

### Financial assets

Cash and cash equivalents	\$ 4,260,566	\$ 8,791,105
Investments (Note 4)	26,616,370	20,404,235
Accounts receivable (Note 4)	2,627,317	2,028,539
	<u>33,504,253</u>	<u>31,223,879</u>

### Liabilities

Accounts payable and accrued liabilities (Note 4)	7,816,841	6,143,573
Deferred revenue (Note 4)	6,492,605	2,239,406
Deferred development cost charges (Note 4)	3,513,598	2,440,481
Long term debt (Note 4)	9,769,312	10,639,695
Asset retirement obligations (Note 4)	1,646,926	1,735,987
	<u>29,239,282</u>	<u>23,199,142</u>

Net financial assets	4,264,971	8,024,737
----------------------	-----------	-----------

### Non-financial assets

Tangible capital assets (Schedule 1)	<u>101,906,004</u>	<u>96,433,120</u>
Accumulated surplus (Schedule 2)	<u>\$ 106,170,975</u>	<u>\$ 104,457,857</u>

Trust funds (Note 8)

Contingent liabilities (Note 9)

On behalf of the District

Original Signed by Garry Filafilo Director of Finance

Original Signed by  
Patrick Van Minsel

Mayor

# Financial Statements

## The Corporation of the District of Peachland Statement of Operations and Accumulated Surplus

Year ended December 31

	2024 Actual	2024 Budget (Note 14)	2023 Actual
<b>Revenue</b>			
Property taxation – net (Note 5)	\$ 7,583,095	\$ 7,588,909	\$ 5,897,457
Parcel taxes	795,389	1,586,534	2,240,030
Concessions and franchise	176,626	138,740	170,082
Sale of services	827,431	569,029	898,558
User fees	2,138,295	2,202,958	2,147,442
Other revenue from own services (Note 6)	2,231,542	1,550,100	2,402,739
Government transfers (Note 7)	3,208,909	2,995,770	4,605,996
Loss on disposal of tangible capital assets	-	-	(14,457)
	<u>16,961,287</u>	<u>16,632,040</u>	<u>18,347,847</u>
<b>Expenses (Schedule 3)</b>			
General government services	2,042,724	1,996,740	1,727,956
Protective services	2,153,433	2,076,332	1,902,558
Recreation services	655,903	576,535	583,778
Parks and cultural services	827,334	865,146	829,648
Environmental development services	1,482,443	1,501,512	1,380,439
Transportation services and public works	1,356,249	1,249,588	1,092,833
Environmental health services	542,136	632,604	575,766
Public health services	62,626	40,387	33,521
Facilities services	476,127	519,786	468,129
Water services	2,084,156	2,397,141	1,918,341
Sewer services	835,233	852,533	812,909
Civic grants	260,650	277,036	257,046
Interest and bank charges (Note 4)	377,913	171,392	486,855
Amortization of tangible capital assets	2,258,041	1,590,000	2,169,440
Accretion	68,769	-	48,122
Change in asset retirement obligation	(235,568)	-	-
	<u>15,248,169</u>	<u>14,746,732</u>	<u>14,287,341</u>
<b>Annual surplus (deficit)</b>	<u>1,713,118</u>	<u>1,885,308</u>	<u>4,060,506</u>
Accumulated surplus, beginning of year	<u>104,457,857</u>	<u>104,457,857</u>	<u>100,397,351</u>
<b>Accumulated surplus, end of year</b>	<u>\$ 106,170,975</u>	<u>\$ 106,343,165</u>	<u>\$ 104,457,857</u>

See accompanying notes to the financial statements

# Financial Statements

## The Corporation of the District of Peachland Statement of Changes in Net Financial Assets

Year ended December 31	2024 Actual	2024 Budget (Note 14)	2023 Actual
Annual surplus (deficit)	\$ 1,713,118	\$ 1,885,308	\$ 4,060,506
Acquisition of tangible capital assets, net of transfers	(7,730,923)	(8,052,200)	(2,574,715)
Amortization of tangible capital assets	2,258,041	1,590,000	2,169,440
Proceeds on disposal of tangible capital assets	-	-	95,000
Loss on disposal of tangible capital assets	-	-	14,457
Increase (decrease) in net financial assets	(3,759,766)	(4,576,892)	3,764,688
Net financial assets, beginning of year	8,024,737	8,024,737	4,260,052
Net financial assets, end of year	\$ 4,264,971	\$ 3,447,845	\$ 8,024,737

# Financial Statements

## The Corporation of the District of Peachland Statement of Cash Flows

Year ended December 31

2024

2023

Cash provided by (used for)

### Operating activities

Annual surplus	\$ 1,713,118	\$ 4,060,506
Adjustments for non-cash items		
Amortization of tangible capital assets	2,258,041	2,169,440
Accretion	68,767	48,122
Adjustments for rate change on asset retirement obligations	(235,568)	-
Additions to asset retirement obligations	97,585	-
Loss on disposal of tangible capital assets	-	14,457
Actuarial adjustment on long term debt	(66,185)	(244,616)
Clements Crescent improvements	(514,617)	-
Non-cash developer contributions	(183,946)	-
Change in		
Accounts receivable	(598,778)	(514,995)
Accounts payable and accrued liabilities	1,673,268	684,817
Deferred revenue	4,253,199	208,481
Deferred development cost charges	1,073,117	339,871
	<u>9,538,001</u>	<u>6,766,083</u>

### Capital activities

Acquisition of tangible capital assets net of transfers	(7,032,360)	(2,574,715)
Proceeds on disposal of tangible capital assets	-	95,000
Settlement of asset retirement obligations	(19,848)	(19,030)
	<u>(7,052,208)</u>	<u>(2,498,745)</u>

### Investing activities

Proceeds on disposal of investments	16,615,514	15,226,896
Purchases of investments	(22,827,649)	(18,396,850)
	<u>(6,212,135)</u>	<u>(3,169,954)</u>

### Financing activities

Repayment of long term debt	(804,197)	(2,234,747)
	<u>(804,197)</u>	<u>(2,234,747)</u>

Net decrease in cash	(4,530,539)	(1,137,363)
Cash, beginning of year	<u>8,791,105</u>	<u>9,928,468</u>
Cash, end of year	<u>\$ 4,260,566</u>	<u>\$ 8,791,105</u>

### Supplementary cash flow information

Interest paid	\$ 377,913	\$ 486,855
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# Financial Statements

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## The Corporation of the District of Peachland Notes to the Financial Statements

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December 31, 2024

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Notes to the financial statements are an integral part of the statements. They explain the significant accounting and reporting policies and principles underlying these statements. They also provide relevant supplementary information and explanations which cannot be conveniently explained in the financial statements.

The financial statements are the responsibility of and prepared by management in accordance with Canadian public sector accounting standards. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

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### 1. Nature of business

The District is incorporated under the laws of British Columbia and is engaged in the operation of a Municipality.

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### 2. Change in accounting policies

Effective January 1, 2024, the District adopted new Public Sector Accounting Standards Sections PS 3400 Revenue. This section establishes standards on how to account for and report on revenue.

The standard was applied prospectively and had no impact on the comparative figures.

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### 3. Summary of significant accounting policies

#### Basis of presentation

The District's resources and operations are segregated into General, Water and Sewer funds and Statutory and Non-statutory reserve funds and Reserve for future capital expenditures for accounting and financial reporting purposes. The financial statements include all of the accounts of these funds. All inter-fund transactions and balances have been eliminated.

#### Basis of accounting

The District's financial statements are prepared using the accrual basis of accounting.

#### Cash and cash equivalents

Cash and cash equivalents consist of cash and short-term investments with maturities of 90 days or less from the date of acquisition.

#### Financial instruments

All financial instruments are recorded at their cost or amortized cost except for portfolio investments in equity instruments quoted in an active market and derivatives which are recorded at their fair value with unrealized remeasurement gains and losses recorded in the statement of remeasurement gains and losses. Once realized, remeasurement gains and losses are transferred to the statement of operations. Changes in the fair value on restricted assets are recognized as a liability until the criterion attached to the restrictions has been met, upon which the gain or loss is recognized in the statement of operations.

Transaction costs related to financial instruments measured at cost or amortized cost are added to the carrying value of the financial instrument. Transaction costs related to financial instruments recorded at their fair values are expensed as incurred.

*(continued)*

The Corporation of the District of Peachland  
Notes to the Financial Statements

December 31, 2024

3. Summary of significant accounting policies (continued)

Financial instruments (continued)

Financial liabilities (or part of a financial liability) are removed from the statement of financial position when, and only when, they are discharged or cancelled or expire.

Municipal pension plan

The District's pension plan follows the guidelines of the Municipal Pension Plan which is administered by the Province of British Columbia for all British Columbia municipalities. The District and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan.

Budget figures

The budget figures are from the 5-Year Financial Plan Bylaw and are adopted before May 15th of each year. Subsequent amendments have been made by Council to reflect changes in the budget as required by law.

Work in progress

Work in progress is valued at cost and represents capital projects under construction but not yet completed. Amortization commences once the individual projects are completed.

Tangible capital assets and amortization

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to the acquisition, construction, development or betterment of the asset. The costs, less residual values, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives according to an estimated useful life on the following table.

General capital fund	Estimated useful life
Land	Indefinite
Buildings	30-60 years
Equipment	5-18 years
Engineering structures	30-80 years
Water system capital fund	
Land	Indefinite
Buildings	50-60 years
Equipment	5-18 years
Engineering structures	25-80 years
Sewer system capital fund	
Land	Indefinite
Equipment	5-18 years
Engineering structures	35-80 years

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are also recorded as revenue.

