

**THE DISTRICT OF PEACHLAND
REGULAR COUNCIL MEETING
AGENDA**



Date: Tuesday, April 8, 2025, 6:00 pm
Location: Council Chambers – 4450 6th Street, Peachland

We respectfully acknowledge that this meeting is being held on the traditional territory of the Syilx/Okanagan People.

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THE CORPORATION OF THE DISTRICT OF PEACHLAND

Special Council Meeting Minutes

March 25, 2025

5:00 pm

Council Chambers – 4450 6th Street, Peachland

Councillors Present: Mayor Patrick Van Minsel
Councillor Randey Brophy
Councillor David Collins
Councillor Terry Condon
Councillor Alena Glasman
Councillor Rick Ingram
Councillor Keith Thom

Admin Present: CAO Joe Creron
Corporate Officer Jennifer Sawatzky
Director of Finance Garry Filafilo
Deputy CAO & Director of Community Services Cory Labrecque
Director of Engineering Jason Sandberg
Director of Planning and Development Services Darin Schaal
Fire Chief Ian Cummings
Legislative Administrator Karen Babin

1. CALL TO ORDER

Mayor Van Minsel called the March 25, 2025 Special Council Meeting to order at 5:00 PM.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan People.

2. CONFIRMATION OF AGENDA

SC-25/03/25-001

Moved By Councillor Glasman

Seconded By Councillor Ingram

THAT Council approve the March 25, 2025 Special Council Meeting agenda as presented.

CARRIED

3. PRESENTATIONS & DELEGATIONS

None

4. BYLAWS

4.1 PLANNING RELATED BYLAWS

None

4.2 OTHER BYLAWS (NON-PLANNING RELATED)

None

5. UNFINISHED BUSINESS

None

6. ITEMS FROM ADMINISTRATION

None

7. IN CAMERA - Item Pertaining to Community Charter s.90(1)(e), (i) and (k)

SC-25/03/25-002

Moved By Councillor Ingram

Seconded By Councillor Condon

THAT Council move In Camera at 5:02 PM to discuss a matter under Community Charter s.90(1)(e), (i) and (k):

- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
- negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

Council returned to the Open Meeting at 5:51 PM.

8. ADJOURNMENT

Mayor Van Minsel adjourned the March 25, 2025 Special Council Meeting at 5:52 PM.

Corporate Officer

Mayor



THE CORPORATION OF THE DISTRICT OF PEACHLAND

Regular Council Meeting Minutes

March 25, 2025

6:00 pm

Council Chambers – 4450 6th Street, Peachland

Councillors Present: Mayor Patrick Van Minsel
Councillor Randey Brophy
Councillor David Collins
Councillor Terry Condon
Councillor Alena Glasman
Councillor Rick Ingram
Councillor Keith Thom

Admin Present: CAO Joe Creron
Corporate Officer Jennifer Sawatzky
Director of Finance Garry Filafilo
Deputy CAO & Director of Community Services Cory Labrecque
Director of Engineering Jason Sandberg
Director of Planning and Development Services Darin Schaal
Recreation Manager Sydney Clement
Legislative Administrator Karen Babin

1. CALL TO ORDER

Mayor Van Minsel called the March 25, 2025 Regular Council Meeting to order at 6:00 PM.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan People.

2. CONFIRMATION OF AGENDA

RC-25/03/25-001

Moved By Councillor Glasman

Seconded By Councillor Brophy

THAT Council approve the March 25, 2025 Regular Council Meeting agenda as presented.

CARRIED

3. CONFIRMATION OF MINUTES

3.1 Adoption of March 11, 2025 Regular Council Meeting Minutes

RC-25/03/25-002

Moved By Councillor Glasman

Seconded By Councillor Collins

THAT Council adopt the March 11, 2025 Regular Council Meeting Minutes as presented.

CARRIED

4. PRESENTATIONS & DELEGATIONS

Mayor Van Minsel and Council recognized Barb Dionne and Don Wilson with a Special Commendation for their significant contributions to the community and receipt of the King Charles III Coronation Medal.

5. COUNCIL COMMITTEE REPORTS

5.1 Climate Action Task Force

5.1.1 January 22, 2025 Climate Action Task Force Meeting Minutes

5.1.2 February 11, 2025 Climate Action Task Force Meeting Minutes

RC-25/03/25-003

Moved By Councillor Ingram

Seconded By Councillor Thom

THAT Council accept the January 22, 2025 and February 11, 2025 Climate Action Task Force Meeting Minutes for information.

CARRIED

6. BYLAWS

6.1 PLANNING RELATED BYLAWS

None

6.2 OTHER BYLAWS (NON-PLANNING RELATED)

6.2.1 Mobile Business License Bylaw Amendment

RC-25/03/25-004

Moved By Councillor Condon

Seconded By Councillor Glasman

THAT Council give first, second, and third readings to Mobile Business Licence Bylaw Amendment Bylaw No. 2437.

CARRIED

7. UNFINISHED BUSINESS

None

8. ITEMS FROM ADMINISTRATION

8.1 New Street Name - Brigade Court

RC-25/03/25-005

Moved By Councillor Condon

Seconded By Councillor Glasman

THAT Council approve the name *Brigade Court* for the new public road constructed on the property currently addressed 4880 Princeton Avenue (associated subdivision File: S22-05).

CARRIED

8.2 2025 Budget Amendment Request - Modernized Recreation Management Software

Administration recommended transitioning from the current ActiveNet recreation management software to Xplor Recreation, a more user-friendly, secure software.

RC-25/03/25-006

Moved By Councillor Collins

Seconded By Councillor Thom

THAT Council approve an amendment to the 2025 budget for a one-time addition from the Capital Asset Renewal reserve of \$15,000 to transition to a modernized recreation management software system.

CARRIED

8.3 Protective Services Project Update

Director Labrecque provided Council with an update on the Protective Services Building project and answered questions with respect to:

- Increased cost estimates
- Request for Expression of Interest (RFEOI) process
- Private-Public Partnerships

RC-25/03/25-007

Moved By Councillor Ingram

Seconded By Councillor Glasman

THAT Council receive the Protective Services Project Update report for information.

CARRIED

9. URGENT BUSINESS

None

10. MAYOR & COUNCIL BUSINESS

10.1 MAYOR AND COUNCIL REPORTS

Councillor Ingram:

- attended the retirement send off for Peachland Elementary Principal Wendy Briggs
- attended the Peachland Watershed Protection Alliance event on World Water Day

Councillor Brophy:

- kids' soccer is popular this year. They would like to have a soccer tournament at Turner Park before the season ends on June 22. Will discuss further with Administration.
- there were not enough kids to have a baseball team this year

Councillor Thom:

- recently attended the RDCO meeting which was very informative.

Councillor Collins:

- also attended the Peachland Watershed Protection Alliance World Water Day event. The film "Bringing the Salmon Home" was shown and very well received.
- recommends checking out the Syilx Okanagan Nation website at www.Syilx.org as it has a lot of interesting information and lists upcoming events.

Mayor Van Minsel:

- also attended Wendy Briggs' retirement at the school. He read the thank you card she sent to Council
- will be in Victoria next week with Councillor Collins to meet with Provincial Ministers and senior staff. The following meetings have been confirmed: Environment and Parks; Water, Land and Resource Stewardship; Infrastructure; Housing and Municipal Affairs; Transportation and Transit; and Post-Secondary Education. A report will be brought back to a future Council meeting.

10.2 QUESTIONS BETWEEN COUNCIL MEMBERS/COUNCIL STATEMENTS

Administration provided updates on the following projects:

Turner Park - construction is on schedule and should be complete mid-May. New grass will be installed in April resulting in some areas being cordoned off. The official opening is planned for early- to mid-June.

Sanderson Dog Park - project remains on schedule for completion by the end of May. Water service, fencing, gates, and signage have already been installed. Remaining installations include trees and a seasonal porta-potty. Efforts to improve the ground surface and remove thorns are ongoing, though the process will take time.

DRIS - progressing quietly in the background while efforts have been focused on addressing provincially mandated changes required by Bill 44. Zoning capacity analysis and a minor OCP review are currently underway. As these initiatives align with the DRIS project, Administration plans to hold concurrent Council workshops in April.

The DRIS project is centered on revising and updating the land use economic analysis, which provides essential data for assessing the economic viability of downtown redevelopment scenarios. Staff are also developing illustrative concepts to visualize feasible development scenarios and are compiling a comprehensive Phase 1 package for Council discussion. Following the workshop, staff will come back at a Regular Council meeting to seek direction on the Phase 2 portion of the project.

Childcare Centre - street improvements are well underway. Building drawings are in progress and being prepared for the tendering process in May, with construction expected to begin this summer.

Westside Trail - approximately 75% of the construction is complete and the project is on schedule for end of May completion.