The District has numerous works of art located throughout the District which are not reflected in these financial statements.

(continued)

## The Corporation of the District of Peachland Notes to the Financial Statements

December 31, 2024

### 3. Summary of significant accounting policies *(continued)*

#### Deferred revenue

Deferred revenue relates to restricted grants and other amounts that have been received in advance of services being rendered.

#### Long term debt

Outstanding debenture debt is reported net of applicable sinking fund balances.

Interest on debt is charged to current operations. Interest charges are accrued for the period from the date of the latest interest payment to the end of the year.

#### Reserve funds

Non-statutory reserves represent an appropriation of surplus for specific purposes. Reserves for future capital expenditures represent funds to finance incomplete capital projects. Statutory reserves are restricted by the Community Charter and the associated municipal bylaws that established the reserves.

#### Asset retirement obligations

An asset retirement obligation liability is recognized when all the following criteria are met as at the financial reporting date:

- There is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- The past transaction or event giving rise to the liability has occurred;
- It is expected that future economic benefits will be given up; and
- A reasonable estimate of the amount can be made.

The liability is measured at the District's best estimate of the amount required to retire a tangible capital asset (or a component thereof) at the financial statement date. The estimate includes costs directly attributable to the asset retirement activities. The costs also include post-retirement operation, maintenance and monitoring that are an integral part of the retirement of the tangible capital asset and the costs of tangible capital assets acquired as part of asset retirement activities to the extent those assets have no alternative use.

Upon initial recognition of the liability for an asset retirement obligation, the carrying amount of the corresponding tangible capital asset (or component thereof) is increased by the same amount. The capitalized asset retirement cost is expensed in a rational and systematic manner over the useful life of the tangible capital asset (or a component thereof). For obligations for which there is no tangible capital asset recognized or for tangible capital assets that are no longer in productive use, the asset retirement costs are expensed immediately. Subsequently, the liability is reviewed at each financial statement reporting date and adjusted for (1) changes as a result of the passage of time with corresponding accretion expense and (2) adjusted for any revisions to the timing, amount of the original estimate of undiscounted cash flows, or the discount rate.

The asset retirement costs are amortized on a straight-line basis over the estimated useful life of the asset.

A recovery related to asset retirement obligation is recognized when the recovery can be appropriately measured; reasonably estimated and it is expected that future economic benefits will be obtained. The recovery is not netted against the liability.

*(continued)*

The Corporation of the District of Peachland  
Notes to the Financial Statements

December 31, 2024

3. Summary of significant accounting policies (continued)

Liability for contaminated sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when all of the following criteria are met:

- an environmental standard exists;
- contamination exceeds the environmental standard;
- the District is directly responsible and accepts responsibility; and
- a reasonable estimate of the amount of can be made.

The liability includes all costs directly attributable to remediation activities including post remediation operations, maintenance and monitoring.

Municipal Finance Authority debt reserve deposits

The District issues its debt instruments through the Municipal Finance Authority. As a condition of these borrowings, a portion of the debenture proceeds are withheld by the Municipal Finance Authority as a debt reserve fund. The District also executes demand notes in connection with each debenture whereby the District may be required to loan certain amounts to the Municipal Finance Authority. The details of the cash deposits and demand notes at year end are as follows:

	Demand notes	Cash deposits	2024	2023
Water Funds	\$ 448,830	\$ 100,894	\$ 549,724	\$ 296,560
Sewer Fund	72,436	56,699	129,135	127,227
	<u>\$ 521,266</u>	<u>\$ 157,593</u>	<u>\$ 678,859</u>	<u>\$ 423,787</u>

Revenue recognition

Taxation revenues are recorded on the accrual basis and recognized when earned. Sale of services and user fee revenues are recognized when the service or product is provided by the District. Concession and franchise and other revenue is recorded as it is earned and measurable. Transfers from other governments are recognized as revenue in the period that the transfer is authorized, eligibility criteria, if any, have been met by the District, and a reasonable estimate of the amount to be received can be made. Contributions from developers and other are recognized as revenue during the period in which the related costs are incurred. Amounts that have been received in advance of services being rendered are recorded as deferred revenue until the District discharges the obligation that led to the collection of funds.

Expenses

Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the creation of a legal obligation to pay.

Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period.

(continued)

# Financial Statements

## The Corporation of the District of Peachland Notes to the Financial Statements

December 31, 2024

### 3. Summary of significant accounting policies *(continued)*

#### Use of estimates *(continued)*

Significant areas requiring the use of management estimates relate to the determination of employee benefit accrual, allowance for doubtful accounts receivable, asset retirement obligations, provision for contingencies, the determination of tangible capital asset estimated useful lives and related amortization expenses and settlement costs associated with outstanding legal actions.

Actual results could differ from management's best estimates as additional information becomes available. Adjustments, if any, will be reflected in the financial statements in the period that the change in estimate is made, as well as the period of settlement if the amount is different.

### 4. Financial assets and liabilities

#### Operating line of credit

The District has an operating line of credit with VantageOne Credit Union for an authorized amount of \$1,000,000, bearing interest at the credit union prime rate. At December 31, 2024, the balance outstanding on the operating line of credit was \$nil (2023 – \$nil).

#### Investments

Investments in GICs are carried at cost and are comprised of term deposits with maturity dates ranging from March 2024 through October 2025 and earning interest at rates between 2.50% and 5.20% (2023 – 4.30% and 5.20%).

#### Accounts receivable

Accounts receivable are recorded net of allowance and are comprised of the following:

	2024	2023
Due from Provincial government	\$ 342,875	\$ 493,060
Due from Federal government	431,154	95,800
Property tax	953,910	630,137
Utilities	580,167	534,458
Trade receivables	319,211	275,084
	<u>\$ 2,627,317</u>	<u>\$ 2,028,539</u>

#### Accounts payable and accrued liabilities

Accounts payable are comprised of the following:

	2024	2023
Security deposits	\$ 2,928,637	\$ 2,687,362
Accounts payable	1,730,835	1,604,325
Project holdbacks	61,716	111,811
Prepayments	1,122,191	992,416
Wages and benefits	448,830	453,919
Due to other governments	1,010,393	293,740
Non-cash consideration for Childcare property purchase	514,617	-
	<u>\$ 7,816,839</u>	<u>\$ 6,143,573</u>

# Financial Statements

## The Corporation of the District of Peachland Notes to the Financial Statements

December 31, 2024

### 4. Financial assets and liabilities (continued)

#### Deferred revenue

The District records deferred revenue for funds received for services not yet rendered and recognizes the revenue during the period in which the services are provided. The District records deferred revenue when a contract specifies how the resources are to be used, and therefore funds received in advance are deferred until the period in which the requirements are met. Because these funds are restricted in nature, they are shown as liabilities.

	2024	2023
Community Works grant	\$ 852,050	\$ 1,144,261
Childcare BC new spaces grant	4,568,082	-
Left turn lane grant	65,867	65,867
Recreation programs	59,950	63,296
Rural dividend fund	28,484	28,484
School accessibility plaza trust	13,857	21,541
Donations for future capital projects	-	3,407
Heritage fund museum project grant	56,369	528,230
Local government climate action program grant	389,880	158,164
Local government housing initiative grant	106,374	-
External process review grant	75,000	113,000
CRI FireSmart grants	19,880	29,365
NextGen 911 grant	22,500	22,500
Indigenous Engagement Requirements Funding Program grant	40,000	-
Local government complete communities grant	-	61,291
Westside Trail grant	158,589	-
District of Peachland dam risk analysis	35,722	-
	<u>\$ 6,492,605</u>	<u>\$ 2,239,406</u>

#### Deferred development cost charges ("DCC")

Pursuant to the provisions of the Local Government Act, DCCs are held in separate reserve funds for the purpose for which the charges have been imposed. When the related costs are incurred, the DCCs are recognized as revenue. Because these funds are restricted in nature they are shown as a liability.

	2024	2023
Balance, beginning of year	\$ 2,440,481	\$ 2,100,610
Contributions from developers	982,479	283,244
Interest on investments	90,639	56,627
<b>Balance, end of year</b>	<u><b>\$ 3,513,598</b></u>	<u><b>\$ 2,440,481</b></u>

The balance of DCCs can be itemized as follows:

Water system DCC	\$ 1,219,106	\$ 884,770
Roads DCC	940,013	736,600
Sewer DCC	568,305	411,926
Park DCC	175,757	115,808
Water treatment plant DCC	610,417	291,377
	<u><b>\$ 3,513,598</b></u>	<u><b>\$ 2,440,481</b></u>

(continued)

# Financial Statements

## The Corporation of the District of Peachland Notes to the Financial Statements

December 31, 2024

### 4. Financial assets and liabilities (continued)

#### Long term debt

	Balance, beginning of year	Additions	Sinking fund payments	Actuarial adjustment	Balance, end of year	Current interest rate (%)
<b>General capital fund</b>						
MFA equipment loan	\$ 37,897	\$ -	\$ (37,897)	\$ -	\$ -	N/A
MFA equipment loan	36,756	-	(36,756)	-	-	N/A
MFA Turner Park loan	361,846	-	(361,846)	-	-	N/A
	<u>436,499</u>	<u>-</u>	<u>(436,499)</u>	<u>-</u>	<u>-</u>	
<b>Water system capital fund</b>						
MFA issue #157	9,013,616	-	(271,840)	(6,797)	<u>8,734,979</u>	3.360
	<u>9,013,616</u>	<u>-</u>	<u>(271,840)</u>	<u>(6,797)</u>	<u>8,734,979</u>	
<b>Sewer system capital fund</b>						
MFA issue #95	1,189,580	-	(95,860)	(59,388)	<u>1,034,333</u>	0.910
	<u>1,189,580</u>	<u>-</u>	<u>(95,860)</u>	<u>(59,388)</u>	<u>1,034,333</u>	
<b>Total long term debt</b>	<b>\$ 10,639,695</b>	<b>\$ -</b>	<b>\$ (804,199)</b>	<b>\$ (66,185)</b>	<b>\$ 9,769,312</b>	

The requirements for future repayments of principal on existing debt for the next five years are as follows:

	2025	2026	2027	2028	2029
Water Fund	\$ 271,840	\$ 271,840	\$ 271,840	\$ 271,840	\$ 271,840
Sewer Fund	95,859	95,859	95,859	95,859	95,859
	<u>\$ 367,699</u>	<u>\$ 367,699</u>	<u>\$ 367,699</u>	<u>\$ 367,699</u>	<u>\$ 367,699</u>

Interest and bank charges expensed comprises the following amounts related to obligations under capital lease and long term debt:

	2024	2023
Interest on long term debt	\$ 340,831	\$ 394,774
Interest on short term debt and bank charges	1,994	6,102
Interest on equipment loans	<u>35,088</u>	<u>85,979</u>
	<u>\$ 377,913</u>	<u>\$ 486,855</u>

(continued)

# Financial Statements

## The Corporation of the District of Peachland Notes to the Financial Statements

December 31, 2024

### 4. Financial assets and liabilities (continued)

#### Asset retirement obligations

The District owns and operates several assets that are known to contain asbestos, which represent a health hazard upon demolition or renovation of the assets. There is a legal obligation to remove and dispose of the hazardous materials. Estimated costs totaling \$2,451,017 have been discounted using a present value calculation with a discount rate of 4.44% (2023 – 4.15%). The timing of these expenditures is estimated to occur between 2023 and 2050 with the regular replacement, renovation, or disposal of the assets.

The District also owns a closed landfill site for which continued post-closure care is required. Post-closure care is expected to be completed in 2035, with annual costs expected to be incurred up to this date. Estimated costs totaling \$340,689 have been discounted using a present value calculation with a discount rate of 4.15% (2023 – 4.15%).

	2024	2023
Asbestos obligations		
Balance, beginning of year	\$ 1,502,761	\$ 1,465,745
Adjustments for rate change	(235,568)	-
Additions	97,585	-
Accretion expense	58,406	37,016
	<u>1,423,185</u>	<u>1,502,761</u>
Landfill post-closure obligations		
Balance, beginning of year	233,226	241,150
Accretion expense	10,363	11,106
Settlement of asset retirement obligations	(19,848)	(19,030)
	<u>223,741</u>	<u>233,226</u>
	<u>\$ 1,646,926</u>	<u>\$ 1,735,987</u>

# Financial Statements

## The Corporation of the District of Peachland Notes to the Financial Statements

December 31, 2024

### 5. Property taxation – net

Taxation revenue comprises the following amounts raised less transfers to other governments:

	<u>2024</u>	<u>2023</u>
General municipal purposes	\$ 7,582,840	\$ 5,903,718
Collections for other governments		
School District #23 (Central Okanagan)	3,577,675	3,399,291
Regional District of Central Okanagan	835,967	787,352
Central Okanagan Regional Hospital District	548,629	542,848
Central Okanagan Regional Library District	300,413	288,220
British Columbia Assessment Authority	102,733	98,884
Municipal Finance Authority	574	569
	<u>12,948,831</u>	<u>11,020,882</u>
Transfers to other governments		
School District #23 (Central Okanagan)	(3,577,675)	(3,399,290)
Regional District of Central Okanagan	(834,953)	(793,212)
Central Okanagan Regional Hospital District	(549,097)	(543,045)
Central Okanagan Regional Library District	(300,659)	(288,393)
British Columbia Assessment Authority	(102,777)	(98,916)
Municipal Finance Authority	(575)	(569)
	<u>(5,365,736)</u>	<u>(5,123,425)</u>
	<u>\$ 7,583,095</u>	<u>\$ 5,897,457</u>

### 6. Other revenue from own services

	<u>2024</u>	<u>2023</u>
Interest earned	\$ 1,070,138	\$ 954,311
Development permits	426,702	476,735
Rentals	105,449	125,747
Penalties and interest on taxes	187,380	134,467
Cost recoveries	81,289	77,419
Licences and permits	53,214	48,939
Miscellaneous	307,370	585,121
	<u>\$ 2,231,542</u>	<u>\$ 2,402,739</u>

# Financial Statements

## The Corporation of the District of Peachland Notes to the Financial Statements

December 31, 2024

### 7. Government transfers

	2024	2023
Federal		
HRDC employment program grant	\$ 14,596	\$ 4,693
Canada Day grant	5,000	5,000
Westside Trail grant	243,243	-
	<u>262,839</u>	<u>9,693</u>
Provincial		
Small communities protection grant	536,200	491,000
Community Works grant	665,588	281,271
Provincial traffic fine revenue sharing	30,000	21,000
Growing communities fund	-	2,766,000
Provincial wastewater grant	133,000	50,750
Provincial flood mitigation grant	-	476,199
Heritage fund museum project grant	471,861	15,867
Local government climate action program grant	-	82,390
Economic trust grant	7,000	28,000
Childcare BC new spaces grant	334,584	-
Local government complete communities grant	136,293	-
Westside Trail grant	51,529	-
UBCM planning grant	152,278	-
Local government housing initiative grant	71,309	-
	<u>2,589,641</u>	<u>4,212,477</u>
Other		
Okanagan Basin Water Board grant	94,533	118,709
Parks and recreation improvements	-	99,382
CRI FireSmart grants	248,434	152,196
Volunteer and composite equipment and training grant	13,122	-
Regional District – parks grant	-	12,000
Cost sharing – highways	339	1,539
	<u>356,429</u>	<u>383,526</u>
Total	<u>\$ 3,208,909</u>	<u>\$ 4,605,996</u>

# Financial Statements

## The Corporation of the District of Peachland Notes to the Financial Statements

December 31, 2024

### 8. Trust funds

Funds held in trust and administered by the District, which are not included in these financial statements, are as follows:

	2024	2023
<b>Assets</b>		
Cash and short term deposits	\$ 184,083	\$ 173,363
Due from the Corporation of the District of Peachland	-	561
	<u>\$ 184,093</u>	<u>\$ 173,924</u>
<b>Fund balances</b>		
Trusts – cemetery care	\$ 177,800	\$ 167,901
– historical society	6,293	6,023
	<u>\$ 184,093</u>	<u>\$ 173,924</u>

Transactions for the year ended December 31, 2024:

	Balance, beginning of year	Interest earned	Contributions	Balance, end of year
Cemetery Care	\$ 167,901	\$ 7,529	\$ 2,370	\$ 177,800
Historical Society	6,023	270	-	6,293
Total	<u>\$ 173,924</u>	<u>\$ 7,799</u>	<u>\$ 2,370</u>	<u>\$ 184,093</u>

### 9. Contingent liabilities

#### Regional District of Central Okanagan

Regional District debt is, under the provisions of the Local Government Act, a direct, joint and several liability of the District and each member municipality within the Regional District, including the District of Peachland. The loan agreements between the Regional District of Central Okanagan and the Municipal Finance Authority provide that if at any time the scheduled payments provided for in the agreements are not sufficient to meet the Authority's obligation with respect to such borrowing, the resulting deficiency becomes a liability of the member municipalities.

#### Legal actions

The District is currently engaged in certain legal actions, the outcomes of which are not determinable at this time. Accordingly, no provision has been made in the accounts for these actions. The amount of loss, if any, arising from these actions will be recorded in the accounts in the period in which the loss is realized.

**The Corporation of the District of Peachland**  
**Notes to the Financial Statements**

December 31, 2024

**10. Pension liability**

The District and its employees contribute to the Municipal Pension Plan ("the Plan"), a jointly trustee pension plan. The Board of Trustees, representing Plan members and employers, is responsible for overseeing the management of the Plan, including investment of assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2023, the Plan has about 256,000 active members and approximately 129,000 retired members. Active members include approximately 45,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the Plan and the adequacy of Plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation as at December 31, 2021 indicated a surplus of \$3,761 million for basic pension benefits on a going concern basis. The next valuation will be as at December 31, 2024, with results available in 2025.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

The District paid \$334,402 (2023 – \$304,088) for employer contributions to the Plan and the employees contributed \$300,478 (2023 – \$272,555) to the Plan in fiscal 2024.

**11. Letters of credit**

The District is holding letters of credit in the amount of \$3,385,918 (2023 – \$2,743,400), which were received as security related to performance deposits. These amounts are not reflected in the financial statements, but are available to satisfy any liabilities arising from non-performance by the depositors.

**12. Expenses by object**

Total expenses by object are itemized in Schedule 3.

**13. Segmented information**

The District of Peachland is a diversified municipal government that provides a wide range of services to its citizens. The District's operations and activities are organized and reported by funds and departments. The General Fund reports on operations, funded primarily by property taxes, which include services provided by the District such as general government services, protective services, recreation and park and cultural services, environmental development services, transportation services and public works, environmental health and public health services and facilities services. The utility operations are comprised of the water and sewer system, each accounting for its own operations and programs within its own fund. Operating results reported by the following segments are included in Schedule 3.

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## The Corporation of the District of Peachland Notes to the Financial Statements

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December 31, 2024

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### 13. Segmented information *(continued)*

#### General government services

General government operations are primarily funded by property taxation and business tax revenues. The expenses within the department are for legislative, general administration and finance functions within the District. The general revenue reported under the department includes revenues associated with taxation, business tax revenues and payments in lieu of taxes. These revenues have not been apportioned to other departments supported by the General Fund.