PSSS2 - construction is ahead of schedule with an anticipated Spring 2026 opening. Registration for housing will open on the BC Housing website in July with preference given to Peachland seniors.

Ponderosa Golf Course (south lands) - the developer is working with their consultants to finalize the golf course plans and environmental impact assessment for the full site. Administration anticipates receiving the initial development permit applications in the next 2 to 3 weeks.

Councillor Condon asked if BC Hydro has responded to the request to change the light on Jackson Crescent.

- Director Sandberg noted that a response has not been received yet and will follow up with them.

Councillor Condon asked about the arts group's move into the Historic Schoolhouse.

- Director Labrecque provided background on the original agreement with Our Space to move to the Historic Schoolhouse as the Recreation department works towards balancing the programming needs of all community members.
 - Councillor Condon pointed out that many of the art participants have mobility challenges and may experience access issues when bringing their art equipment to the new location.
 - Director Labrecque noted that there is an accessibility elevator on site if they wish to bring equipment from home and the possibility of storing their equipment in the building. He will continue discussions with the Arts Council.

Councillor Ingram asked if there will be a more detailed parking study included as part of Phase 1 or Phase 2 of the DRIS project.

- Director Schaal stated that there will be recommendations for both phases coming to Council for discussion.

Councillor Ingram asked for an update on the status of the Community Centre kitchen.

- Director Labrecque stated that the original gas stove has been replaced and that there will additional improvements made this year.

10.3 NOTICES OF MOTION

10.3.1 Notice of Motion - Council Meetings

Mayor Van Minsel presented a Notice of Motion (NOM) to Council with respect to changing the start time of Regular Council meetings from 6:00 PM to 3:00 PM. The NOM will be discussed at the April 22, 2025 Regular Council Meeting.

10.4 QUESTION PERIOD

Maurita Graham of 6556 Sherburn Road

- Why are so many groups that use the Community Centre being asked to leave or having their time reduced? She is aware of three groups.
 - Director Labrecque responded that he is aware of two groups. The Recreation department is working to balance a full schedule of programming for all community members. Administration will review the question further and bring details back to a future Council meeting.

11. CORRESPONDENCE

11.1 Minister Meeting Request Letters

RC-25/03/25-008

Moved By Councillor Condon

Seconded By Councillor Glasman

THAT Council accept the meeting request letters sent to the Ministers for information.

CARRIED

11.2 Annual 16 Days of Activism Campaign Against Gender-Based Violence

CAO Creron will review the request and budget before bringing this back to Council.

11.3 Minister of Housing, Infrastructure and Communities - Canada Public Transit Fund

11.4 Board of Education - March 12, 2025 Board Meeting Highlights

RC-25/03/25-009

Moved By Councillor Ingram

Seconded By Councillor Brophy

THAT Council receive the following correspondence for information:

- Minister of Housing, Infrastructure and Communities - Canada Public Transit Fund
- Board of Education - march 12, 2025 Board Meeting Highlights

CARRIED

12. IN CAMERA

None

13. ADJOURNMENT

Mayor Van Minsel adjourned the March 25, 2025 Regular Council Meeting at 7:04 PM.

Corporate Officer

Mayor



REQUEST FOR DECISION

Agenda Item Number: 5.1

Meeting Date: 4/8/2024

Author: D. Sturgeon

TO: Mayor and Council

FROM: Planning & Development

SUBJECT: Update on Downtown Revitalization Implementation Strategy (DRIS)

RECOMMENDATION:

THAT Council direct staff to undertake public engagement at the 2025 Community Open House/BBQ event on the draft DRIS Framework; and

FURTHER THAT Council direct staff to report back to Council with a summary of the engagement alongside the final Downtown Revitalization Implementation Strategy for consideration.

PURPOSE

To provide Council members an opportunity to review and provide feedback on the draft Downtown Revitalization Implementation Strategy and associated materials, prior to undertaking public engagement including meeting with the DRIS Task Force and subsequent finalization of the document.

COUNCIL AUTHORITY/PREVIOUS DECISIONS

On November 14, 2023, Council passed the following resolution RC-23/11/14-009:

THAT Council establish the Downtown Revitalization Task Force to advise and make recommendations to Council regarding the Downtown Revitalization Implementation Strategy (DRIS) and adopt the Terms of Reference as presented.

CHIEF ADMINISTRATIVE OFFICERS COMMENTS

Approved for Council's consideration.

REPORT

DISCUSSION

For further information please refer to the Committee of the Whole April 8, 2025, meeting agenda regarding the Downtown Revitalization Implementation Strategy.

STRATEGIC DIRECTION

Vibrant Downtown

REVIEWED & APPROVED BY Joe Creron, CAO



REQUEST FOR DECISION

Agenda Item Number: 6.1.1

Meeting Date: 4/8/2024

Author: S. Summers

TO: Mayor and Council

FROM: Planning and Development Services

SUBJECT: Zoning Amendment Bylaw No. 2436, 6488 Renfrew Road (Z24-02)

RECOMMENDATION:

THAT Council give first and second readings to Zoning Amendment Bylaw No. 2436 to rezone the property located at 6488 Renfrew Road (Lot 2, District Lot 221, Osoyoos Division Yale District, Plan 11495) from Rural Residential (RR1) to Multi-Unit Infill Residential (RM2).

THAT Council give third reading to Zoning Amendment Bylaw No. 2436 to rezone the property located at 6488 Renfrew Road from Rural Residential (RR1) to Multi-Unit Infill Residential (RM2); and

FURTHER THAT Council direct staff to schedule the Bylaw for adoption following:

1. Registration of a Section 219 covenant that restricts building and development on the portions of the lot identified in Attachment '2'.
2. Registration of Section 219 covenant that requires remittance of Community Amenity Contributions and installation of two speed (30 km/h) and curve-ahead warning signs prior to building permit issuance.
3. Registration of statutory rights-of-way in accordance with Attachment '3' on the north end of the property and with a minimum width of 4.5 meters for the sanitary line at the south end of the property.
4. Completion of the required road dedication on Renfrew Road.

PURPOSE

To consider the first, second and third readings of Zoning Amendment Bylaw No. 2436 for an application to amend Zoning Bylaw No. 2400. The proposed amendment would rezone the property at 6488 Renfrew Road (Lot 2, District Lot 221, ODYD, Plan 11495) from RR1 (Rural Residential) to RM2 (Multi-Unit Infill Residential) to facilitate a future subdivision.

COUNCIL AUTHORITY/PREVIOUS DECISIONS

Local Government Act section 479 – Grants local governments the power to enact bylaws that define zones and regulate the use of land, buildings, and other structures within each zone.

CHIEF ADMINISTRATIVE OFFICERS COMMENTS

Approved for Council's consideration.

REPORT

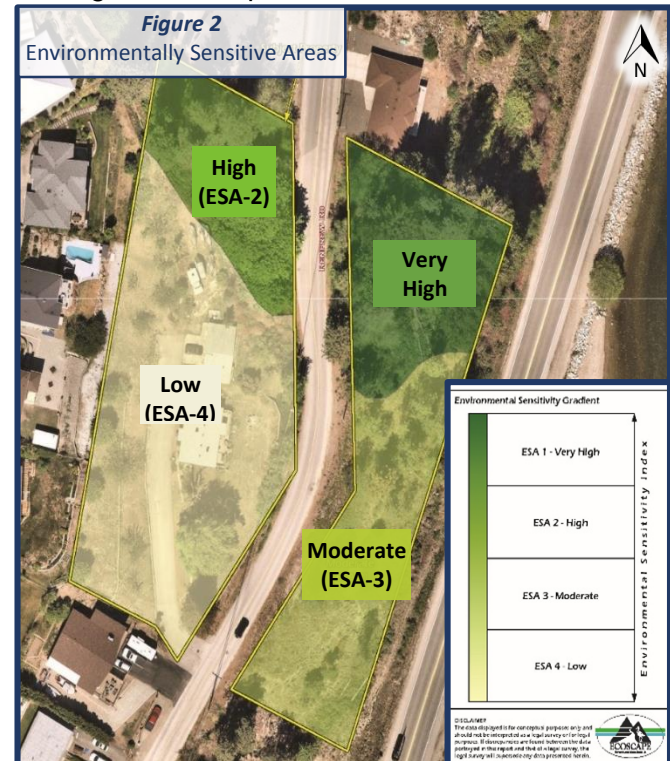
BACKGROUND

The property at 6488 Renfrew Road, hereafter referred to as the 'subject property,' is located in the Lower Princeton neighbourhood and is currently zoned Rural Residential (RR1) (*Figure 1*). The subject property is approximately 3 kilometres west of the downtown area and 1 kilometre east of Hardy Falls. It is situated in a predominantly low-density residential area, with the 'Falls' development approximately 200 metres south of the subject property.