#### Protective services

Protective services are comprised of police services provided by the Royal Canadian Mounted Police and fire services. The mandate of the police is to ensure the safety of the lives and property of citizens, preserve peace and good order, prevent crimes from occurring, detect offenders, and enforce the law. The fire department is responsible for providing effective fire protection and public safety services to the District. This includes fire prevention, fire safety inspections, fire control and/or suppression.

#### Recreation and parks and cultural services

The Peachland recreation and parks and cultural services departments contribute to the quality of life and personal wellness of the community through the provision of a variety of programs, services and facilities. These departments administer facility, park and playing field reservations, special events applications, programs, Awards night, Canada Day celebrations and the Community Christmas celebration.

#### Environmental development services

The planning and development services department is responsible for land use and sustainable planning, general development services, building inspection and bylaw enforcement. This department addresses community and assists with infrastructure planning, zoning, inspection services, building permits, business licenses, development permits and subdivision.

#### Transportation services and public works

The transportation services and public works department is responsible for the operation, maintenance and repairs of town streets, sidewalks, water system, sewer system, storm system, parks and open spaces, cemetery, public facilities and the vehicle fleet, as well as providing waste collection from parks, snow removal and ice control services.

#### Environmental health and public health services

Environmental and public health services are comprised of transit, solid waste, yard waste and recycling services.

#### Facilities services

Facilities services are responsible for the repairs and maintenance of all District facilities.

#### Water

The water department provides safe drinking water to citizens of Peachland. Revenues and expenses represent the amounts that are directly attributable to the function of the water department.

#### Sewer

The sewer system is operated by the Regional District of Central Okanagan.

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The Corporation of the District of Peachland  
Notes to the Financial Statements

December 31, 2024

14. Budget reconciliation

The following reconciles the budgeted surplus as shown on the statement of operations to the budget as presented in bylaw #2420 adopted May 7, 2024.

Annual surplus per statement of operations	\$ 1,885,308
Capital expenditures	(8,052,200)
Amortization of tangible capital assets	1,590,000
Borrowing proceeds	150,000
Debt principal repayments	(688,759)
Transfers to reserve funds	(1,068,514)
Transfers from surplus and reserve funds	6,184,165
	<u>\$ -</u>

15. Financial instruments

The District is exposed to various risks through its financial instruments. The following analysis provides a measure of the District's risk exposures and concentrations at December 31, 2024:

Credit risk

Credit risk is the risk of financial loss to the District if a debtor fails to discharge their obligation. The District is exposed to this risk arising from its cash, investments, and accounts receivable. The District holds its cash accounts with a federally regulated chartered bank who is insured by the Canadian Deposit Insurance Corporation.

The District's investment policy operates within the constraints of the investment guidelines laid out in the Community Charter, which puts limits on the types of investments the District may invest in, lays out composition of its investment portfolio, specifies the bond quality limits and issuer type limits and general guidelines for geographical exposure. The Community Charter permits the District's funds to be invested in bonds issued by the Government of Canada or a Canadian province having a rating of A or better, or corporate investments having a rating of AAA (high) or better. It also limits its investments in pooled funds to Canadian money market funds and bond funds.

Accounts receivable is primarily due from government, and corporations and individuals. Credit risk is mitigated by the highly diversified nature of the debtors and other customers. The District also holds collateral on taxes and utilities payable through the tax sale mechanism, mitigating the risk of default on these balances. The District measures its exposure to credit risk based on how long the amounts have been outstanding. An impairment allowance is set up as-needed based on the District's historical experience regarding collections. In the current and prior years, no impairment allowance was recorded. There were no changes in exposures to credit risk during the period.

(continued)

# Financial Statements

## The Corporation of the District of Peachland Notes to the Financial Statements

December 31, 2024

### 15. Financial instruments (continued)

The amounts outstanding at year end were as follows:

	2024					
	Current	31-60 days	61-90 days	Over 90 days	Total	
Grants and accounts receivable	\$ 803,471	\$ -	\$ -	\$ 869,936	\$ 1,673,407	
Taxes receivable	-	-	-	953,910	953,910	
Total	\$ 803,471	\$ -	\$ -	\$ 1,823,845	\$ 2,627,317	
Less: impairment allowance	-	-	-	-	-	
Net Receivable	\$ 803,471	\$ -	\$ -	\$ 1,823,845	\$ 2,627,317	

	2023					
	Current	31-60 days	61-90 days	Over 90 days	Total	
Grants and accounts receivable	\$ 715,425	\$ 153,742	\$ -	\$ 529,235	\$ 1,398,402	
Taxes receivable	-	-	-	630,137	630,137	
Total	\$ 715,425	\$ 153,742	\$ -	\$ 1,159,372	\$ 2,028,539	
Less: impairment allowance	-	-	-	-	-	
Net Receivable	\$ 715,425	\$ 153,742	\$ -	\$ 1,159,372	\$ 2,028,539	

### Liquidity risk

Liquidity risk is the risk that the District will not be able to meet all cash outflow obligations as they come due. The District mitigates this risk by monitoring cash activities and expected outflows through extensive budgeting and maintaining investments that may be converted to cash in the near-term if unexpected cash outflows arise. There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

The following table sets out the expected maturities, representing undiscounted cash-flows of its financial liabilities:

	2024					
	Within 1 year	1-2 years	3-5 years	Over 5 years	Total	
Accounts payable	\$ 4,888,203	\$ 1,222,990	\$ 728,784	\$ 976,864	\$ 7,816,841	
Debt	367,699	735,398	735,398	7,930,817	9,769,312	
Asset retirement obligation	17,593	35,213	53,010	1,541,110	1,646,926	
Total	\$ 5,273,495	\$ 1,993,601	\$ 1,517,192	\$ 10,448,791	\$ 19,233,079	

	2023					
	Within 1 year	1-2 years	3-5 years	Over 5 years	Total	
Accounts payable	\$ 3,456,211	\$ 1,194,061	\$ 637,632	\$ 855,669	\$ 6,143,573	
Debt	442,181	735,398	735,398	8,726,718	10,639,695	
Asset retirement obligation	17,569	35,213	53,010	1,630,195	1,735,987	
Total	\$ 3,915,961	\$ 1,964,672	\$ 1,426,040	\$ 11,212,582	\$ 18,519,255	

(continued)

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## The Corporation of the District of Peachland Notes to the Financial Statements

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December 31, 2024

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### 15. Financial instruments *(continued)*

#### Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The District operates within the constraints of the investment guidelines in the Community Charter. The investment portfolio is monitored by management and Council.

#### *Currency risk*

Currency risk is the risk that arises from the fluctuation in pricing in foreign currencies. During the year, the District was not exposed to currency risk. The District does not maintain cash or accounts payable in foreign currencies. There have been no significant changes from the previous year in the exposure to risk or policies, procedures, and methods used to measure the risk.

#### *Interest rate risk*

Interest rate risk is the potential for financial loss caused by fluctuations in the fair value or future cash flows of financial instruments because of changes in market interest rates. The District is exposed to this risk through its interest-bearing investments and debt. The District manages this risk by holding interest-bearing investments to maturity. There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

#### *Other price risk*

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from currency risk or interest rate risk). The District is not exposed to other prices risk as it does not have any investments in equity instruments.

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### 16. Comparative figures

Certain comparative figures have been adjusted to conform to changes in the current year presentation.

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# Financial Statements

## The Corporation of the District of Peachland Schedule 1 – Tangible Capital Assets

December 31

	Cost				Accumulated Amortization				2024 Net Book Value		2023 Net Book Value	
	Less: Disposals/		Transfers	Add: Additions	Closing Balance	Opening Balance	Less: Disposals	Amortization	Closing Balance	Value	Value	Value
	Opening Balance	Add: Additions										
<b>General capital fund</b>												
Land	\$ 18,786,418	\$ 2,324,908	\$ -	\$ -	\$ 21,111,326	\$ -	\$ -	\$ -	\$ -	\$ 21,111,326	\$ 18,786,418	\$ 18,786,418
Buildings	6,073,592	478,043	-	-	6,551,635	3,034,186	-	136,958	3,171,144	3,380,491	3,039,406	3,039,406
Equipment	4,670,662	443,157	-	-	5,113,819	3,399,283	-	208,454	3,607,737	1,506,082	1,271,379	1,271,379
Engineering Structures	31,604,186	1,434,100	-	-	33,038,286	16,516,016	-	641,636	17,157,652	15,880,634	15,088,170	15,088,170
Work in Progress	471,649	1,971,632	286,590	-	2,156,691	-	-	-	-	2,156,691	471,649	471,649
	<b>61,606,507</b>	<b>6,651,841</b>	<b>286,590</b>	<b>-</b>	<b>67,971,758</b>	<b>22,949,485</b>	<b>-</b>	<b>987,049</b>	<b>23,936,534</b>	<b>44,035,224</b>	<b>38,657,022</b>	<b>38,657,022</b>
<b>Water system capital fund</b>												
Land	623,291	-	-	-	623,291	-	-	-	-	623,291	623,291	623,291
Buildings	80,000	-	-	-	80,000	41,723	-	1,379	43,102	36,898	38,277	38,277
Equipment	659,389	62,563	-	-	721,952	479,898	-	29,429	509,327	212,626	179,491	179,491
Engineering Structures	53,963,684	1,500,092	-	-	55,463,776	11,681,164	-	951,373	12,632,537	42,831,239	42,282,520	42,282,520
Work in Progress	387,631	1,154,468	1,500,092	-	42,006	-	-	-	-	42,006	387,631	387,631
	<b>55,713,995</b>	<b>2,717,123</b>	<b>1,500,092</b>	<b>-</b>	<b>56,931,026</b>	<b>12,202,785</b>	<b>-</b>	<b>982,181</b>	<b>13,184,966</b>	<b>43,746,060</b>	<b>43,511,210</b>	<b>43,511,210</b>
<b>Sewer system capital fund</b>												
Land	198,000	-	-	-	198,000	-	-	-	-	198,000	198,000	198,000
Equipment	164,850	15,641	-	-	180,491	119,975	-	7,357	127,332	53,159	44,874	44,874
Engineering Structures	19,282,517	-	-	-	19,282,517	5,311,252	-	281,453	5,592,705	13,689,812	13,971,265	13,971,265
Work in Progress	50,750	133,000	-	-	183,750	-	-	-	-	183,750	50,750	50,750
	<b>19,696,117</b>	<b>148,641</b>	<b>-</b>	<b>-</b>	<b>19,844,758</b>	<b>5,431,227</b>	<b>-</b>	<b>288,810</b>	<b>5,720,037</b>	<b>14,124,720</b>	<b>14,264,889</b>	<b>14,264,889</b>
	<b>\$ 137,016,619</b>	<b>\$ 9,517,605</b>	<b>\$ 1,786,682</b>	<b>\$ 144,747,542</b>	<b>\$ 144,747,542</b>	<b>\$ 40,583,497</b>	<b>\$ -</b>	<b>\$ 2,258,041</b>	<b>\$ 42,841,538</b>	<b>\$ 101,906,004</b>	<b>\$ 96,433,120</b>	<b>\$ 96,433,120</b>

The net book value of work in progress, which are tangible capital assets not being amortized is \$2,382,447 (2023 - \$910,030).

# Financial Statements

## The Corporation of the District of Peachland Schedule 2 – Accumulated Surplus

December 31	2024	2023
<b>Reserve for future capital expenditures</b>		
Specified	\$ 333,845	\$ 335,345
Unspecified	141,814	66,814
	<u>475,659</u>	<u>402,159</u>
<b>Non-statutory reserves</b>		
Amenity	73,685	259,271
Computer replacement	3,368	3,223
Fire department equipment	715,226	581,521
General capital asset renewal	2,333,697	2,159,489
Growing community fund (Schedule 4)	1,528,845	2,827,991
Municipal buildings	26,466	25,330
Non-development cost charge – roads	531,439	491,881
Parks and recreation equipment	206,438	169,861
Policing	153,691	147,089
Public works equipment	21,733	20,800
Sewer capital asset renewal	888,636	662,307
Sewer improvement	1,664,381	1,592,882
Transit	30,844	29,518
Water capital asset renewal	1,101,885	2,065,041
Water system #1 – improvements	5,239,226	6,009,501
	<u>14,519,560</u>	<u>17,045,705</u>
<b>Statutory reserves</b>		
Municipal park land acquisition	17,520	16,767
Cemetery maintenance	25,802	23,892
Parking	5,437	5,203
	<u>48,759</u>	<u>45,862</u>
<b>Surplus of general, sewer and water funds</b>		
Surplus of general, sewer and water funds	637,231	2,906,693
<b>Investment in non-financial assets</b>		
Investment in tangible capital assets	90,489,766	84,057,438
<b>Total</b>	<u>\$ 106,170,975</u>	<u>\$ 104,457,857</u>

## The Corporation of the District of Peachland Schedule 3 – Segment Disclosure

December 31, 2024

	General Fund										Sub Total	Water funds	Sewer funds	2024 Total	2023 Total
	General government services	Protective services	Recreation services	Parks and culture services	Environmental development services	Transportation services	Environmental health services	Public health services	Facilities services						
Revenue															
Taxation	\$ 1,990,563	\$ 1,364,957	\$ 511,859	\$ 777,267	\$ 746,935	\$ 1,008,552	\$ 682,479	\$ 45,499	\$ 454,984	\$ 7,583,095	\$ -	\$ -	\$ 7,583,095	\$ 5,897,457	
Parcel Taxes	38,391	26,325	9,872	14,991	14,406	19,451	13,163	878	8,773	146,250	583,830	65,309	795,389	2,240,030	
Concessions and franchise	46,364	31,793	11,922	18,104	17,398	23,491	15,896	1,060	10,598	176,626	-	-	176,626	170,062	
Sale of services	217,201	148,938	55,852	84,812	81,502	110,048	74,469	4,965	49,644	827,431	-	-	827,431	898,558	
User fees	-	-	-	-	-	-	-	-	-	-	1,544,609	593,686	2,138,295	2,147,442	
Other revenue from own sources	552,200	378,649	141,993	215,619	207,205	279,779	189,324	12,622	126,216	2,103,607	95,941	31,994	2,231,542	2,388,282	
Government transfers	782,613	536,647	201,243	305,591	293,665	396,523	268,324	17,888	178,882	2,981,376	25,000	202,533	3,208,909	4,605,996	
Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total	\$ 3,627,332	\$ 2,487,309	\$ 932,741	\$ 1,416,384	\$ 1,361,111	\$ 1,837,844	\$ 1,243,655	\$ 82,912	\$ 829,097	\$ 13,818,385	\$ 2,249,380	\$ 893,522	\$ 16,961,287	\$ 18,347,847	
Expenses															
Salaries and benefits	\$ 1,137,174	\$ 680,452	\$ 540,280	\$ 538,716	\$ 937,368	\$ 748,130	\$ 179	\$ 44,799	\$ 65,474	\$ 4,672,571	\$ 1,162,008	\$ 151,047	\$ 5,985,626	\$ 5,461,755	
Equipment	-	105	-	80,400	24,239	144,139	93	10,334	11,546	270,854	51,050	542	322,447	281,075	
Contracted services	100,703	1,302,314	61,580	96,679	505,872	287,268	541,864	-	242,326	3,138,606	277,837	8,310	3,424,754	2,847,902	
Insurance	68,350	15,620	-	3,286	-	6,190	-	-	40,451	133,897	51,386	7,692	192,974	179,914	
Supplies	64,912	117,529	21,499	97,645	11,433	97,498	-	7,493	55,687	473,696	398,525	2,855	875,076	991,748	
Leases	-	-	-	-	-	-	-	-	-	-	20,728	-	20,728	9,069	
Telephone and utilities	20,781	12,607	4,279	9,220	3,732	73,024	-	-	60,643	184,285	118,622	-	302,908	344,440	
Professional services	625,602	12,489	5,459	-	(201)	-	-	-	-	643,348	-	-	643,348	409,064	
Advertising	25,206	32,317	22,806	1,388	-	-	-	-	-	81,717	4,000	-	85,717	90,136	
Civic grants	260,650	-	-	-	-	-	-	-	-	260,650	-	-	260,650	257,046	
Contributions	-	-	-	-	-	-	-	-	-	-	-	664,787	664,787	710,755	
Interest	37,082	-	-	-	-	-	-	-	-	37,082	311,991	28,840	377,913	486,855	
Amortization of tangible capital assets	987,050	-	-	-	-	-	-	-	-	987,050	982,181	288,810	2,258,041	2,169,440	
Accretion	53,755	-	-	-	-	-	-	-	-	53,755	15,014	-	68,769	48,122	
Change in asset retirement obligation	(210,335)	-	-	-	-	-	-	-	-	(210,335)	(25,233)	-	(235,568)	-	
	3,170,929	2,153,432	655,902	827,335	1,482,442	1,356,250	542,135	62,626	476,126	10,727,177	3,368,110	1,152,883	15,248,169	14,287,341	
Annual surplus	\$ 456,403	\$ 333,877	\$ 276,839	\$ 589,049	\$ (121,331)	\$ 481,594	\$ 701,520	\$ 20,286	\$ 352,971	\$ 3,091,208	\$ (1,118,730)	\$ (259,361)	\$ 1,713,118	\$ 4,060,506	

# Financial Statements

## The Corporation of the District of Peachland Schedule 4 – Growing Communities Fund

December 31	2024	2023
Opening balance of unspent funds	\$ 2,827,991	\$ -
Contributions received	-	2,766,000
Interest earned	80,042	61,991
Funding spent	(1,379,188)	-
Closing balance of unspent funds	<u>\$ 1,528,845</u>	<u>\$ 2,827,991</u>
<u>Funding spent:</u>	<u>2024</u>	<u>2023</u>
Road remediation program	\$ (578,258)	\$ -
Fire department radios and chainsaws	(35,160)	-
Turner Park improvements	(207,921)	-
Sanderson dog park	(56,021)	-
Childcare property purchase	(501,827)	-
	<u>\$ (1,379,188)</u>	<u>\$ -</u>