The surrounding uses and zones are:

Direction	Zone	Existing Land Use
North	R1	Low density residential.
East	N/A	Highway 97 and Okanagan Lake.
South	R1	Low density residential and vacant highway right of way.
West	R1	Low density residential.

The subject property is 2.27 acres (9,131 square meters), hooked parcel which is separated by Renfrew Road. The western portion of the property is approximately 5,482 square meters, with moderate slopes fronting Renfrew Road. The eastern portion of the property is approximately 3,686 square meters and fronts Renfrew Road and Highway 97 with significant slopes. There is a cluster of trees along with a gully, located to the north of the subject property.



The property is accessed from the south corner off Renfrew Road and currently contains a single-detached dwelling and an accessory building located on the western portion of the property. The eastern portion of the subject property is vacant.

Several environmentally sensitive areas have been identified on the subject property, as outlined in the environmental assessment conducted by Ecoscape Environmental Consulting (*Figure 2*). In accordance with Peachland's Terms of Reference for Professional Reports, the environmental assessment includes an evaluation of environmentally sensitive areas. The potential environmentally sensitive areas are as follows:

ESA-1 is considered a very highly environmentally sensitive area, containing significant vegetation and wildlife characteristics representing a diverse range of sensitive habitat which contributes significantly to the overall connectivity of the habitat and ecosystems.

ESA-2 is considered a highly environmentally sensitive area, contributes toward the overall diversity and contiguous nature of the surrounding natural features.

ESA-3 is considered a moderately environmentally sensitive area. These areas contribute to the diversity to the landscape, although based on the condition and adjacency of each habitat the significant function within the landscape is limited.

ESA-4 is considered a low environmentally sensitive area there is little or no value to the overall diversity or vegetation, soils, terrain and wildlife characteristics of the area.

DISCUSSION

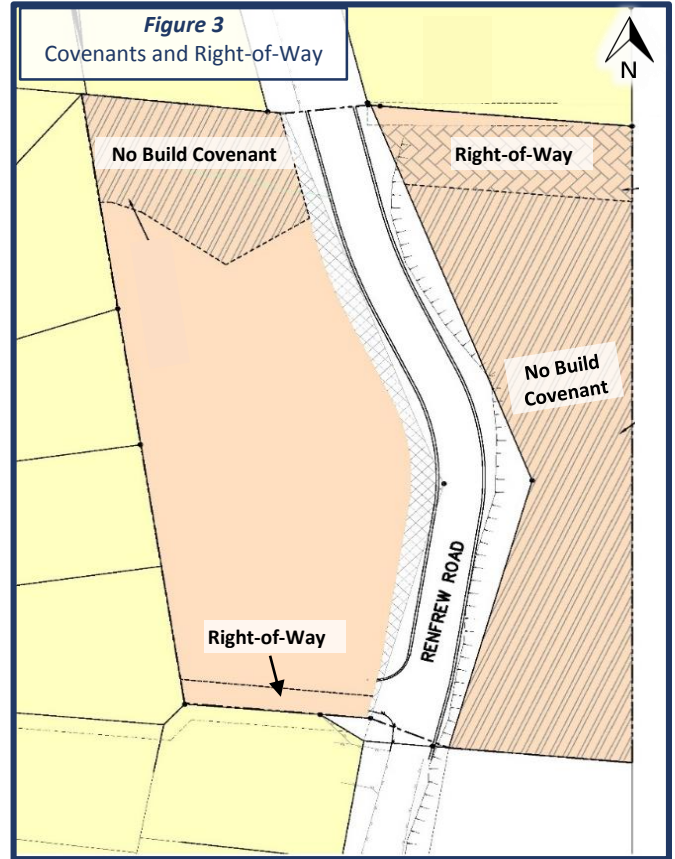
Proposal

The application proposes to rezone the subject property from RR1 (Rural Residential) to RM2 (Multi-Unit Infill Residential) to facilitate future subdivision and residential infill development.

Development on the property will be concentrated on the southwest portion. The eastern portion of the subject property is not developable due to its slope and will be permanently protected through a no-build covenant and a right-of-way for stormwater management infrastructure.

The future subdivision will require shared driveway access from the existing driveway location, with only one access point permitted. The northwest corner of the property which is designated ESA-2 and slopes into a gully will also be permanently protected through a no-build, covenant, beginning at the top of bank and ending at the northern property line.

In total, approximately 44% of the property will be protected by covenants and rights-of-way (*Figure 3*), protecting the site's environmentally sensitive and hazard areas from future development.



Official Community Plan (OCP) Bylaw No. 2220 Compliance Review

§2.3.6 Lower Princeton Neighbourhood

The subject property is located within the Lower Princeton Neighbourhood, as identified in the Official Community Plan. In accordance with the policies for the Lower Princeton Neighbourhood, the proposed development will avoid slopes greater than 30% and there is a geotechnical report that recommended mitigation measures for the proposed development in accordance with the Official Community Plan (§2.3.6.1.).

§4.11 Low Density Residential

The Official Community Plan designates the subject property as Low Density Residential. The maximum density for a Low Density Residential serviced lot with cluster housing is 25 units per hectare (10 units per acre). In accordance with the Official Community Plan, the maximum density for the property is 22.7 units if it is developed with duplexes or cluster housing.

In accordance with Low Density Residential policies the proposed rezoning would be designated as infill development. Any future development would be limited to one access. The property is fully serviced and can meet the standards found in the Subdivision and Development Servicing Bylaw No.2395 (Official Community Plan §4.11.1, §4.11.4 and §4.11.5).

§6.0 Development Permit Area

The subject property is located within the technical Hillside, Sensitive Terrestrial, and Aquatic Ecosystem Development Permit Areas. The required technical Development Permit will be reviewed and approved administratively through a technical Development Permit.

During the application review process, staff identified that the gully located in the northwest portion of the property potentially contained environmentally sensitive areas. This was confirmed by the Environmental Assessment completed by Ecoscape Environmental Consulting, as well as the OCP. The applicable sections of the OCP are as follows:

Section 6.3.2.1.3 states that developments and subdivisions should be designed to avoid endangered, threatened, or vulnerable species and plant communities, including critical habitat.

Section 6.3.2.1.4 emphasizes that land disturbance and construction should be minimized within sensitive terrestrial ecosystems, with a protective buffer or leave strip area.

Section 6.3.2.4 includes recommendations for structural design on forested slopes, advising the retention of trees and tree stands of various ages to support natural succession and the long-term sustainability of the forest ecosystem.

Section 6.4.1.1 and 6.4.1.7.4 support the preservation of natural features including gullies by way of covenant or parkland dedication.

As a result, staff requested that a no-build covenant be placed in this area. The no-build covenant will ensure that most of the ESA-1 and ESA-2 areas are permanently protected. The disturbance within the ESA-1 area for stormwater infrastructure will require a 1:1 habitat rehabilitation ratio on the eastern portion of the subject property.

Zoning Bylaw No. 2400 Compliance Review

The subject property is currently zoned Rural Residential (RR1). Due to the property size, agricultural use is not permitted, the only permitted principal use is one single detached dwelling. The maximum density of the lot is one dwelling unit and one accessory dwelling unit.

The applicant proposes to rezone the subject property to Multi-Unit Infill Residential (RM2), which is intended to provide a zone for multiple-unit residential and compatible uses on serviced urban lots 800 square meters or larger in size. Accounting for the required covenant area, the subdividable lot frontage is approximately 100 metres, which would permit a maximum of 5 lots. This maximum does not account for the feasibility of a five-lot subdivision, including factors such as required setbacks, driveway access, and other zone and site-specific considerations.

The zoning comparison between Rural Residential (RR1) and Multi-Unit Infill Residential (RM2) is as follows:

Zone	RR1 (Existing)	RM2 (Proposed)
Permitted Uses	Single Detached Dwelling, Agricultural (lot over 1 ha)	Single Detached Dwelling, Duplex Dwelling or Townhouse Dwelling.
Max Density	1 Primary Dwelling and 1 Accessory Dwelling	4 units
Max Building Height- Principal Building	9.1m (29.9 ft)	10.0m (32.8 ft)
Lot Coverage	20% (lot between 0.5 acers and 1 acers)	45% with parking and driveways shall not exceed 60%
Front Yard Setback- Principal Building	7.5m (24.6ft)	6.0m (19.7 ft)
Read Yard Setback- Principal Building	7.5m (24.6ft)	4.5m (14.8 ft)
Interior Side Yard Setback- Principal Building	4.5m (14.8ft)	2.0m (6.5 ft)
Exterior Side Yard Setback- Principal Building	7.5m (24.6ft)	3.0 (9.8 ft)

Technical Review

This review has been completed based on the *Engineering Design Brief* by D.E. Pilling and Associates and *6488 Renfrew Road Water and Sanitary Capacity Modelling* by Urban Systems along with referral comments from the District's Engineering and Infrastructure Department.