# 2024 Permissive Tax Exemptions

Organization Name	Legal Description	Civic Address	Exemption
Peachland United Church	4421 4th Street; PID 024-387-754; Parcel A, Block 4, Plan 44, ODYD, DL 490	4421 4th Street	\$6,471
St. Margaret's Anglican Church	4464 4th Street; PID 024-253-472; Lot 1, Plan KAP62699, ODYD, DL 490	4464 4th Street	\$3,835
Peachland Baptist Church	4204 Lake Avenue; PID 009-657-495; Lot 12, DL 220, ODYD, Plan KAP9704	4204 Lake Avenue	\$3,525
Peachland Wellness Centre	4426 5th Street; PID 006-978-975; Lot H, Plan KAP22267, ODYD, DL 490	4426 5th Street	\$10,526
Peachland Riding Club	5380 Princeton Avenue; PID 012-404-101; Lot 17, Plan KAP410, ODYD, DL 2538	5380 Princeton Avenue	\$3,026
Peachland Community Arts Council (Visitor's Centre; Boys & Girls Club)	5684 Beach Avenue, PID 012-638-277; Lot A, Plan KAP40524, ODYD, DL 490	5684 Beach Avenue	\$24,678
Peachland District Retirement Society	5672 Beach Avenue; PID 008-710-694; Lot A, Plan KAP38807, ODYD, DL 490	5672 Beach Avenue	\$14,176
Maple Springs Bible Camp	5247 Inga Street; PID 012-403-989; Lot 5, Plan KAP410, ODYD, DL 2538	5247 Inga Street	\$11,529
The Nature Trust of BC	3410 Drought Road; PID 027-343-553; Lot A, Plan KAP85621, DL 2690	3410 Drought Road	\$12,360
Peachland Branch of the Royal Canadian Legion	4407 2nd Street; PID 012-765-490; Lot 6 & 7, Block 2, Plan 44, DL 490	4407 2nd Street	\$6,938
Okanagan Regional Library	Unit 40, 5500 Clements Crescent; PID 023-739-827; Lot A, Plan KAP58976, ODYD, DL 220, Except Plan KAP60348	Unit 40, 5500 Clements Crescent	\$5,058
Peachland Chamber of Commerce	5878 Beach Avenue; PID 012-765-201; Lot 3, Block 1, Plan KAP44, ODYD, DL 490	5878 Beach Avenue	\$8,550
<i>Permissive tax exemptions were provided to these Peachland-based, registered not-for-profit organizations using property for municipal, recreational, religious, cultural or charitable purposes.</i>			<b>TOTAL</b> <b>\$110,672</b>



# 2024 Civic Grants

Organization Name	2024 Civic Grant
Peachland Watershed Protection Alliance	\$1,000
Peachland Ambassador Society	\$8,000
Peachland Chamber of Commerce	\$2,000
Peachland Community Arts Council	\$7,000
TOTAL	\$18,000

In 2024, Council supported four Civic Grants totalling \$18,000 for non-profit organizations that met the criteria of the District's *Civic Grants Policy*, including being based in Peachland with membership from the community and surrounding areas. Not listed here is in-kind support non-profit groups received from the District of Peachland including waiving of rental fees of municipal facilities.

In 2024, Council agreed to enter into three-year funding agreements with the following non-profit organizations.

Organization Name	2024 Funding	2025 Funding	2026 Funding
Our SPACE (Bat Education and Ecological Protection Society, Peachland Community Arts Council and Okanagan Folk School Society)	\$21,000	\$14,000	\$8,000
Peachland Wellness Centre	\$15,000	\$15,000	\$15,000
Peachland Citizens on Patrol/Community Police	\$4,150	\$4,150	\$4,150
Peachland Historical Society	\$20,000	\$20,000	\$20,000
Peachland Fall Fair	\$3,000 In Kind Community Hall Rental	\$3,000 In Kind Community Hall Rental	\$3,000 In Kind Community Hall Rental



# Contact Us

**AFTER HOURS EMERGENCY**  
888-804-0666

**GENERAL INQUIRIES**  
250-767-2647  
info@peachland.ca

**MAYOR & COUNCIL**  
www.peachland.ca/council  
250-767-2647  
council@peachland.ca

**BYLAW & BUSINESS LICENSING**  
**Bylaw Enforcement**  
www.peachland.ca/bylaw-services  
250-767-3710  
bylaw@peachland.ca  
**Business Licensing**  
www.peachland.ca/business-licensing  
250-767-3710  
bylaw@peachland.ca

**CORPORATE SERVICES**  
www.peachland.ca/corporate-services  
250-767-2647  
corporateservices@peachland.ca

**EMPLOYMENT**  
www.peachland.ca/employment  
250-767-2647  
careers@peachland.ca

**FINANCIAL SERVICES**  
www.peachland.ca/finance  
240-767-2647  
finance@peachland.ca

**FIRE & RESCUE SERVICES**  
www.peachland.ca/fire-department  
**EMERGENCIES, CALL 9-1-1**

**NON-EMERGENCY**  
250-767-2841  
fireclerk@peachland.ca

**INFRASTRUCTURE & ENGINEERING**  
www.peachland.ca/engineering  
250-767-32108  
engineering@peachland.ca

**OPERATIONS & PUBLIC WORKS**  
www.peachland.ca/operations  
250-767-2108  
operations@peachland.ca

**PLANNING & DEVELOPMENT**  
**Building Permits & Inspections**  
www.peachland.ca/building-inspection  
250-767-3709  
building@peachland.ca or  
inspections@peachland.ca

**Planning & Development Services**  
www.peachland.ca/pds  
250-767-3707  
planning@peachland.ca

**RECREATION & CULTURE**  
**Community Services Department**  
www.peachland.ca/community-services  
250-767-2133  
recreation@peachland.ca





**District of Peachland  
5806 Beach Avenue  
Peachland, BC,  
Canada  
V0H 1X7**

**[www.peachland.ca](http://www.peachland.ca)**



## **District of Peachland 2024 Statement of Financial Information**

**DISTRICT OF PEACHLAND**  
**Schedule of Guarantee and Indemnity Agreements**  
**for the year ended December 31, 2024**

The District of Peachland has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation.

*Prepared under the Financial Information Regulation, Schedule 1, Section 5*

**DISTRICT OF PEACHLAND**  
**Schedule of Council Remuneration and Expenses**  
**for the year ended December 31, 2024**

<b>NAME</b>	<b>POSITION</b>	<b>REMUNERATION</b>	<b>EXPENSES</b>
<b>Mayor</b>			
Van Minsel, Patrick	Mayor	\$ 43,152	\$ 15,230
<b>Councillors</b>			
Brophy, Randey	Councillor	19,398	6,579
Collins, David	Councillor	19,398	6,076
Condon, Terence	Councillor	19,398	110
Glasman, Barbara	Councillor	19,398	11,701
Ingram, Richard	Councillor	19,398	1,790
Thom, Keith	Councillor	19,873	10,013
		<u>\$ 160,015</u>	<u>\$ 51,499</u>

*Prepared under the Financial Information Regulation, Schedule 1, Section 6*

**DISTRICT OF PEACHLAND**  
**Schedule of Employee Remuneration and Expenses**  
**for the year ended December 31, 2024**

<b>NAME</b>	<b>POSITION</b>	<b>TOTAL REMUNERATION</b>	<b>EXPENSES</b>
Aigro, Wes	Deputy Fire Chief	100,031	1,314
Babin, Karen	Legislative Administrator	78,632	2,184
Cummings, Ian	Fire Chief	77,338	4,839
Curnow, Greg	Water Distribution Operator 3	84,687	-
Filafilo, Garry	Director of Finance	141,259	2,965
Forcier, Marc	Water Chief Operator	96,723	2,364
Girouard, Michael	Building Inspector II	82,461	1,163
Grundy, Shawn	Director of Operations	133,642	3,141
Jones, Kirsten	Communications Coordinator	90,887	173
Labrecque, Cory	Director of Community Services	117,608	5,906
Macintosh, Mike	Manager of Building and Bylaw	112,265	2,214
Martin, Guy	Manager of Operations	108,808	2,346
McDiarmid, Jamie	Roads Leadhand	78,946	355
Mulvihill, Robert	Parks Leadhand	76,102	137
Osborne, Larry	Journeyman Mechanic	75,555	125
Poole, Jonathan	Utilities Leadhand	95,934	850
Sandberg, Jason	Director of Engineering	128,296	2,319
Sawatzky, Jennifer	Director of Corporate Services	123,853	2,289
Schaal, Darin	Director of Planning	133,642	1,877
Scott, Josh	Electrician/Instrumentation Technician	84,137	528
Smith, Pamela	Manager of Finance	96,046	2,330
Stickland, Ryan	Water Treatment Operator 3	85,187	1,467
Employees \$75,000 and greater		<u>\$ 2,202,039</u>	<u>\$ 40,886</u>
Employees less than \$75,000		<u>\$ 1,851,018</u>	<u>\$ 85,717</u>
Total of all Employees		<u>\$ 4,053,058</u>	<u>\$ 126,603</u>

**RECONCILIATION PER SECTION 6 (2) (d)**

Total Employees	\$ 4,053,058
Total Council	\$ 160,015
Total Employer paid benefits (includes items such as employer portions of federal deductions, retirement and medical benefits.	\$ 1,515,103
Total per 2024 Statement of Financial Information	<u>\$ 5,728,175</u>
Total per 2024 Financial Statements	
Schedule 3 - Segment Disclosure: Expenses - Salaries and Benefits	<u>\$ 5,985,626</u>
Variance *	<u>\$ 257,451</u>

\* The variance between the Schedule of Remuneration and Expenses and the Salaries and Benefits expense reported on the District's 2024 Financial Statements are due to numerous factors:

1. The Remuneration Expenses schedule is based on actual cash payments made during the fiscal year (including payouts of vacation, gratuity, and overtime banks) whereas the financial statement figure is determined on an accrual basis.
2. The financial statement figure includes certain membership dues.

*Prepared under the Financial Information Regulation, Schedule 1, Section 6*

#### **STATEMENT OF SEVERANCE AGREEMENTS**

There were no severance agreements made between the District of Peachland and its non-unionized employees during the 2024 fiscal year.

*Prepared under the Financial Information Regulation, Schedule 1, Section 6(8)*

**DISTRICT OF PEACHLAND**  
**Schedule of Payments to Suppliers of Goods and Services**  
**for the year ended December 31, 2024**

<b>Supplier's Name</b>	<b>Amount</b>
Regional District Of Central Okanagan	\$ 2,310,482
Receiver General For Canada	1,172,308
Lafarge Canada Inc.	1,138,934
Flowsystems Distribution Inc.	841,422
Urban Systems Ltd.	836,264
Receiver General For Canada	785,690
Central Okanagan Regional Hospital District	549,097
TKI Construction Ltd.	363,963
People Corporation	343,395
City Of Kelowna	339,644
Collabria	307,591
Okanagan Regional Library	300,659
BC Transit	281,306
Environmental 360 Solutions Ltd.	276,027
13279979 Canada Inc.	247,942
BC Hydro	217,740
Young Anderson	208,599
Work Truck West	191,296
Stageline Mobile Stage Inc.	186,351
Municipal Insurance Association Of BC	186,128
Flury Earthworks Ltd.	177,726
Nielsen Eng-Tech Services	153,962
Superior Excavating Services	121,477
Peachland Holdings Ltd.	120,044
Alumichem Canada Inc.	115,573
City Of West Kelowna	114,566
Macintosh Homes Ltd.	113,102
Northern Computer	111,100
Finning (Canada)	103,664
BC Assessment Authority	102,777
Minister Of Finance	101,403
Canoe Procurement Group Of Canada	96,141
A&S Service Group Ltd.	91,910
HCMA Architecture+Design	91,497
Okanagan Boys And Girls Clubs	89,817
Peachland Historical Society	89,509
Cabin Operations Ltd.	88,410
Lakeview Subdivision	82,636
Okanagan Dock And Dive Ltd.	78,839
Core Pm Services Ltd.	78,425
Coral Canada Wide Ltd.	64,898
Doane Grant Thornton LLP Ltd.	62,948
Read Jones Christoffersen Ltd.	61,418
Associated Fire Safety Equipment Inc.	58,035
The Interior Purchasing Office Inc.	57,580
Wiener's Plumbing & Drain Cleaning Inc.	57,356
Centralsquare Canada Software Inc.	52,046
QP LP	50,415
Bartlett Tree Experts	50,193

**DISTRICT OF PEACHLAND**  
**Schedule of Payments to Suppliers of Goods and Services**  
**for the year ended December 31, 2024**

<b>Supplier's Name</b>	<b>Amount</b>
Insurance Corporation Of BC	\$ 48,490
McElhanney Ltd.	47,313
Canadian Union Of Public Employees	44,770
Telus	44,725
Falcon Equipment Ltd.	44,473
Waters Edge Engineering Ltd.	43,810
Approved Services	42,512
Total BC Plumbing And Heating Ltd.	40,941
Context Consulting Group Ltd.	40,216
Wishbone Industries Ltd.	38,357
Cleartech Industries Inc.	37,584
Okanagan Iron Worx	36,300
Finning International Inc.	35,812
Home Depot Credit Services	35,471
Enterprise Fm Canada Inc.	34,888
Guillevin International Inc.	34,463
Maple Reinders Constructors Ltd.	33,919
Supersave Disposal Inc	32,931
Omega Communications Ltd	32,113
Tri-West Fence & Gate Ltd.	31,999
SCR Contracting Services Ltd.	31,920
TT Contractors Ltd.	31,023
A&G Supply Ltd.	30,609
Badger Daylighting Limited Partnership	30,608
Tartaglia Shannon	29,784
Accu-Sweep Services Ltd.	26,512
Central Okanagan School District #23	26,310
TLD Computers (A Division Of London Drugs Ltd.)	26,133
Interior Dams Inc.	25,045
Total for vendors paid over \$25,000	\$ 14,761,335
Total for vendors paid less than \$25,000	\$ 1,878,708
<b>Total payments</b>	<b>\$ 16,640,043</b>


The District prepares the schedule of payments based on actual disbursements processed through its Accounts Payable system. This provides assurance on completeness as the reported amounts are reconciled to the financial system cheque register and electronic funds transfer records.

The schedule of payments is a "cash basis" listing and therefore will differ from the expenses in the District's financial statements which are reported on an accrual basis resulting in timing differences. Furthermore, there are disbursements which are not considered expenses including payments made to other taxing authorities, acquisition of tangible capital assets and repayment of debt. In addition, there are expenses on the financial statements that do not involve the disbursement of cash such as amortization of tangible capital assets, accretion expense for asset retirement obligations, contribution of tangible capital assets. Other reconciling items include civic grants as well as salaries and benefits already identified. It is not practical to reconcile these amounts.

*Prepared under the Financial Information Regulation, Schedule 1, Section 7 and Financial Information Act, Section 2*

## **Corporation of the District of Peachland Statement of Financial Information Approval**

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, provided under the Financial Information Act.

  
\_\_\_\_\_  
Garry Filafilo, CPA, CA  
Director of Finance

Dated at Peachland, BC  
This 16<sup>th</sup> day of June 2025

\_\_\_\_\_  
Patrick Van Minsel  
Mayor

Dated at Peachland, BC  
This     day of June 2025

## CORPORATION OF THE DISTRICT OF PEACHLAND

### MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Mayor and Council are responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control.

The external auditors, Doane Grant Thornton Chartered Accountants, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the District's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly.

On behalf of The Corporation of the District of Peachland:



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Garry Filafilo, CPA, CA  
Director of Finance

Dated at Peachland, BC  
This 16<sup>th</sup> day of June 2025



## REQUEST FOR DECISION

**Agenda Item Number: 8.2**

**Meeting Date: 6/18/2025**

**Author: J. Sawatzky**

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**TO: Mayor and Council**

**FROM: Corporate Services**

**SUBJECT: 2025 Civic Grants**

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### **RECOMMENDATION:**

THAT Council approve the following Civic Grant allocations for 2025:

Peachland Watershed Protection Alliance - \$1,000 plus requested gratis use.

Peachland Food Bank - \$1,000

### **PURPOSE**

Civic Grants are awarded to various community groups in conjunction with the adoption of the annual budget.

### **COUNCIL AUTHORITY/PREVIOUS DECISIONS**

Policy FIN-025 Civic Grant Policy

### **CHIEF ADMINISTRATIVE OFFICERS COMMENTS**

*Approved for Council's consideration.*

## **REPORT**

### **BACKGROUND**

Every year Council reviews applications for Civic Grants and awards funds to multiple community groups in support of their operations and projects.

### **DISCUSSION**

The District has received a total of two Grant Applications for the 2025 Civic Grant Program. This is on top of the year over year dedicated funding (for three years) approved by Council to various groups in 2024. A total of \$58,150 is allocated/requested for 2025. The approved budget for 2025 included an amount of \$72,230 for Civic Grants

According to policy all organizations must meet the basic criteria which includes:

- Have been in operation no less than six months in the District of Peachland;

- Is based in the community;
- Has membership within the District of Peachland or surrounding areas;
- Has the majority of its members as voting members;
- Is in good standing with its licensing authority; and
- Has made, at a minimum, an application to the Central Okanagan Foundation, and has received written response from the COF or any other granting organization.

In 2024, Council approved year over year funding for various community groups for three years as follows:

Organization Name	2024 Funding	2025 Funding	2026 Funding
Our Space (PCAC, BEEPS, OFSS)	\$21,000	\$14,000	\$8,000
Peachland Wellness Centre	\$15,000	\$15,000	\$15,000
Peachland Citizens on Patrol/Community Police	\$4,150	\$4,150	\$4,150
Peachland Historical Society	\$20,000	\$20,000	\$20,000
Peachland Fall Fair	\$3,000/Gratis Use	\$3,000/Gratis Use	\$3,000/Gratis Use
<b>TOTAL</b>			

The following organizations have submitted new applications for funding in 2025:

Organization Name	2025 Grant Funds Requested	2025 Gratis Use Request
Peachland Food Bank	\$1,000**	**Additional Note on Application states "But hopefully \$6,000"
Peachland Watershed Protection Alliance	\$1,000	Use of Banquet Room in November 2025 for AGM
<b>TOTAL</b>	<b>\$2,000</b>	

## STRATEGIC DIRECTION

Good Governance

## CONCLUSION

That Council approve the following Civic Grant allocations for 2025:

Peachland Watershed Protection Alliance - \$1,000 plus requested gratis use.

Peachland Food Bank - \$1,000

## SUPPORTING DOCUMENTATION

Civic Grant Policy FIN-025

**REVIEWED & APPROVED BY Joe Creron, CAO**

**CIVIC GRANTS POLICY**

Effective Date:  October 13, 2020	Authorized By:  Council Resolution – Regular Meeting	Replaces: November 12, 2013 January 22, 2013 June 14, 2011 February 8, 2011 October 23, 2007 December 14, 2004 November 12, 2003, & Grants-in-aid Policy #FIN-110 April 17, 2018 October 22, 2019
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**Statement of Intent:**

It is Council's intent to support and encourage local non-profit organizations which contribute to the quality of life in Peachland, and which would cease to function without assistance from the District.

The purpose of the District of Peachland's civic grant program is to assist citizens in organizing themselves around community service and projects. District support can be in the way of:

- Financial Support
- Gratis (free) facility use
- Other support deemed appropriate by Council

In the majority of cases, it is anticipated that District support will only be granted for a limited time period, subject to annual review.

Programs and services will be evaluated on the basis of need, appropriateness, and demonstrated effectiveness. All grants are for a period of one year and shall not exceed a financial commitment of \$1,000.00 in any one year.

**Applications:**

An application for a civic grant may be submitted by any organization which:

1. Has been in operation no less than 6 months in the District of Peachland;
2. Is based in this community;
3. Has membership within the District of Peachland or surrounding areas;
4. Has the majority of its members as voting members;
5. Is in good standing with its licensing authority; and
6. Has made, at a minimum, an application to the Central Okanagan Foundation, and has received written response from the COF or any other granting organization.