The proposed rezoning and subsequent subdivision can be generally accommodated within the District's infrastructure, with minimal upgrades.

Water

The existing water servicing has sufficient capacity to handle the peak flows associated with the proposed rezoning.

An additional fire hydrant will be required to be installed on the west side of Renfrew Road approximately 30 meters south of the northern property line.

Sanitary Sewer

The existing sanitary sewer system has sufficient capacity to handle flows associated with the proposed rezoning.

Storm Drainage

Stormwater will be directed through the northeast portion of the property via a right-of-way for the required infrastructure. A detailed stormwater management plan will be required at subdivision.

Roads and Offsite Improvements

Renfrew Road is classified as an Urban Collector (SD-R6). Road dedication is required to achieve an 18-meter right-of-way for Renfrew Road. Frontage improvements are required to meet the Urban Collector Standard, including streetlights, curb and gutter and a sidewalk along the property frontage on Renfrew Road.

Two speed limit (30 km/h) signs and curve-ahead warning signs are required to be installed on Renfrew Road adjacent to the development.

External Referral Comments

BC Transit, Fortis BC, BC Hydro and Telus have no objection.

The Ministry of Transportation and Transit had no concerns, the Ministry will sign the Bylaw after third reading.

Development Financing Review

Development Cost Charges.

Development Cost Charges are established under Bylaw No. 2155 to fund the capital costs of providing, constructing, altering, or expanding roads, sewer, water, drainage, and parkland acquisition and improvements. Development Cost Charges apply to multi-unit residential developments and are collected at the time of Building Permit issuance. Charges include the Peachland Development Cost Charges, as well as contributions to the Regional District of the Central Okanagan Wastewater Treatment and the School District. Development Cost Charges will be applicable for each additional unit at the time of Building Permit issuance.

Official Community Plan §9.1 Community Amenity Contribution. *Community Amenity Contribution Policy DEV-100* applies to all rezoning projects involving three or more units with funds earmarked for such future amenities throughout Peachland such as waterfront enhancement, trail development, an arena, museum, fire hall, etc. A covenant will be registered on title requiring Community Amenity Contributions for each unit at the time of Building Permit.

Public Notification

In accordance with the *Local Government Act* section 464 (*Bill 44 Housing Statutes (Residential Development) Amendment Act*), a local government must not hold a public hearing on a proposed zoning bylaw if an official community plan is in effect, this bylaw is consistent with the official community plan, and the sole purpose of the bylaw is to permit residential development.

Further, in accordance with Development Procedures Bylaw No. 2396, a public information meeting was held on February 26th, 2025. The public information meeting was held at the Little School House, 1898 Brandon Avenue. Notices of the meeting were hand delivered to local properties and mailed to properties outside of Peachland. Notices were also posted on the District's community board and website. The applicant has provided a summary report of the public information meeting (Attachment '4').

In conformance with *section 467(3)* of the *Local Government Act*, public notification requirements have been fulfilled prior to first reading of the proposed bylaw amendment. A Notice of Application sign has been posted at the property boundary, notification letters have been sent to owners and tenants of properties within 100m of the subject property, and notification was published on the District of Peachland's website.

STRATEGIC DIRECTION

Increase Housing Choice

Integration of infill housing that is sensitive to the existing neighbourhood.

Infrastructure Improvements

Road and sidewalk improvements and an additional fire hydrant.

CONCLUSION

Staff recommend supporting the subject zoning amendment application and recommend that Council grant first, second, and third readings based on the following rationale:

- The proposal aligns with various policies of the Official Community Plan and is consistent with the future land use designation.
- The proposed Multi-Unit Infill Residential (RM2) zone is well suited for the area, the surrounding neighbourhood Low Density Residential (R1) zone also permits up to 4 dwelling units per lot.
- Environmentally sensitive areas on the subject property will be protected through covenants.
- The applicant will install road signage and undertake upgrades to improve safety in the area and an additional fire hydrant in the area.

SUPPORTING DOCUMENTATION

Attachment 1. Zoning Amendment Bylaw No. 2436

Attachment 2. Covenant Areas Draft

Attachment 3. Right-of-Way Plan Draft

Attachment 4. PIM Summary

REVIEWED & APPROVED BY Darin Schaal, Director of Planning and Development Services

REVIEWED & APPROVED BY Joe Creron, CAO

THE CORPORATION OF THE DISTRICT OF PEACHLAND

ZONING AMENDMENT BYLAW NUMBER 2436

A Bylaw Amending Zoning Bylaw No. 2400

WHEREAS the Council of the Corporation of the District of Peachland has adopted Zoning Bylaw No. 2400; and

AND WHEREAS it is deemed necessary to amend Zoning Bylaw No. 2400; and

NOW THEREFORE, the Council of the Corporation of the District of Peachland, in open meeting assembled, enacts that Zoning Bylaw No. 2400, be amended as follows:

1. THAT Schedule "B" (Zoning Bylaw Map) be amended by:
 - a. Rezoning the property located at 6488 Renfrew Road (Lot 2 District Lot 221 ODYD Plan 11495) from the Rural Residential (RR1) to Multi-Unit Infill Residential (RM2) (per Schedule "B" attached to and forming part of this Bylaw); and
2. THAT this Bylaw be cited as "Zoning Amendment Bylaw No. 2436;" and
3. THAT this Bylaw shall take effect upon adoption by the Council of Corporation of the District of Peachland.

READ A FIRST TIME, the _____ day of __, 2025

READ A SECOND TIME, the ___ day of __, 2025

READ A THIRD TIME, the _____ day of __, 2025

ADOPTED, the ____ day of _____, 202__

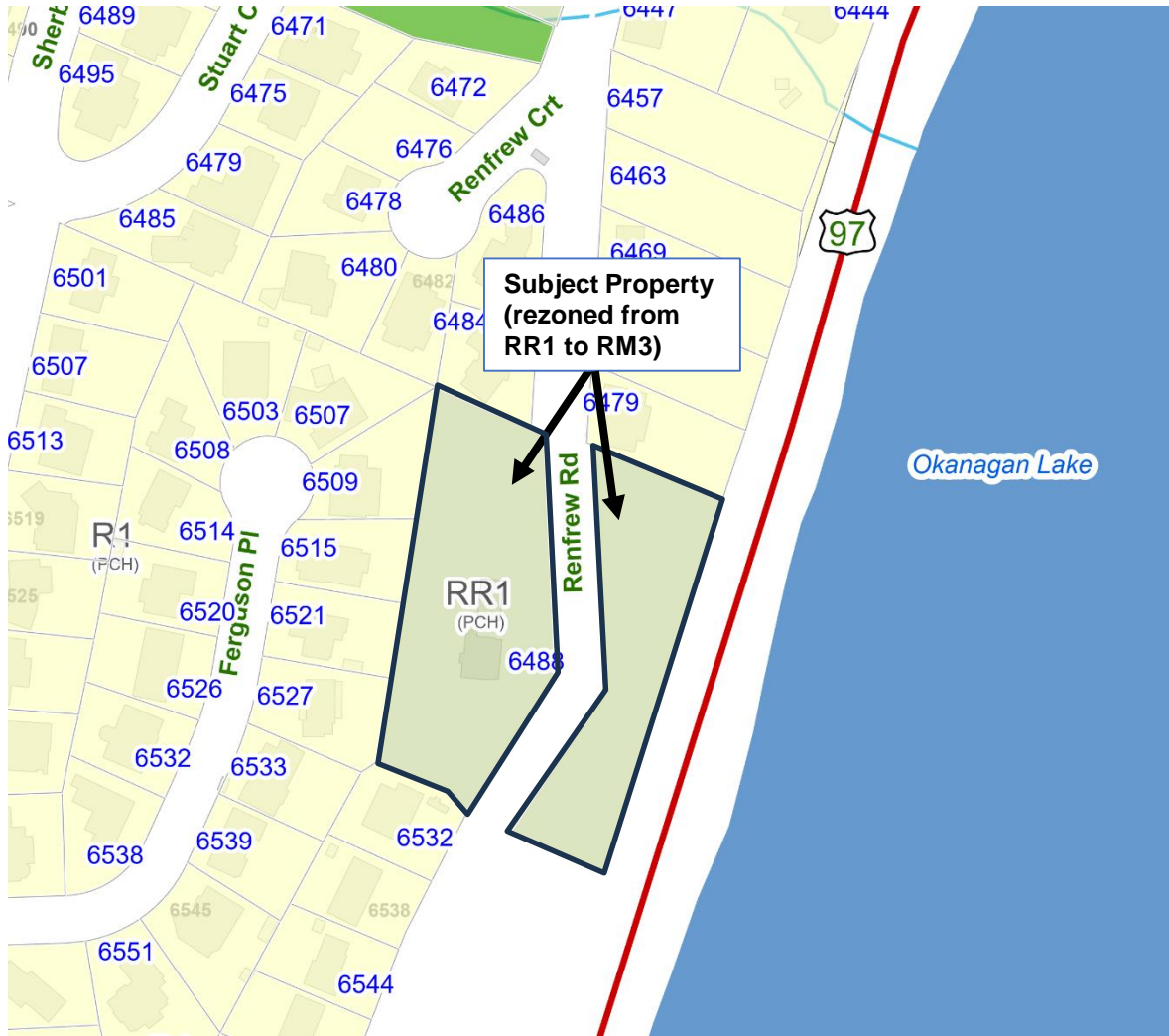
Mayor

Corporate Officer

Approved pursuant to section 52(3)(a) of the *Transportation Act*
this _____ day of _____, 20__

for Minister of Transportation & Infrastructure

Zoning Amendment Bylaw No. 2436 – Page 2 of 2
Schedule “B”



REFERENCE PLAN OF COVENANT OVER PARTS OF LOT 2, DL 221, ODYD, PLAN 11495.

DRAFT

PURSUANT TO SECTION 99(1)(e) OF THE LAND TITLE ACT
BCGS 82E.083
SCALE 1:500 METRIC

The intended plot size of this plan is 864mm in width by 560mm in height (D-size) when plotted at a scale of 1:500 METRIC.

LEGEND

- Denotes Standard Iron Post Found
- Denotes Standard Iron Post Set
- △ Denotes GNSS Control Point Set
- Wt Denotes Witness

This plan shows one or more witness posts which are not set on the true corner(s).

Distances shown are horizontal, ground-level distances, in metres and decimals thereof.

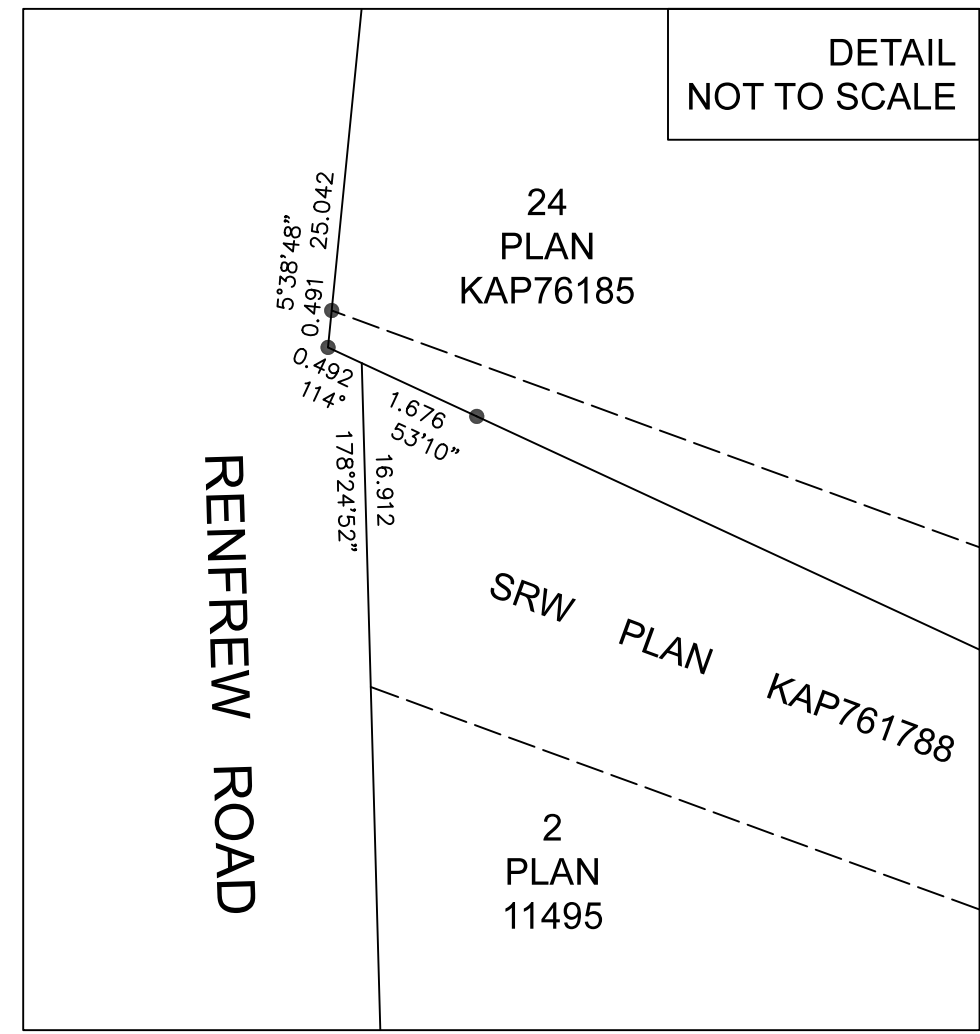
Grid bearings are derived from GNSS observations and are referred to the central meridian of UTM Zone 11.

The UTM coordinates and estimated absolute accuracy achieved are derived from dual frequency GNSS observations processed using the Precise Point Positioning (PPP) service of Natural Resources Canada.

This plan shows horizontal ground-level distances unless otherwise specified. To compute grid distances, multiply ground-level distances by the average combined factor of 1.00002941. The average combined factor has been determined based on an ellipsoidal elevation of 361.3 metres.

NAD83(CSRS) 2002.0 UTM ZONE 11 COORDINATES			
Point	Northing	Easting	Absolute Accuracy
529	5514148.274	301064.482	0.03
534	5514439.915	301139.677	0.03

BOOK OF REFERENCE		
Area	Legal Description	Area
'A'	LOT 2, DL 221, ODYD, PLAN 11495	1.02 ha
'B'	LOT 2, DL 221, ODYD, PLAN 11495	0.878 ha



STATUTORY RIGHT OF WAY PLAN OVER PART OF
LOT 2, DL 221, ODYD, PLAN 11495.

PLAN EPP144655

DRAFT

PURSUANT TO SECTION 113 OF THE LAND TITLE ACT
BCGS 82E.083
SCALE 1:300 METRIC

The intended plot size of this plan is 560mm in width by 432mm in height (C-size) when plotted at a scale of 1:300 METRIC.

LEGEND

- Denotes Standard Iron Post Found
- Denotes Standard Iron Post Set
- △ Denotes GNSS Control Point Set
- Wt Denotes Witness

This plan shows one or more witness posts which are not set on the true corner(s).