Applications must be submitted to the Municipal Clerk by the 15<sup>th</sup> of November. **Sports teams and individuals qualified for Provincial competition(s), pursuant to Article 7 of the Policy, will be eligible for assistance past this deadline.**

A staff report will address each application as to whether it complies with the application requirements. The applications and staff report will be brought to budget deliberations at a Committee of the Whole meeting, or to a Regular Council Meeting, no later than December 15<sup>th</sup>. Qualified applications will be brought to Open Council for decision of grant approval for incorporation in the Financial Plan Bylaw.

A civic grant will be granted after an affirmative vote of Council.

Payments of civic grants will be made after July 15<sup>th</sup>.

All applications must be submitted on the form prescribed by the District of Peachland.

Applicants may be required to appear before Council to answer questions with respect to program services, finances or other issues.

**Conditions of Issuance of Civic Grants:**

All civic grants will be governed by the following guidelines:

1. Grant applications shall not be granted in the year requested and shall be held over for budget deliberation in the following year.
2. The maximum civic grant shall not exceed \$1,000.00 in a year.
3. No consideration shall be given to requests submitted by non-District of Peachland community organizations unless its membership includes District of Peachland residents.
4. An accounting of the disposition of the civic grant must be provided within three months of the end of the fiscal year in which the grant is received.
5. Should no accounting of funds be received, no further civic grants will be granted or paid to the grantee.
6. Organizations with a fee for service and/or lease agreement will be subject to the terms and conditions of their agreements.
7. The following organizations must follow the civic grant application process, but are not subject to the dollar amount limit:
  - Peachland Ambassadorial Committee
  - Peachland Historical Society
  - Peachland Community Police
  - Peachland Citizens' Patrol
  - Peachland Wellness Centre
  - Peachland Fall Fair
  - Peachland Community Arts Council
  - Peachland and District Retirement Society
8. The following event is considered to be a Civic Event and does not require continual application. Annual budget deliberations for the Community Services Department will reflect changes to the operational needs of this event:
  - a. World of Wheels

9. Emergent gratis facility use or equipment use applications may be submitted throughout the year to the Community Services department and will be considered on a case by case basis. The Director of Community Services will have the authority to approve gratis facility use requests to a maximum of \$300 per event provided that the following conditions are met:
  - a. The rental is to accommodate a FREE community event
  - b. Application is made by a Peachland non-profit group
  - c. The event is targeted to meet a greater community need and not the need of a single individual or group
  - d. The event is not driven by a political or socially motivated issue
  - e. The event must be free of alcohol
  - f. Any proceeds from the event must be directed to a Peachland project or Peachland non-profit group

Should these conditions be met, the Director of Community Services may approve the request and report back annually to Council detailing:

- The event and host organization
- Synopsis of the event including community benefit
- Value of the free use

Requests outside of this scope will be forwarded to Council for consideration.

10. **Sports Teams and Individuals:** Peachland youth teams and individuals 18 years and younger will be eligible to receive funding assistance once they have qualified for Provincial competition. Applications for funding will be reviewed by the Director of Community Services and recommendations will be forwarded to Council. Each year a maximum of \$4,000.00 will be allocated to this fund. Applications will be accepted throughout the year until the funds are depleted.
11. **Community Events:** The District will refer startup/new community events to the Tourism and Economic Development Committee (TEDC). The committee will assess the merits of the event and may recommend funding for up to two years (subject to financial approval by Council). After two years, applicants will need to apply through the Civic Grants process. Events are encouraged to become self-sustaining and where possible, pay the District back for the start-up fees.

**CIVIC GRANT APPLICATION**

**PLEASE NOTE:** An application to the Central Okanagan Foundation/Peachland Community Fund must be made before making application to the District of Peachland.

Please use additional pages if more space is required.

1. NAME OF ORGANIZATION: \_\_\_\_\_
2. ADDRESS: \_\_\_\_\_  
\_\_\_\_\_
3. CONTACT PERSON: \_\_\_\_\_
4. PHONE NUMBER: \_\_\_\_\_
5. WHAT SERVICE DOES YOUR GROUP EXTEND INTO THE COMMUNITY BEYOND THE INTERESTS OF ITS OWN MEMBERS? (Check applicable)
 

A)	Educational	_____
B)	Environmental	_____
C)	Health	_____
D)	Youth	_____
E)	Civic Promotion	_____
F)	Cultural	_____
6. DESCRIBE HOW YOUR ACTIVITIES WOULD BENEFIT THE COMMUNITY:
7. REGISTERED SOCIETY?    YES \_\_\_\_\_ When registered \_\_\_\_\_ NO \_\_\_\_\_  
# \_\_\_\_\_
8. CHARITABLE REGISTRATION NUMBER? # \_\_\_\_\_
9. DOCUMENTS TO ACCOMPANY APPLICATION:
  1. List of Officers/Executive
  2. Financial Statement (Final) – prior year
  3. Financial Report – current year to date
  4. Budget for next year
  5. Society Act Registration (copy)
- 10 a) AMOUNT OF GRANT REQUESTED: \_\_\_\_\_ (maximum \$1,000.00)  
 b) AMOUNT OF GRATIS FACILITY FEES REQUESTED: \_\_\_\_\_

11. PURPOSE FOR WHICH CIVIC GRANT WILL BE USED AND BREAKDOWN OF ESTIMATED EXPENSES:

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12. WHAT EFFORTS HAVE BEEN MADE TO RAISE FUNDS FOR THIS PROJECT?

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13. HOW MUCH WAS RAISED? \_\_\_\_\_

14. WHAT IS YOUR PLAN TO BECOME FINANCIALLY SELF-SUPPORTING?

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15. HAVE YOU APPLIED TO THE CENTRAL OKANAGAN FOUNDATION OR ANY OTHER SOURCES FOR FUNDING? (Please list sources)

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16. HAVE ANY RESPONDED TO YOUR REQUEST(S) WITH A GRANT?

YES \_\_\_\_\_ NO \_\_\_\_\_

IF 'YES', WHICH ONES? \_\_\_\_\_

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17. HOW MUCH FUNDING DID YOU RECEIVE? \_\_\_\_\_

HAVE ANY RESPONDED WITH REJECTION TO YOUR REQUEST(S)?

YES \_\_\_\_\_ NO \_\_\_\_\_

IF 'YES' PLEASE PROVIDE COPIES OF REJECTION LETTERS.

18. PLEASE PROVIDE ANY OTHER INFORMATION WHICH MAY BE PERTINENT TO THIS APPLICATION.

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Position

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date

Good afternoon,

As you know, members of your Council/Board are appointed to the Okanagan Regional Library (ORL) Board. This year, with the support of our fellow Board members, Danielle Hubbard, CEO, and I will be submitting requests to meet with Ministers at the upcoming UBCM convention.

We plan to submit meeting requests with the Honourable Sheila Malcolmson (Ministry of Social Development and Poverty Reduction) and the Honourable Ravi Kahlon (Ministry of Housing and Municipal Affairs) to explore opportunities to advance the following key objectives:

1. A 20% increase in core provincial library grants
2. The establishment of a Social Wellbeing Grant
3. The establishment of a Climate Relief Grant

To assist in this effort, we have drafted a template letter of support, should your organization wish to join us in advocating for these initiatives. If your mayor feels it is appropriate to support this request, we kindly ask that the letter be updated with your organization's letterhead, relevant information, and signature, and returned to me by mid-July. This will allow us time to prepare our meeting packages, should our requests be approved.

Please feel free to reach out if you have any questions or require additional information. We sincerely appreciate your consideration and support.

Warm regards,

**Corinne Boback**

*Administrative Services Manager*  
Okanagan Regional Library | Administrative Centre

[Council Letterhead / Municipality Name]

Date: [Insert Date]

To Whom It May Concern,

On behalf of [Municipality Name], I am writing to express our support for the 2025 UBCM Convention ministerial requests being submitted collaboratively by the Okanagan Regional Library.

Public libraries across British Columbia provide essential front-line services, not only in literacy and education, but increasingly as safe, inclusive spaces for vulnerable and underserved community members. As local governments, we continue to shoulder increasing costs associated with population growth, inflation, housing insecurity, and public health challenges—while library funding from the province has remained largely stagnant since a 25% reduction in 2009.

We support the following three requests put forward by the Okanagan Regional Library:

**1. A 20% Increase in Core Provincial Library Grants**

A proportional increase to the four core provincial grants (Per Capita Operating Grant, Literacy and Equity Grant, OneCard Grant, and Resource Sharing Grant) is critical to enable libraries to meet growing community demands while relieving financial pressure on municipal governments.

**2. Establishment of a Social Wellbeing Grant**

Providing dedicated funding for resources and training would strengthen libraries' ability to align with and support the priorities of the Ministry of Housing and Municipal Affairs and the Ministry of Social Development and Poverty Reduction, particularly in areas related to community wellbeing, housing stability, and poverty reduction.

**3. Establishment of a Climate Relief Grant**

Many libraries now function as de facto heating and cooling centres during extreme weather events. Supporting this role with operational and facility-based funding ensures libraries can safely provide refuge in climate emergencies.

We believe these measures would meaningfully enhance the province's efforts in the areas of housing, social development, and climate readiness, while improving service delivery and reducing pressures on local governments.

We encourage the provincial government to engage directly with the Public Libraries Branch, along with local and regional library systems, to implement these proposals.

Sincerely,

[Name]

[Title]

[Municipality]

[Contact Info]