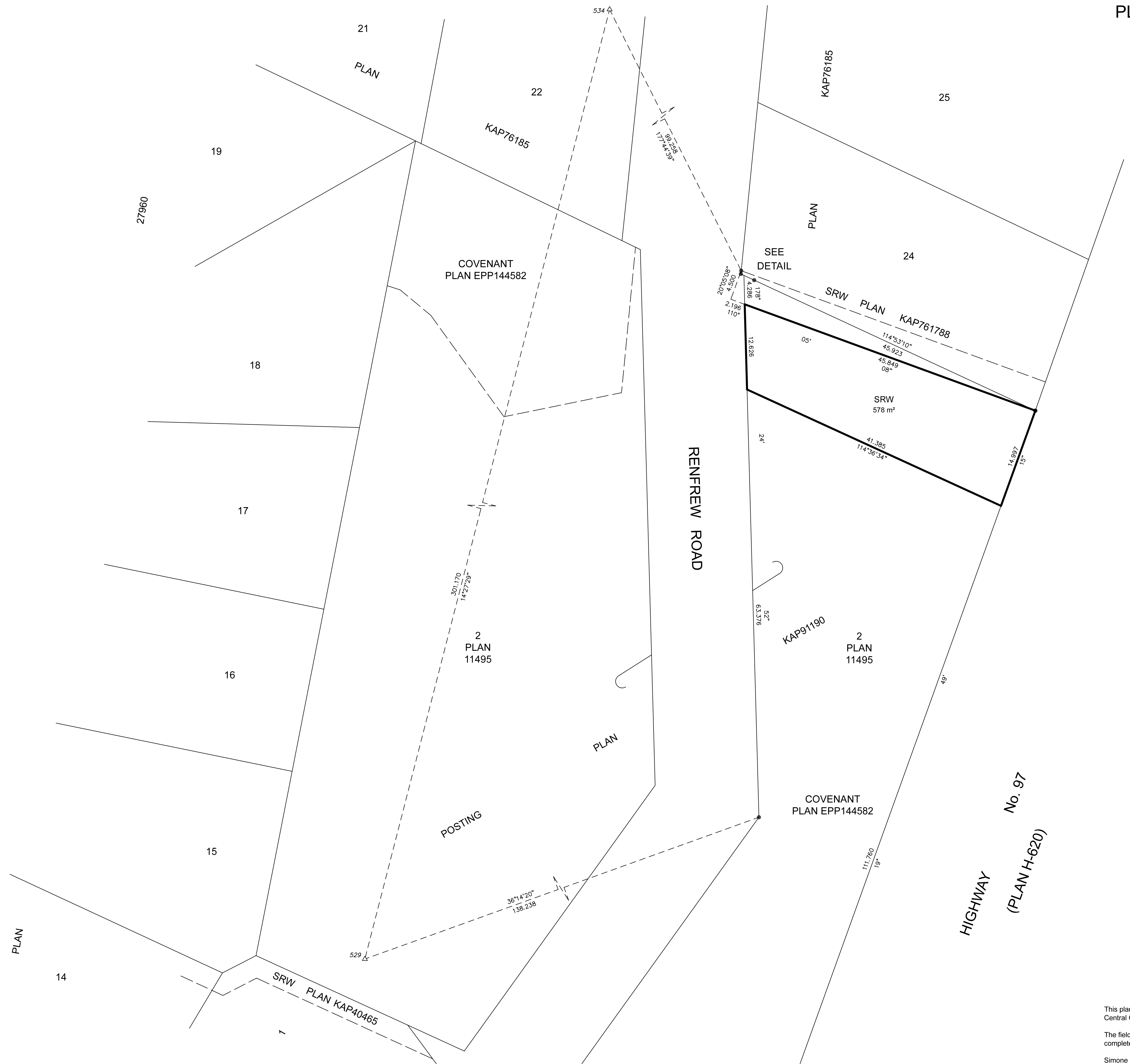
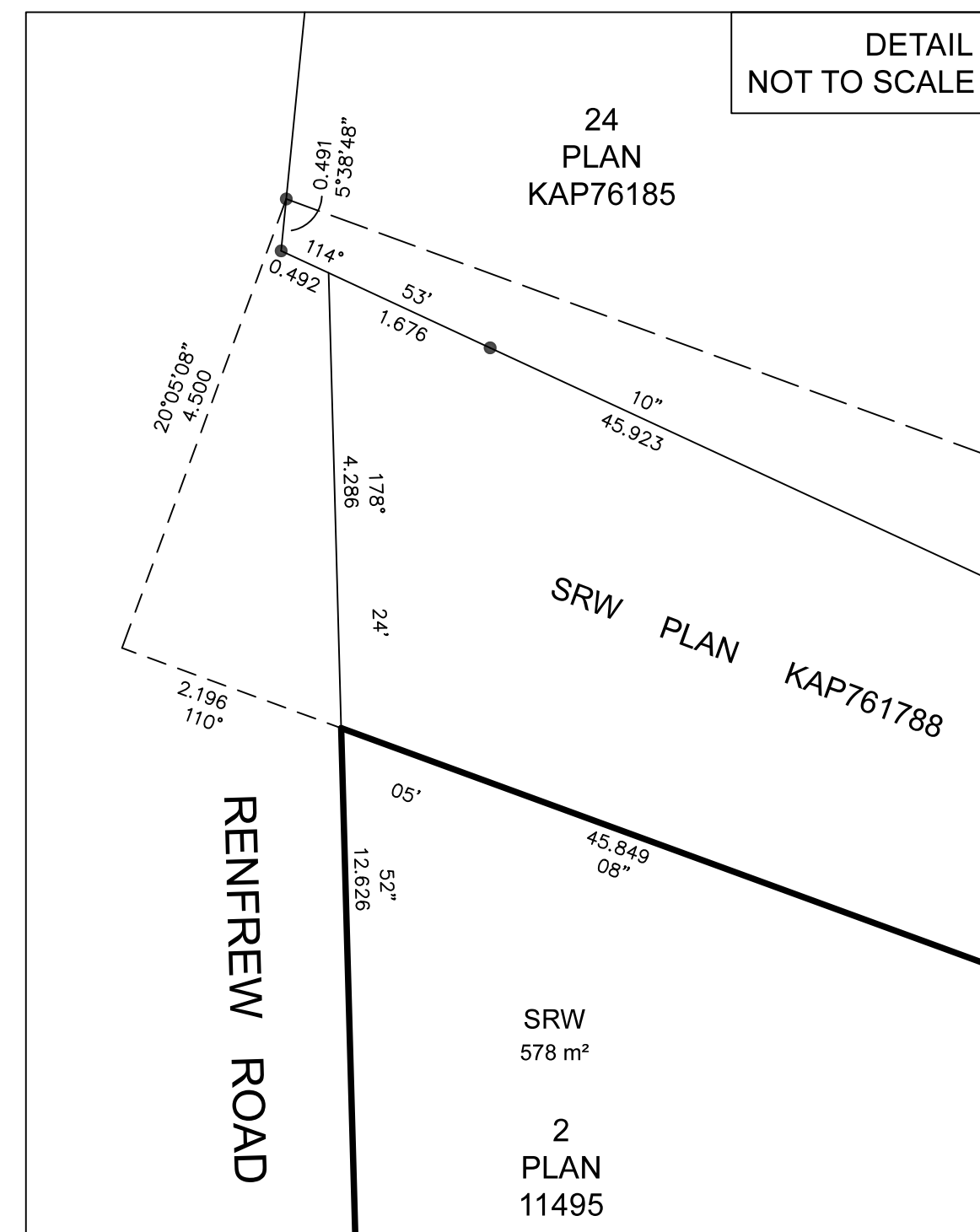
Distances shown are horizontal, ground-level distances, in metres and decimals thereof.

Grid bearings are derived from GNSS observations and are referred to the central meridian of UTM Zone 11.

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This plan shows horizontal ground-level distances unless otherwise specified. To compute grid distances, multiply ground-level distances by the average combined factor of 1.00002941. The average combined factor has been determined based on an ellipsoidal elevation of 361.3 metres.

NAD83(CSRS) 2002.0 UTM ZONE 11 COORDINATES			
Point	Northing	Easting	Absolute Accuracy
529	5514148.274	301064.482	0.03
534	5514439.915	301139.677	0.03



District of Peachland
5806 Beach Avenue
Peachland, BC V0H 1X7

March 6th, 2025
File: 2566

Attention: Ms. Sarah Summers, Peachland Staff, Peachland Council

**6488 Renfrew Road, Peachland, BC
Lot 2, PLAN KAP11495, District Lot 221, ODYD, PID 009-512-021
Land Use / Zoning Amendment – Summary of Neighbour Notification and PIM**

Dear Council / Staff,

D.E. Pilling & Associates Ltd. (Pilling) has been retained by China Pacific Holdings Ltd. for civil engineering services related to the rezoning, subdivision, and development permit applications of 6488 Renfrew Road. Please find below the summary of our neighbourhood notification/public information meeting and feedback received. This summary is provided to ensure transparency and bylaw compliance before the application is scheduled for Council consideration.

1) Neighbourhood Notification of Application

a. Date of Notification:

February 11th, 2025

b. Methods of Notification:

PIM notification letters were hand delivered to those with mailing addresses in the immediate vicinity of 6488 Renfrew Road and mailed to the others on the list.

c. List of Addressess Notified:

As provided by the District of Peachland (attached).

d. Feedback Received

We received an email from Mr. Justin Merrells, owner of 6484 Renfrew Road (north of subject property), wondering if the trees in the ravine at the northwest corner of the property are planned to be removed. He indicated that he believes the trees are a safety hazard and that they are just waiting for issues. In the email, he stated that "If so, I truly have no problem with anyone re-zoning the property for more residential."

2) Public Information Meeting Summary

a. Location, Time, and Duration of Meeting

The meeting was held at The Little School House – 1898 Brandon Ave, on February 26th from 6pm-7:30pm.

b. Number of Attendees:

There were 17 attendees who signed the sign-in sheet at the meeting. There were likely 20-30 total attendees at the meeting.

c. Meeting Advertising Method:

The meeting was advertised by hand delivered notification as outlined in Section 1b above, and advertised on the District of Peachland website, in accordance with the Public Notice Bylaw.

d. Information Provided at Meeting

We had three A1 size copy of the 2566-Z2 drawing (attached) for people to view the property. During the meeting, there was an open discussion between the developers, engineers, and residents.

e. Summary of Comments/Questions/Discussions

Generally, the feedback provided from the residents was positive. Below is a summary of the comments and discussion points regarding the project.

- A recurring comment during the meeting was regarding the trees in the northwest corner of the property. Many of the residents had expressed concerns about the trees and vegetation as a fire and tree falling hazard.
- General concerns of construction duration, dust, and additional vehicles.
- Questions regarding the alignment of Renfrew Road.
- The neighbourhood understands that the OCP allows for the development of the property and this property will be developed.
- Neighbours to the west of the subject property had questions regarding their sightlines and existing view.

We trust this report meets your current requirements. If you require anything further, please do not hesitate to contact us.


Sincerely,

D.E. Pilling & Associates Ltd.

Prepared By:



Cody Reveen, E.I.T.
Engineer-in-Training



David Mori, P.Eng
Civil Engineer

Cc: Adam Taylor
Grant Taylor



BYLAW

Agenda Item Number: 6.2.1

Meeting Date: 4/8/2025

Author: T. Nixon

TO: Mayor and Council

FROM: Planning and Development Services Department

BYLAW: Mobile Business Licence Bylaw Amendment Bylaw No. 2437

RECOMMENDATION:

THAT Council adopt Mobile Business Licence Bylaw Amendment Bylaw No. 2437.

PURPOSE

To update the Mobile Business Licence Bylaw by replacing its Schedule A (i.e. list of excluded businesses) with an updated list that includes boat rental companies and updated wording for vehicles for hire.

COUNCIL AUTHORITY/PREVIOUS DECISIONS

- Council has the authority to regulate in relation to business under s. 8(6) of the *Community Charter*.
- Council has the authority to establish intermunicipal business licence schemes in accordance with s. 14 of the *Community Charter*.
- Council gave first, second, and third readings to the amendment bylaw on March 25, 2025.

CHIEF ADMINISTRATIVE OFFICERS COMMENTS

Approved for Council's consideration.

REPORT

BACKGROUND

On March 25, 2025, Council gave the amendment bylaw first, second, and third readings. As the amendment bylaw supports the District's participation in the Inter-community Business Licence Program, in which the District has been a member since its inception, and the amendment is minor in nature, it is recommended that Council adopt the bylaw.

SUPPORTING DOCUMENTATION

1. Mobile Business Licence Bylaw Amendment Bylaw No. 2437

REVIEWED & APPROVED BY

Darin Schaal, Director of Planning and Development Services
Joe Creron, CAO

THE CORPORATION OF THE DISTRICT OF PEACHLAND

BYLAW NUMBER 2437

A Bylaw to Amend Mobile Business Licence Bylaw Number 1857

WHEREAS the Council of the Corporation of the District of Peachland has adopted Mobile Business Licence Bylaw No. 1857;

AND WHEREAS it is deemed necessary to amend Mobile Business Licence Bylaw No. 1857;

NOW THEREFORE the Council of the Corporation of the District of Peachland, in open meeting assembled, enacts the Mobile Business Licence Bylaw No. 1857 be amended as follows:

1. THAT "Schedule A – Excluded Businesses" of Mobile Business Licence Bylaw No. 1857 be deleted and replaced with the version of "Schedule A – Excluded Businesses" attached to this Bylaw as Appendix 1.
2. This Bylaw may be cited as "Mobile Business Licence Bylaw No 1857, Amendment Bylaw No. 2437."
3. This Bylaw shall take effect upon its adoption by the Council of the Corporation of the District of Peachland.

READ A FIRST TIME, this 25th day of March, 2025

READ A SECOND TIME, this 25th day of March, 2025

READ A THIRD TIME, this 25th day of March, 2025

ADOPTED, this ___ day of _____, 2025

Mayor

Corporate Officer

Dated at Peachland, BC

This ___ day of _____, 2025

Schedule A – Excluded Businesses

The following business types are Excluded Businesses for the purposes of application for an Inter-community Mobile Business Licence under the intermunicipal business licencing scheme set out in this Bylaw:

1. Social escort services
2. Special authorization licence (for example, taxis, limousines, buses, or any other passenger directed transportation)
3. Body-rub services (which includes the manipulating, touching or stimulating by any means, of a person's body or part thereof, but does not include medical, therapeutic or cosmetic massage treatment given by a person duly licensed or registered under any statute of the Province of British Columbia governing such activities or a therapeutic touch technique)
4. Boat rental companies (includes tours, carriers, fishing, parasailing and any other hired/rental boat related activities)



REQUEST FOR DECISION

Agenda Item Number: 8.1

Meeting Date: 4/8/2024

Author: D. Schaal

TO: Mayor and Council

FROM: Planning and Development Services Department

SUBJECT: Official Community Plan (OCP) Minor Review Project – Scoping Report

RECOMMENDATION:

THAT Council endorse the proposed scope of work, community engagement plan, and timeline for the 2025 Official Community Plan (OCP) minor review project.

PURPOSE

The purpose of this report is to update Council on the OCP minor review project, and specifically to outline the proposed scope of work and timeline for the project, as well as to obtain feedback on the proposed community engagement plan and the long-term financial sustainability considerations in relation to land use planning policy decisions.

COUNCIL AUTHORITY/PREVIOUS DECISIONS

Council has the authority to adopt and amend an OCP in accordance with s. 472 of the *Local Government Act*. The *Housing Statutes (Residential Development) Amendment Act* (i.e. Provincial Bill 44), requires local governments to review and update their OCPs and zoning bylaws to accommodate their identified housing needs over a period of at least 20 years.

CHIEF ADMINISTRATIVE OFFICERS COMMENTS

Approved for Council's consideration.

REPORT

BACKGROUND

The District of Peachland Official Community Plan (OCP) was adopted in June 2018 and it is typically recommended to conduct a review of an OCP approximately every five years. Accordingly, an OCP review is identified as a key priority in Council's [Strategic Plan 2022 to 2026](#) and a minor OCP review is scheduled for 2025 to coincide with recent provincially-legislated changes. Specifically, legislation adopted in late 2023 that requires OCPs and zoning bylaws to be updated to accommodate at least the 20-year total anticipated housing needs as identified in the [Interim Housing Needs Report](#). This report recommends (1) a proposed scope of work for the project, including (2) an option to develop a model to assess the District's long-term financial sustainability as a consideration in setting future land use policies and objectives, and (3) introduces a high-level community engagement plan, and (4) a timeline for the project.

DISCUSSION

(1) Proposed Scope of Work

The proposed scope of work for the minor OCP review project includes six key parts and each part involves numerous tasks with their own timeline implications. The following table provides a general outline of the key parts proposed to comprise the minor review project in a manner that stays within existing budget constraints. It is also important to note that while there is no prescribed standard that dictates exactly what constitutes a minor OCP review, generally speaking, a minor review would not result in substantive changes to the growth strategy and/or land use designations and policies. The work detailed here assumes a relatively light scope of public engagement, which is based on there being considerations for only minor changes to existing land use designations.

Part	Scope	Summary/Tasks	Level of Engagement Recommended
1	Growth Scenarios	Identify opportunities and constraints with future land use designations in all ten neighbourhoods with consideration for mapping amendments (i.e. Schedule 2 – Future Land Use Map in current OCP) as well as text amendments (i.e. policies and objectives)	Medium
2	Financial Sustainability Review	Develop financial model to assess overall costs to operate, maintain, repair, and replace District-owned infrastructure over its lifecycle in coordination with ongoing asset management planning to inform future land use decisions	High
3	Population Projections	Review and update of population projections (including community profile and neighbourhood profiles)	None
4	Development Permit Areas (DPAs) and Guidelines (DPGs)	<i>DPAs:</i> Consider updates to environmental DPAs, extend wildfire interface DPA, etc. <i>DPGs:</i> Review, synthesize, improve existing form and character development permit guidelines to clarify intent and identify expectations for design	Low
5	Housing Policies	Review and update housing policies in response to legislative changes requiring OCP housing policies to address each class of housing: affordable housing, rental housing, special needs housing, seniors' housing, family housing, homeless shelters/housing for individuals at risk of homelessness, and housing in proximity to alternative transportation infrastructure	Medium
6	General Review and Updates	Review and update whole document to make clearer and more concise, update formatting and graphics, and improve overall communication (i.e. readability and user-friendliness)	None

Should Council wish to expand the project scope, additional budget considerations will be necessary. Considerations for pre-zoning areas of the community to support the diversification of housing options are outside the scope of this project.¹

¹ Although [Council's Strategic Plan](#) (Increase Housing Choice – Priority #4) indicates Council support to consider pre-zoning to encourage more housing options in the community—which is a task aligned with policies and objectives in the current OCP—such zoning amendments will need to be considered as a potential future project(s), e.g. the future steps involved in the Downtown Revitalization Implementation Strategy (DRIS) are also likely to include pre-zoning considerations.

(2) Long-term Financial Sustainability Considerations

In British Columbia, OCPs are mandated for municipalities and are intended to describe the long-term vision for growth and development within the community. As an OCP is essentially a set of objectives and policies that guide decisions on planning and land use management, it is imperative that a major theme in the development of an OCP ought to assess long-term financial sustainability in relation to growth management and land use decision making. To facilitate the development of a financially responsible OCP—and support future decision making efforts—it is recommended to include a financial model in the minor OCP review project.

The proposed financial model appreciates the fact that infrastructure costs impose taxpayer burdens and intends to illustrate for Council and the community the true costs of development over the long-term. In a sense, the model would be a logical extension of the District's current asset management plan and would illustrate the full lifecycle costs associated with the operation, maintenance, repair, and replacement of the District's asset classes, e.g. roads, parks, water and sewer systems. The proposed model is an effort to inform growth scenario options as a consideration related to municipal costs and revenues.

The model is to be developed in coordination with the ongoing asset management plan update and within the existing budget allotted to the minor OCP review project. However, development of the model may impose some timeline implications, which are discussed further in section (4) below.

(3) Community Engagement Plan

The current OCP was developed over a period of a few years and included extensive community engagement and public consultation. Generally speaking, particularly from a planning perspective, the current OCP has served the community well over the past six (plus) years.² Still, the *Local Government Act* requires consultation with the community for any amendment to the OCP. In light of the recent provincially mandated changes that seek to streamline zoning approvals by prohibiting a public hearing when a zoning amendment proposal is consistent with the OCP, community engagement during the development of an OCP has become especially pertinent.

The scope of engagement for the minor OCP review project is developed in response to the extent of changes that are expected. As this project is a minor review, and minimal changes to the OCP growth strategy are expected, the project requires a lower scope of engagement—especially given that the current OCP was developed based on extensive engagement and is still less than ten years old. Engagement is to be focused primarily on ensuring that the community is aware of and understands the project work is underway with a secondary focus on collecting feedback on draft changes.

For the scope of work detailed in this report, the community engagement plan includes:

- Development of project specific communication materials.
- A constant online presence throughout the lifespan of the project, including a dedicated webpage supported by regular updates and an ongoing question and answer section.
- One or two 'pop-up' events to raise awareness and provide information (likely to include the community open house/BBQ event).
- A public survey to collect early feedback.
- An in-person 'open house' type event near the end of the process to present draft changes.

A detailed engagement plan that outlines key messages for the project, specific engagement activities and audiences, and timelines is to be developed at the outset of the project.

² As a measure of the success of the current OCP, consider that Council has only amended it seven times in the six and a half years since it was adopted, and each time it was amended, the purpose of the amendment facilitated a potential and noted community benefit. Council has approved amendments to support: the acquisition of Turner Park, the utilization of temporary use permits (TUPs) as a planning tool, and potential developments that supported noted community objectives such as a rental/apartment building in the Clements neighbourhood, a luxury strata hotel/residential development on Beach Avenue, intersection improvements at Renfrew Road and Highway 97, future Thorne Road paving, and the development of a childcare facility.

(4) Proposed Timeline

Zoning Capacity Analysis Project

Following Council endorsement of the Interim Housing Needs Report (IHNR), which occurred on December 3, 2024, the District has been conducting an analysis of existing zoning capacity to assess whether the OCP and Zoning Bylaw accommodate at least the 20-year total number of housing units required to meet the District’s anticipated housing needs (as identified in the IHNR). The IHNR identifies the number of new housing units needed within the next 20 years to be: **1650 units**.

Council has satisfied the requirement to review the District’s housing capacity in accordance with s. 473(1) of the Local Government Act and thus it is no longer deemed imperative to amend the OCP and Zoning Bylaw by the end of 2025.

The zoning capacity analysis project indicates a significant surplus of zoned capacity for housing units within the District. The small-scale, multi-unit housing (SSMUH) zoning amendment alone, which was adopted in June 2024 as mandated by the Province, created zoning capacity in excess of the anticipated 20-year need. When the two large, un-serviced-yet-zoned, neighbourhoods of Ponderosa (Golf Course lands) and New Monaco are factored into the analysis, the existing zoning capacity in the District exceeds **9000 units**.

The zoning capacity analysis project proves out that the District is not under any obligation to amend the OCP within the 2025 calendar year under the legislative requirements, and can afford to take some additional time to undertake tasks identified in this report, and to meaningfully engage with the community in an effort to arrive at an OCP that more widely reflects Council and community interests.

Proposed Timeline: Complete the minor OCP review project by early 2026.

IMPLICATIONS/RELATED ISSUES/RISK

Outcomes of the minor OCP review project may present policy, financial, and organizational implications on the District and its residents. Identification of and consideration for any anticipated implications comprise a significant role in the project and all such considerations will form part of Council’s decision-making process with respect to an updated OCP.

The minor OCP review project is funded through grants: the Community Works Fund (CWF) grant and the Local Government Housing Initiative (LGHI) capacity funding grant.

STRATEGIC DIRECTION

Council’s Strategic Plan identifies the following priorities that relate to the minor OCP review project:

- **Good Governance** – Priority #5: Review of Official Community Plan
- **Good Governance** – Priority #1: Actively engage the community by holding an annual Town Hall meeting
- **Fiscal Responsibility** – Priority # 7: Diversify municipal tax base to be more sustainable and less dependent on low density residential

SUPPORTING DOCUMENTATION

N/A

REVIEWED & APPROVED BY

**Joe Creron, CAO
Garry Filafilo, Director of Finance/CFO
Jason Sandberg, Director of Engineering and Operations**

Highlights of the Regional Board meeting – March 20, 2025

Regional Agricultural Strategy (Phase 2) update

The Regional Board received and update from staff on the Regional Agricultural Strategy (Phase 2) and directed staff to proceed with developing the Draft Regional Agricultural Strategy. The Regional Agricultural Strategy will include policies, actions, and an implementation plan to address key challenges facing agriculture and support a thriving agricultural sector in the Central Okanagan, now and into the future.

Application for a Rural Licensee Retail Store

The Regional Board provided a non-support referral to the Liquor and Cannabis Regulation Branch, in response to an application for a Rural Licensee Retail Store at Lot 1, Plan KAP54481, District Lot 3688 in Westshore Estates.

FrontCounter BC Referral Application - CL-24-01- Mountain Bikers of Central Okanagan - EA East

The Regional Board supported the Mountain Bikers of the Central Okanagan FrontCounter BC referral application No. 779319 to permit the construction, maintenance and rehabilitation of a recreational trail.

FrontCounter BC Referral Application - CL-24-02 - Mountain Bikers of the Central Okanagan

The Regional Board supported the Mountain

Bikers of the Central Okanagan FrontCounter BC referral application No. 780043 to permit the expansion of The Gillard Recreation Trail Network parking lot.

Kelowna Dirt Bike Club Annual Special Events Permit Request - 2025

The Regional Board approved two Special Event Permits for the Kelowna Dirt Bike Club for April 18th to 20th, and September 26th to 28th, 2025.

Notice of Motion: Review of Bylaw No. 1066 – Fire Prevention and Regulations Consolidated

In response to a notice of motion brought forward by Director Kraft, the Regional Board directed staff to review Bylaw No. 1066 – Fire Prevention and Regulations Consolidated to recommend if the Regional Board should consider amending the minimum ventilation index threshold to align with the provincial standard.

Bylaw No. 1066 - Fire Prevention and Regulations

The Regional Board directed staff to amend Fire Prevention and Regulation Bylaw No. 1066 to lower the minimum ventilation index threshold from sixty-five (65) to fifty-five (55) in alignment with the Province of BC - Environmental Management Act – Open Burning Smoke Control Regulation – 152-2019. The proposed bylaw amendment will enable increased fire mitigation efforts and better protect the residents of the RDCO from wildfire risks and is based on thorough

consideration of fire prevention needs and alignment with provincial standards. The amending bylaw will be brought forward to a future meeting for reading consideration.

2025-2029 Five-Year Financial Plan Bylaw No. 1563

The 2025-2029 Five-Year Financial Plan Bylaw No. 1563 be given first, second and third reading and adopted by the Regional Board. The plan was previously approved by the Board at the February 20, 2025, meeting. For more information about the 2025-2029 Five-Year Financial Plan and financial planning process, visit yoursay.rdco.com/five-year-financial-plan-2025-2029.

Alternative Approval Process for Okanagan Regional Library Loan Authorization Bylaw No. 1558

The Regional Board authorized staff to proceed with an alternate approval process for proposed borrowing to cover construction costs associated with the Okanagan Regional Library (ORL) branch in West Kelowna. The purpose of the AAP is to gauge elector support before authorizing bylaws that would permit the RDCO to borrow \$2,500,000 on behalf of the ORL. For more information visit yoursay.rdco.com/orl-aap.

Attendance Approval for Electoral Area East Director – 2025 Keeping It Rural Conference

In accordance with Board Expense Policy 7.15, the Regional Board approved Director Kraft to attend the 2025 Keeping it Rural Conference.

Regional Board meetings

Regional District office – 1450 KLO Road, Kelowna (Woodhaven Boardroom)

- April 3 – 8:30 a.m.
- April 17 – 8:30 a.m.

A live stream video link will be available for each meeting in the Upcoming Meeting agenda section of rdco.com/agenda. When available, a link to the Video recording will be posted in the Past Meetings section.

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